

CITY HALL, CITY OF ARLINGTON, SOUTH DAKOTA  
February 7, 2022

The City Council met as the Zoning Commission. Present on Roll call were Mayor Curt Lundquist and Council Members: Terry Mutziger, Garth Johnson, Rob Achterberg, Cory Falconer. Absent: Terry Rowbotham and Jesse Steffensen.

Josh Spilde submitted a special exception request to build a multi-plex housing unit at E2 and W2, Lot 2, Block 1 of Lieske's 1<sup>st</sup> Addition (206 Center Drive). Discussion was held and Josh presented 12 signatures approving the housing unit – the city received 2 votes against. Motion was made by Johnson, seconded by Achterberg to approve the special exception request. All in favor on Roll Call Vote - - Carried.

Motion to adjourn was made by Mutziger, seconded by Achterberg. All in favor – Carried.

The City Council met in regular session in the Municipal Building. Present on Roll Call were Mayor Curt Lundquist and Council Members: Terry Mutziger, Garth Johnson, Rob Achterberg, Cory Falconer. Absent: Terry Rowbotham and Jesse Steffensen.

Motion was made by Falconer, seconded by Mutziger to approve the minutes of the January 3<sup>rd</sup> & 10<sup>th</sup> meeting with the correction on the 10<sup>th</sup> to move Achterberg's name from present to absent. All in favor—Carried.

Bills on file were submitted for consideration and on Motion by Achterberg, seconded by Mutziger, the Finance Officer was instructed to issue payment for same. All in favor on Roll Call Vote—Carried.  
Bills approved as follows:

|             |                                |   |     |             |
|-------------|--------------------------------|---|-----|-------------|
| 30453-30458 | SALARIES                       | General Fund                              | 101 | 2600.35     |
|             |                                | Water                                     | 602 | 1676.14     |
|             |                                | Electric                                  | 603 | 2141.9      |
|             |                                | Sewer                                     | 604 | 306.46      |
| Auto Debit  | CITIZENS STATE BANK            | Jan 15 EFTPS WH, SS & MEDI                |     | \$2,353.73  |
| 30459       | EAST RIVER ELECTRIC POWER COOP | Energy                                    |     | \$3,810.24  |
| 30460       | ELECTRIC FUND                  | City Utility Bills                        |     | \$4,182.43  |
| 30461       | HEARTLAND CONSUMER POWER DIST  | Energy                                    |     | \$29,206.72 |
| 30462       | KINGSBURY COUNTY AUDITOR       | County Contract Law                       |     | \$5,655.00  |
| 30463       | S D STATE TREASURER            | Sales Tax                                 |     | \$5,148.64  |
| 30464       | SDSU Extension                 | License Renewal - Marshal                 |     | \$85.00     |
| 30465       | VALLEY FIBERCOM                | Phone/Internet                            |     | \$201.65    |
| 30466       | WESTERN AREA POWER ADM         | Energy                                    |     | \$16,843.75 |
| 30467-30484 | SALARIES                       | General Fund                              | 101 | 14309.23    |
|             |                                | Water                                     | 602 | 943.41      |
|             |                                | Electric                                  | 603 | 4234.84     |
|             |                                | Sewer                                     | 604 | 1021.06     |
| Auto Debit  | CITIZENS STATE BANK            | Jan 31 EFTPS WH, SS & MEDI                |     | \$6,866.28  |
| 30485       | A T & T                        | Cell Phone Charges                        |     | \$108.22    |
| 30486       | COLONIAL LIFE                  | Payroll Deduction                         |     | \$107.33    |
| 30487       | NORTHWESTERN                   | Service to COOP Shop                      |     | \$1,004.26  |
| 30488       | PLIC-SBD GRAND ISLAND          | Short Term Disability                     |     | \$231.38    |
| 30489       | PRAIRIE AG PARTNERS            | Gas & #1                                  |     | \$3,476.70  |
| 30490       | S D RETIREMENT SYSTEM          | January Retirement                        |     | \$3,536.36  |
| 30491       | SIOUX VALLEY ENERGY            | Electricity - Airport                     |     | \$45.00     |
| 30492       | THE HEALTH POOL OF SD          | Health Insurance                          |     | \$5,104.09  |
| 30493       | VISA--COR TRUST BANK           | Meals - Marshal SDRWA                     |     | \$124.92    |
| 30494       | A-OX WELDING SUPPLY CO INC     | Cylinder Rent                             |     | \$99.50     |
| 30495       | ARLINGTON COMMUNITY DAYCARE    | Meter Balance Refund                      |     | \$114.81    |
| 30496       | ARLINGTON SUN                  | Publishing                                |     | \$225.14    |
| 30497       | BANNER ASSOCIATES, INC         | 3rd St. Final bill/Future Design projects |     | \$13,784.84 |
| 30498       | BRAU, AUSTIN                   | Meter overpmt refund                      |     | \$40.30     |
| 30499       | CITIZENS STATE BANK            | Monthly Service Chg - Feb 2022            |     | \$20.00     |
| 30500       | COOK S WASTEPAPER & RECYCLING  | January Garbage                           |     | \$5,274.96  |
| 30501       | COR TRUST BANK                 | Loan Interest                             |     | \$53.65     |
| 30502       | DEMCO                          | Library Supplies                          |     | \$79.84     |
| 30503       | EIGHTY-ONE AUTO CLINIC         | Ranger Pickup Repair                      |     | \$129.21    |

|            |                               |   |             |
|------------|-------------------------------|---|-------------|
| 30504      | ELECTRIC FUND                 | Meter Deposit applied to bills              | \$735.19    |
| 30505      | FIRST DIST ASSN/LOCAL GOV T   | Dues - 2022                                 | \$1,258.73  |
| 30506      | GALE                          | Books                                       | \$104.21    |
| 30507      | GLACIAL LAKES & PRAIRIES      | Membership Dues                             | \$225.00    |
| 30508      | GOVERNORS INN                 | Lodging - Marshal - SDRWA                   | \$174.00    |
| 30509      | HANDI MART                    | Fuel  | \$258.67    |
| 30510      | HAWKINS INC                   | Diaphragm Dosing Pump                       | \$2,325.59  |
| 30511      | INFOTECH SOLUTIONS, LLC       | Firewall/Backup/Cloud                       | \$917.00    |
| 30512      | JOHNSON, GARTH                | Mileage to DeSmet for meeting               | \$42.00     |
| 30513      | KINGBROOK RURAL WATER SYSTEM  | Water Purchased                             | \$10,309.68 |
| 30514      | LOWES                         | Shop Supplies/Wastewater Mulch              | \$401.44    |
| 30515      | MAYNARDS FOOD CENTER          | Lighter/glade                               | \$7.58      |
| 30516      | MINNESOTA MUNICIPAL UTILITIES | Job Training & Safety Programs              | \$1,000.00  |
| 30517      | MOTOROLA SOLUTIONS            | Desktop Chargers - 10                       | \$570.00    |
| 30518      | NELSON DRUG, INC              | Batteries                                   | \$6.29      |
| 30519      | OFFICE PEEPS INC              | Service Agreement                           | \$87.26     |
| 30520      | OMNI-PRO SOFTWARE             | Annual Load Mgmt License & Tech Support Fee | \$3,449.60  |
| 30521      | Outlaw Graphics               | Vehicle Graphics                            | \$140.00    |
| 30522      | PCC AMBULANCE BILLING SERVICE | December Ambulance Billing                  | \$669.89    |
| 30523      | PETTY CASH                    | Postage-date stamp                          | \$106.96    |
| 30524      | PRAIRIE AG PARTNERS           | Propane/tire repair/oil/payloader parts     | \$1,558.85  |
| 30525      | SCHEIN INC                    | Dressings/pillowcases/masks/gloves/bandages | \$1,030.53  |
| 30526      | SNAP ON TOOLS                 | Tools for Shop and Electric                 | \$531.35    |
| 30527      | SOUTH DAKOTA ONE CALL         | Locates Jul-Sept, Oct-Dec 2021              | \$69.30     |
| 30528      | U S POST OFFICE               | Post Card Stamps                            | \$400.00    |
| 30529      | WESCO DISTRIBUTION INC        | Lith Ion Battery                            | \$203.00    |
| Auto Debit | RURAL DEVELOPMENT             | Water Improvement Loan                      | \$1,343.00  |
| Auto Debit | RURAL DEVELOPMENT             | Water/Wastewater Loan                       | \$2,958.00  |

Tammy Anderson, Kingsbury County Director of Equalization, spoke to the council regarding assessments. Arlington, Lake Preston, and DeSmet homes will all see an increase of 10% and land will run \$150 per front foot. This will change the median level of assessment from 83.6% of market to 94.3%. She also provided a handout explaining the responsibilities of her office. Motion by Johnson, seconded by Achterberg to enter into executive session at 7:28 PM for Personnel matters. Motion was made by Johnson, seconded by Achterberg, to come out of executive session at 7:31 PM. Motion was made by Falconer, seconded by Achterberg to approve the property abatement for Applicant #1 in the amount of \$706.93, and Applicant #2 in the amount of \$142.06, due to a veteran's exemption. All in favor - Carried.

The mayor addressed Mike & Brenda Quam's tree removal, stating that the Council is willing to remove the existing stump and replace with three 10-12' oak trees. Mike & Brenda agreed to that as a settlement.

Based on the recommendations from the Zoning Commission—Motion was made by Mutziger, seconded by Johnson, to approve the special exception for the multi-plex housing unit at 206 Center Dr. All in favor - Carried.

Motion was made by Johnson, seconded by Achterberg, to remove the amount of a mowing charge from the assessment roll for a resident that paid the city for said mowing. All in favor - - Carried.

Time for Public Comments. Joe Jensen spoke to the Council on the opportunities that may be available with the new jet fuel operation being built by Lake Preston. The need for housing will be increased, and the positive impacts on grocery stores, restaurants and the city in general will be great – we just need to be prepared and forward thinking. Jay DeVries and Trevor Keating spoke on behalf of the Ambulance Department, stating that they would like an addition (or separate building) to the building so they can use both the 2-wheel and 4-wheel vehicles depending on the weather, etc.

Motion was made by Falconer, seconded by Mutziger, to approve pre-payment of the following bills: Citizens State Bank—WH-SS-Medicare--\$12,000.00; East River Electric Power—Energy--\$4200.00; Electric Fund—City Utility Bills--\$8000.00; Valley Fibercom —Phones & Internet—\$350.00; Heartland Consumer Power District—Energy--\$45000.00; Kingsbury County Auditor—County Law Contract--\$5655.00; SD State Treasurer—Sales Tax--\$8000.00; Western Area Power Adm—Energy--\$17500.00; AT&T—Cell Phones--\$125.00; Colonial Life—Payroll Deductions--\$110.00; Northwestern—Natural Gas--\$670.00; PLIC—Disability--\$200.00; SD Retirement—Retirement--\$3700.00; Sioux Valley Energy – Energy - -\$100.00; The Health Pool—Employee Health

& Life Insurance--\$5150.00; Visa—Credit Card Purchases--\$8000.00; Prairie Ag Partners—Fuel--\$8500.00; CorTrust Bank –ball field loan --\$1300.00; Rural Development—Water & wastewater loans--\$4301.00; Petty Cash--\$50.00. All in favor-Carried.

Electric Report: The council reviewed the summary report for the 2021 electrical usage and reviewed Large Commercial usage.

There was no ACDC report as the meeting is scheduled for February 8, 2022 at 12PM.

Motion was made by Achterberg, seconded by Mutziger to approve the employee overtime, and police report. All in favor—Carried.

Discussion was held regarding amending the Central Commercial Zone to include Registered Daycares as well as Licensed. First reading of the Ordinance to amend the Central Commercial Zoning Ordinance was approved by motion of Johnson, seconded by Falconer. All in favor – Carried.

Motion was made by Falconer, seconded by Mutziger to have the finance officer advertise for sealed bids/quotes for the Crack Sealing and Seal Coating Projects for this summer which will be opened at the March 7<sup>th</sup> meeting. All in favor—Carried.

The council reviewed the Revenue/Expense, Cash and Utility Reports.

Motion was made by Falconer, seconded by Mutziger to approve the mayor signing the Law Enforcement Agreement. All in favor—Carried.

In addition, the finance officer was asked to invite the Townships to the March meeting, request additional IT Support and printer quotes, update and send the Winsor Township Agreement for signature.

Motion was made by Achterberg, seconded by Mutziger to enter into executive session at 9:12 P.M. for contract negotiations. All in favor—Carried.

Motion was made by Mutziger, seconded by Falconer to come out of executive session at 9:46 P.M. with no further action being taken.

Motion to adjourn was made by Achterberg, seconded by Johnson. All in favor—Carried.

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Stephanie Damm, Finance Officer

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Curt Lundquist, Mayor

The City of Arlington is an equal opportunity provider and employer.