

CITY HALL, CITY OF ARLINGTON, SOUTH DAKOTA
November 7, 2022

The City Council met in regular session in the Municipal Building. Present on Roll Call were Mayor Curt Lundquist and Council Members: Terry Mutziger, Terry Rowbotham, Garth Johnson, Beth Sundberg, and Rob Achterberg. Absent: Cory Falconer.

Motion was made by Achterberg, seconded by Rowbotham to approve the minutes of the October 3rd meeting with the following correction: "Approval was granted up to \$2000 to dig out the lake." All in favor—Carried.

Bills on file were submitted for consideration and on Motion by Mutziger, seconded by Achterberg, the Finance Officer was instructed to issue payment for same. All in favor on Roll Call Vote—Carried.

Bills approved as follows:

31248-21254	Salaries	General Fund	101	6143.24
			602	618.42
			603	3420.46
			604	554.01
31255	EAST RIVER ELECTRIC POWER COOP	Energy		\$3,843.56
31256	ELECTRIC FUND	City Utility Bill		\$3,169.95
31257	HEARTLAND ENERGY	Energy		\$26,004.72
31258	KINGSBURY COUNTY AUDITOR	County Contract Law		\$5,655.00
31259	S D STATE TREASURER	Sales Tax - Garbage		\$6,579.20
31260	VALLEY FIBERCOM	Phone/Internet		\$206.92
31261	WESTERN AREA POWER ADM	Energy		\$14,204.99
31262-31284	Salaries	General Fund	101	14365.57
			602	610.23
			603	3393.33
			604	834.95
31285	A T & T	cell phone/ipad		\$47.25
31286	COLONIAL LIFE	Payroll Deduction		\$47.88
31287	NORTHWESTERN	Service to City Shop		\$10.00
31288	PETTY CASH	Marker for funeral posters		\$5.69
31289	PLIC-SBD GRAND ISLAND	Short Term Disability		\$169.57
31290	S D RETIREMENT SYSTEM	October Retirement		\$3,075.52
31291	SIOUX VALLEY ENERGY	Electricity - Airport		\$95.00
31292	THE HEALTH POOL OF SD	Insurance Premiums		\$5,355.67
31293	VISA--COR TRUST BANK	Meal for Chad		\$1,658.59
31294	AMAZON CREDIT PLAN	Books		\$117.13
31295	A-OX WELDING SUPPLY CO INC	Cylinder Rent		\$102.42
31296	ARLINGTON SUN	Public notices/legals		\$584.45
31297	BADGER OIL INC	Bad Boy Filters & Blades		\$111.02
31298	BANNER ASSOCIATES, INC	Cemetery Lot Plats & Johnson addn drainage		\$1,125.50
31299	BUNKER AUTO INC	Fuel		\$197.61
31300	Century Business Products	Service Agreement		\$33.14
31301	CITIZENS STATE BANK	November Service Charge		\$13,826.68
31302	CONSUMER REPORTS	Library Renewal		\$26.00
31303	COOK S WASTEPAPER & RECYCLING	October Garbage		\$5,517.95

31304	CORE & MAIN	Plumbing/Hydrant parts	\$5,321.53
31305	EIGHTY-ONE AUTO CLINIC	Oil, filter & tires for van	\$279.95
31306	ELECTRIC FUND	Meter Deposits Applied to Bills	\$744.29
31307	FASTENAL COMPANY	T190-Ag Jobber 1/8	\$32.76
31308	Huntimer, Cameron	Meter Deposit Balance Refund	\$99.49
31309	INTERSTATE ALL BATTERY CENTER	IBAMZN 8000 LMN RCHBL TACTL	\$496.35
31310	JENSEN, BROOKE	Meter Deposit Balance Refund	\$116.56
31311	KINGBROOK RURAL WATER SYSTEM	October Water and lease pmts	\$9,748.08
31312	KOPMAN, DUSTIN/ASPEN PROPERTIES,	Meter Deposit Balance Refund	\$97.20
31313	MAYNARDS FOOD CENTER	Glue Traps & shop supplies	\$70.69
31314	MC MASTERS CONSTRUCTION	Rock for Lake Arlington	\$1,369.60
31315	MENARDS	Shop Supplies (Rags, tool box, LED light)	\$296.79
31316	MILBANK WINWATER WORKS	Ultrasonic meter/hershey tru read visual remote	\$3,154.06
31317	OFFICE PEEPS INC	Trifold towels	\$40.10
31318	PCC AMBULANCE BILLING SERVICE	Ambulance Billing for September	\$640.06
31319	PETERSON, BREA	Meter Deposit Balance Refund	\$0.57
31320	PoolEquip, LLC	Grates for Pool	\$11,370.00
31321	PRAIRIE AG PARTNERS	Tires/Tire repair/ oil service/truck repair	\$2,106.71
31322	Raztech LLC	September 2022 IT	\$788.00
31323	ROYS SPORT SHOP	Bases	\$249.99
31324	Sandman, Jaylena	Meter Deposit Balance Refund	\$6.70
31325	SANITATION PRODUCTS	Lower roll bearing cap/felt seal ring	\$205.80
31326	SDWWA	Membership Renewal - Marshal	\$10.00
31327	SNAP ON TOOLS	Impact wrench/inflator w/hose	\$992.45
31328	SOUTH DAKOTA ONE CALL	Locates July-September 2022	\$68.25
31329	STAMER, LARRY	Clothing Allowance	\$129.07
31330	Swaney, Holly	Meter Deposit Balance Refund	\$85.19
31331	TROCKE, BRANDON	Meter Deposit Balance Refund	\$200.00
31332	U S POST OFFICE	Post Card Stamps	\$440.00
31333	U.S. BANK CHARLOTTE	Bond Payment	\$30,210.00
31334	Vargas, Josue Alejandro	Meter Deposit Balance Refund	\$150.00
31335	VINCENT, JESSE CONSTRUCTION	Excavator - Storm Cleanup	\$3,982.78
31336	WATER & ENVIRONMENTAL ENGINEER	Lagoon Testing	\$114.00
31337	WESCO DISTRIBUTION INC	Wire-terminals-sleeves	\$1,552.42
31338	WINGLE, DAVID	Clothing Allowance	\$150.00
Auto Debit	RURAL DEVELOPMENT	Water Improvement Loan	\$1,343.00
Auto Debit	RURAL DEVELOPMENT	Water/Wastewater Loan	\$2,958.00

Zach DeBoer spoke to the Council about the mural and a proposal to provide a list/report of items the City/Chamber/etc. could do to help continue to promote Arlington for a cost of \$1200. The Council will discuss with the Chamber – no action taken at this time.

Martin Murphy spoke on behalf of the Foundation, requesting a “roundup” option on utility bills for residents to donate that way. As it would be cumbersome to keep track of, the Council chose not to pursue it at this time.

Trifon Theodosopoulos and Lucas Fradet (Prairie Grass) requested the Council lower the cost of the manufacturing and cultivation medical marijuana license from \$25K to \$5K to be more consistent with area towns and state fees. The Council requested a bit more information, but will put it on the next meeting agenda to discuss.

Now was the time for the public hearing for the Special Malt Beverage & Liquor Permits for the American Legion Post 42 on December 10, 2022. Motion was made by Achterberg, seconded by Rowbotham, to approve said Permits. All in favor—Carried.

Motion was made by Achterberg, seconded by Johnson, to approve issuing the 2023 Liquor Licenses for Handi-Mart, Kings Lanes, Dakota Ram/1481 Grille, and Frontier Logic/Cardinal Tap (On & Off). All in favor—Carried.

Time for Public Comments—None.

Approved Building Permits for the following were reviewed:

Kari Williams – demo garage at Lots 9 & 10, Block 6, Keep’s 1st Addn – 218 S. Main St.; Marshal & Sharleen Mix – remove existing porch and add new at Lot 1, Block 15, WTL CO’s 4th Addn – 302 N. 4th St.; Mike Klingenberg & Deb Christensen – replace 32’ x 34’ garage destroyed by storm at NE2 of 18 & all 19 & 20 & SW2 of 21, Block 6, Keep’s 1st Addn. - 217 S. 3rd St.; Tom & Linda Aylward – addition of a 20’ x 12’ deck at back of house at NAW 165’ 5, Block 26, CTY AUD Plat of Outlots NE 1-110-53 – 109 South 1st St.; HRC – Construct a 1186 sq. ft. home with 1020 sq. ft. garage and 100 sq. ft. deck at Lot 3, Block 1, J&E Smith 4th Addn (replat) – 203 W. Cottonwood St.; James Groon – move a 192 sq. ft. shed at NE’LY ½ (25’) Lot 7 & SW 50’ Lot 8, Block 18, WTL Co’s 4th Addn – 416 N. Main St.; Andrew & Brett King – move on an 8’ x 12’ shed in back yard at Lot 3, Block 4, Ecklein’s 1st Addn – 305 Park Dr.; Jesse Steffensen – build 28’ x 50’ shed on side yard at W17’ of Lot 2 & all Lots 3 & 4, Block 1, Miller’s Addn – 308 W. Cottonwood St.

The Council reviewed Tom Bunker’s camper pad drawing and discussed setbacks. Wilkinson requested we ask for additional information on the drawing – (how long are the camper pads and what are the setbacks?). Wilkinson will review the Ordinance as to the correct setback distance.

Carolyn Hansen requested a permit to put a container/pod in her yard; however, Wilkinson said the pod doesn’t fit the description or meet the definition of an Accessory Use or Structure. The city doesn’t have anything to allow this in a residential area.

Electric Report – WAPA is increasing their rates Jan. 1. First reading of an ordinance increasing the Electric Rate by ½ cent for all types (Residential, Small Commercial, Large Commercial, etc.) was approved by motion of Achterberg, seconded by Rowbotham. All in favor—Carried.

As Steve Murphy is planning to put a solar panel on his home, the council reviewed Interconnection requirements. All connection/new meter fees are the responsibility of the resident. First reading of an Interconnection Ordinance was approved by motion of Mutziger, seconded by Achterberg. All in favor—Carried.

No ACDC Report.

Motion was made by Johnson, seconded by Achterberg to approve the Employee Overtime and Police Report. All in favor—Carried.

Discussion was held on the possibility of having Airbnb’s in the city and what the Council would or would not allow. Wilkinson will get something drawn up for the next meeting.

Motion was made by Johnson, seconded by Sundberg to approve the Finance Officer to send a letter to the Kingsbury County Auditor stating the Council does not object to Josh Spilde’s Conditional Use Permit for additional recreational vehicle parking spots. All in favor—Carried.

First reading of a Supplemental Ordinance, amending Ordinance #583 in the amount of \$249,000.00 was approved by motion of Rowbotham, seconded by Mutziger. All in favor—Carried.

The council reviewed the Revenue/Expense, Cash and Utility Reports.

Johnson presented the Council with a plat map that shows Adams Street was platted in 1993, and the city accepted it at that time. Wilkinson concurred.

The finance office received the renewal premiums for the employee health insurance and there was an overall increase of 4%.

Motion was made by Johnson, seconded by Achterberg to approve Ben Elliott to prepare the 2022 Audit for \$6000. All in favor—Carried.

The Finance Officer let the Council know we have signed the library up for OneDrive, which is an online option (audiobooks, e-books, etc.); however, we just received notice that in order to participate, the library needs to be Federally recognized as a public library. We are now checking into the requirements to be Federally recognized.

The Finance Officer also discussed the Insurance Settlement (not accepted at this time) and the estimated FEMA assistance the city could receive. The Council asked the Finance officer to ask the Insurance Company for their worksheet and then set a meeting with Tim Holzer, Lundquist, Rowbotham and Damm to discuss and review.

The Krimbill home was discussed, and a reminder will be sent to them regarding starting construction in the spring of 2023.

Mayor's report – Kingsbury County has approved a .70/thousand Road & Bridge Levy for 2023 taxes payable in 2024. This could potentially provide \$57K for the city of Arlington.

The Governor granted administrative leave for Friday, Dec. 23. Motion was made by Mutziger, seconded by Rowbotham to grant city employees administrative leave at noon on December 23, 2022.

Motion to adjourn was made by Achterberg, seconded by Mutziger. All in favor—Carried.

Stephanie Damm, Finance Officer

Curt Lundquist, Mayor

The City of Arlington is an equal opportunity provider and employer.