

CITY HALL, CITY OF ARLINGTON, SOUTH DAKOTA

February 1, 2021

The City Council met as the Zoning Commission. There was no business. Meeting adjourned.

The City Council met in regular session in the Municipal Building. Present on Roll Call were Mayor Curt Lundquist and Council Members: Terry Mutziger, Terry Rowbotham, Garth Johnson, Jesse Steffensen, and Cory Falconer. Absent: Rob Achterberg.

Additions to the Agenda: Lyle Rapp building permit and Sons of the Legion, special licenses

Motion was made by Steffensen, seconded by Falconer to approve the minutes of the January 4th meeting. All in favor—Carried.

Bills on file were submitted for consideration and on Motion by Rowbotham, seconded by Mutziger, the Finance Officer was instructed to issue payment for same. All in favor on Roll Call Vote—Carried.

Bills approved as follows:

29385-29390	Salaries	General Fund	101	2827.12
		Water	602	566.56
		Electric	603	3341.82
		Sewer	604	265.65
Auto Debit	Citizens State Bank	EFTPS—Jan 15 th WH-SS-Medicare		2461.69
29391	Division of Motor Vehicles	Trailer title & license		21.20
29392	East River Electric Power Coop	Energy		3449.33
29393	Electric Fund	City Utility Bills		4706.81
29394	Fusion Cloud Services	Phone Chges		270.63
29395	Heartland Consumer Power Dist	Energy		28605.42
29396	Kingsbury County Auditor	County Law Enforcement Contract		5655.00
29397	Mediacom LLC	Internet		259.90
29398	SD State Treasurer	Sales Tax		6015.14
29399	Western Area Power Adm	Energy		16143.75
29400-29417	Salaries	General Fund	101	9345.12
		Water	602	1130.65
		Electric	603	3715.61

		Sewer	604	640.42
29418	A T & T	Cell Phone Chges		107.62
Auto Debit	Citizens State Bank	EFTPS—Jan 27 th WH-SS-Medicare		4971.24
29419	Colonial Life	Payroll Deductions		107.33
29420	Northwestern	Service to Shop & Coop Shop Bldgs		470.38
29421	PLIC-SBD Grand Island	Short Term Disability		183.36
29422	SD Retirement System	January Retirement		2486.90
29423	The Health Pool of SD	February Health Insurance Premiums		5133.19
29424	Visa/Cor Trust	2-iPads/renew spraying license-Chad Mohr/ Clothing allowance—2020		1456.67
29425	SD Retirement System	Correction—January 2021		300.00
29426	Amazon Credit Plan	Books/Library		41.39
29427	A-Ox Welding Supply Co	Cylinder Rent		131.52
29428	Arlington Sun	Publications		132.41
29429	Bobcat of Brookings	Chain saws/ear protectors/case/chain loop	1932.70	
29430	Bound Tree Medical	Nitro mist spray/IV access cannulas		296.28
29431	Citizens State Bank	February Service Chge		20.00
29432	Cook's Wastepaper & Recycling	December Garbage		5554.04
29433	Core & Main	Curb boxes		457.56
29434	Dept of Revenue	Water testing		15.00
29435	Electric Fund	Meter deposits app to RO bills		190.33
29436	First Dist Assn/Local Govt	Annual Support—2021		1222.07
29437	Infotech Solutions LLC	Monthly maintenance/backup/hosting/cloud/firewall/ Office 365		814.00
29438	Interstate All Battery Center	Batteries		12.30
29439	Kingbrook Rural Water System	January Water & Lease/labor to thaw tower		9057.73
29440	Lowes	2 pc bit set		66.49

29441	Maynards	Mouse traps/cleaning supplies/paper products	23.99
29442	McMasters Construction	Gravel	1960.80
29443	MMUA	2021 annual electric training	1000.00
29444	Brock Nothem	Refund bal meter deposit	109.67
29445	Office Peeps Inc	Service agreement-copier/tax forms	108.31
29446	Omni-Pro Software	Annual load mgmt software license/support	3136.00
29447	PCC Ambulance Billing Service	Ambulance billings December 2020	260.96
29448	Prairie Ag Partners	Service blue Chev Pickup/backhoe repairs	405.75
29449	Runnings Supply	clothing allowance/power washer fluid/tools/ threadlocker	84.57
29450	Snap on Tools	Wet-Dry vac/chisel set	439.50
29451	South Dakota One Call	Locates Oct-Dec	626.85
29452	Titan Machinery	Kit seal	70.55
29453	Two Way Solutions	Radio antenna—ambulance	15.09
29454	Warnke Electric	Partial pymt—replace lighting-firehall	209.38
29455	Wesco Distribution Inc	Flags/gloves/winter hardhat liners/15 KVA Transformer	4333.18
29456	Warnke Electric	Correction on partial pymt	300.00
Auto Debit	Rural Development	Water Improvement Loan	1343.00
Auto Debit	Rural Development	Wastewater Improvement Loan	2859.00

Motion was made by Rowbotham, seconded by Johnson to adopt Resolution #2609 as follows:

RESOLUTION #2609

BE IT RESOLVED, that \$1,960.80 be transferred from the 2nd Penny Fund to the General Fund for payment for the gravel purchased from McMasters Construction. All in favor—Carried.

Beth Niemeyer, Banner Associates, met with the council to review the revised plans for the South 3rd Street Project. Newspaper bid notices are being run with bids to be opened on February 18th. Beth also gave a report on the WW Facility Plan—which is not yet completed. She did relay some information on to the council regarding the current condition of the system and possible improvements that might want to be considered in phases down the road.

Time for Public Comments. Doug Malone asked for time to discuss the problem with getting special malt beverage and liquor licenses for events at the legion building. If there is not enough advance notice from the individuals wanting to have an event hosted at the legion—isn't there some way around having to request a special meeting of the council with that incurred cost to the legion? Todd Wilkinson advised that those rules are set by state statute and that the city cannot change those policies. Therefore, the council will have a special meeting on Monday, February 15th to act on the applications for special licenses for the legion for February 19th.

In the past, the council has pre-approved monthly bills prior to the council meeting. During the last city audit—the auditor advised that those bills should be listed out individually with an estimated amount of the highest bill during the calendar year. Motion was made by Falconer, seconded by Steffensen to approve pre-payment of the following bills: Citizens State Bank—WH-SS-Medicare--\$12,000.00; East River Electric Power—Energy--\$4200.00; Electric Fund—City Utility Bills--\$8000.00; Fusion—Phones—

\$350.00; Heartland Consumer Power District—Energy--\$45000.00; Kingsbury County Auditor—County Law Contract--\$5655.00; Mediacom—Internet--\$275.00; SD State Treasurer—Sales Tax--\$8000.00; Western Area Power Adm—Energy--\$17500.00; AT&T—Cell Phones--\$125.00; Colonial Life—Payroll Deductions--\$110.00; Northwestern—Natural Gas--\$575.00; PLIC—Disability--\$200.00; SD Retirement—Retirement--\$3500.00; The Health Pool—Employee Health & Life Insurance--\$5150.00; Visa—Credit Card Purchases--\$8000.00; Prairie Ag Partners—Fuel--\$8500.00. All in favor-Carried.

Motion was made by Johnson, seconded by Mutziger to approve the quarterly payments of \$50/run for EMT's and \$25/run for drivers on ambulance calls. All in favor—Carried.

The council reviewed the summary report for the 2020 electrical usage. They asked how it compared to the previous year and asked if the finance officer could get a report from Heartland that would show that last 5 years to see how the usage and revenue compared.

Marshal Mix furnished the council with the year-end financial report for the Arlington Community Development Corporation. He advised that he was still waiting to hear back from TransCanada as to whether or not they wanted to proceed with the new building in the Industrial Park. The last conversation that Marshal had with the company; they were still looking at other options.

Motion was made by Falconer, seconded by Rowbotham to approve the employee overtime, library, and police report. All in favor—Carried.

Motion was made by Johnson, seconded by Rowbotham to approve the first reading of the Garbage Rate Increase of 50 cents/month increasing the charge to the residents from \$14.50 to \$15.00. This increase is based upon a request from Cook's Wastepaper & Recycling due to their increase in cost of doing business. All in favor—Carried.

Motion was made by Rowbotham, seconded by Falconer to have the finance officer advertise for sealed bids/quotes for the Crack Sealing and Seal Coating Projects for this summer which will be opened at the March 1st meeting. All in favor—Carried.

The council reviewed the Revenue/Expense, Cash and Utility Reports.

Motion was made by Mutziger, seconded by Steffensen to approve the new building permit application forms which will include a \$250 electric hook-up fee due to the change on electric codes.

All in favor—Carried.

The council reviewed a building permit application that has been pre-approved by Marshal Mix for a new residence with attached garage for Lyle Rapp to be constructed at 200 West Hickory Street.

Motion was made by Falconer, seconded by Steffensen to approve having the finance officer advertise for summer help at the swimming pool and working with the city crew for the upcoming summer. All in favor—Carried.

Motion was made by Falconer, seconded by Mutziger to enter into executive session at 8:40 P.M. for personnel matters. All in favor—Carried.

Motion was made by Falconer, seconded by Rowbotham to come out of executive session at 8:55 P.M. with no further action being taken.

Motion to adjourn was made by Mutziger, seconded by Johnson. All in favor—Carried.

Sue Falconer, Finance Officer

Curt Lundquist, Mayor

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