

CITY HALL, CITY OF ARLINGTON, SOUTH DAKOTA

March 6, 2017

The City Council met as the Zoning Commission. There was no business. Meeting adjourned.

The City Council met in regular session in the Municipal Building. Present on Roll Call were Mayor Amiel Redfish and Council Members: Curt Lundquist, Terry Rowbotham, Garth Johnson, Todd Bunker and Jared Steffensen. Absent: None.

Motion was made by Rowbotham, seconded by Steffensen to approve the minutes of the February 6<sup>th</sup> meeting. All in favor—Carried.

Bills on file were submitted for consideration and on Motion by Bunker, seconded by Johnson, the Finance Officer was instructed to issue payment for same. All in favor on Roll Call Vote—Carried.

Bills approved as follows:

24733-24739	Salaries		General	
Fund	101	2291.24		
			Water	602
	344.01			
			Electric	603
	6139.21			
			Sewer	604
	344.72			
24740	Arlington Sun		Subscription renewal—	
Library	49.98			
24741	Birch Communications		Phone	
Chges		191.78		
24742	Brad Bunker		Reimbursement for purchases made	
for the Fire				
			Dept @	
Runnings		213.78		
Auto Debit	Citizens State Bank		EFTPS—Feb 15 <sup>th</sup> WH-SS-Medicare	
3414.14				
24743	Division of Child Support		Payroll	
Deduction		392.00		
24744	East River Electric Power			
Coop	Energy		3788.20	
24745	Electric Fund		City Utility	
Bills		3464.61		
24746	Heartland Consumer Power			
Dist	Energy		43994.35	
24747	Kingsbury County Auditor		County Law Enforcement	
Contract		5655.00		
24748	SD State Treasurer		Sales	
Tax		7590.60		
24749	US Post Office		Box Rent—	

Library	56.00	
24750 Vision Service Plan		Payroll
Deduction	68.76	
24751 Western Area Power		
Adm Energy		20298.64
24752-24764 Salaries		General
Fund 101	6612.06	
		Water 602
	1008.86	
		Electric 603
	4743.48	
		Sewer 604
	1217.40	
24765 AFLAC		Payroll
Deductions	173.94	
24766 AT&T		Cell Phone
Chges	31.08	
Auto Debit		EFTPS—Feb 28 <sup>th</sup> WH-SS-Medicare
4864.75		
24767 Division of Child Support		Payroll
Deduction	392.00	
24768 Mediacom		Internet
	163.90	
24769 Northwestern		Service to Shop & Coop Shop
Bldgs	261.53	
24770 PLIC-SBD Grand Island		Short Term
Disability	169.19	
24771 SD Retirement System		Feb
Retirement	3158.86	
24772 Sioux Valley Energy		Electricity @
Airport	50.00	
24773 SD Supp Retirement		Supp Retirement/Steve &
Jon	250.00	
24774 The Health Pool of SD		March Health Insurance
Premiums	3505.80	
24775 Visa		Motel Rooms & fuel—Tourism
Meeting &		
		Attachments ordered for Fire
Dept	492.43	
24776 Ace Industrial Supply		Gloves/pipe
wrench	179.66	
24777 Amazon Credit		
Plan		Books/Library 43.72
24778 A-Ox Welding Supply Co		Cylinder
Rent	121.47	
24779 Arlington Insurance Agency		Add'l Premium—UTV &

Trailer	75.00		
24780	Arlington		
Sun	Publications		162.33
24781	Brookings Economic Dev Corp		2017 Membership
Dues	5000.00		
24782	Brookings Health System		Jon's physical for
CDL	59.33		
24783	Bunker Auto Inc		Fuel/spark plugs, battery, nuts &
bolts	247.00		
24784	Brad Bunker		Reimbursement for Fatboy pump for
FD	213.00		
24785	Campbell Supply		PVC
cement/primer		16.36	
24786	Citizens State Bank		March Service
Chge	20.00		
24787	Cook's Wastepaper & Recycling		January
garbage	4913.00		
24788	Dakota Supply Group		Meter sockets/reverse
spades	4537.40		
24789	Dept of Revenue		Water
testing		15.00	
24790	DGR Engineering		Construction
administration	1587.00		
24791	Electric Fund		Meter deposits app to RO
bills	150.00		
24792	Gale/Cengage		
Learning	Books/Library		677.87
24793	Hydro-Klein LLC		CIPP Lining—2 blocks Main
Street	23450.00		
24794	Infotech Solutions LLC		Monthly
maintenance/backup/hosting	306.00		
24795	Interstate All Battery Center		Charger-Fire
Dept	328.40		
24796	Kingbrook Rural Water System		February Water &
Lease	7759.08		
24797	Lowes		Miter
saw/blades/paint/brush	242.95		
24798	M & T Fire & Safety		LED Minis Bars—
UTV/Couplings	377.00		
24799	Madsen Sewer Drain		Unplug culvert-Washington
Street	150.00		
24800	Metron-Farnier LLC		15 AMI
Meters	2417.81		
24801	Nelson Drug		AMI
Binder/markers	16.05		
24802	Office Peeps Inc		Service agreement-copier/adding

machine paper/			copy paper/paper towels-
shop	203.60		
24803	Omni-Pro		
Software	Trimble/module/case/adapter	1714.00	
24804	PCC Ambulance Billing Service		Ambulance billings January
2017	268.47		
24805	Plagman's Food Center		Paper products/cleaning supplies/air
fresheners	44.08		
24806	Prairie Ag Partners		Tires-Ford Ranger/snow blower
repairs/brake valves-			computer repair-labor—IH Plow
Truck/repairs- JD			Tractor
	4183.78		
24807	Amiel		
Redfish	Mileage	224.70	
24808	Sanitation Products		Conveyor belt/flange cartridge/misc
repairs for			street
sweeper		1673.42	
24809	Snap on		
Tools	Wrenches	237.00	
24810	Stuart Irby Co		Tags/FR shirts-Jon/15KV cap-grd/6
inch bit/crimper/			rebuild materials/meter
disconnect sleeves	2451.33		
24811	Trachte Inc		Site services-substation
building	28503.00		
24812	US Post Office		Postage
Stamps		98.00	
24813	WW Tire		
Service	Tires/payloader	5106.60	
24814	Warnke Electric		Tie ins—Jesse Steffensen's shop &
water heater @			Mun Bldg/checked Trans Canada
site for			transformer hook
up	516.53		
22815	Wesco Distribution Inc		Meter
socket		29.25	
24816	David Wingle		Reimbursement for chge @
Farmers Implement &			Irrigation for
repairs		135.25	
Auto Debit	Rural Development		Water Improvement

Loan	1343.00	
Auto Debit	Rural Development	Wastewater Improvement
Loan	2859.00	

Motion was made by Bunker, seconded by Lundquist to approve payment along with the mid-month bills for Myers Controlled Power in the amount of \$285,718.20 and Ben Elliott in the amount of \$700.00 as these bills arrived too late to be included with the regular monthly bills. All in favor—Carried.

Motion was made by Johnson, seconded by Steffensen to adopt Resolution #2543 as follows:

### RESOLUTION #2543

BE IT RESOLVED, that \$321,690.60 be transferred from the Electric Substation Upgrade Account to the Electric Fund for current project expenses. All in favor—Carried.

Now was the time for the hearing of the Special One (1) day Malt Beverage application and Special Liquor application as advertised on February 23, 2017.

Edgar L. Herrick Post #42 American Legion—Lot 3, Block 3, Original Plat, City of Arlington, SD

Special One (1) Day-Malt Beverage Licenses and Special One (1) Day Liquor On-Sale Licenses for March 17<sup>th</sup> and March 25<sup>th</sup>.

Motion was made by Rowbotham, seconded by Steffensen to approve these special licenses for the American Legion. All in favor—Carried.

Now was the time as published to open the quotes for the new lawn mower for the city cemetery. Only two companies presented quotes. The quotes are as follows:

Roelofsen's, Toronto, SD—

Hustler X-One, 52" mower—Option #1-27 hp Kawasaki motor \$7072.76

Option #2-29 hp Kohler EFI motor \$7489.02-both allowing \$1300 trade in for 2013

Dixon

Badger Oil Inc, Badger, SD--

Option #1-Bad Boy Compact Outlaw 48" 26 hp Briggs & Stratton motor

\$5974.00

Option #2-Bad Boy Maverick 48" 25 hp Kohler motor

\$5299.00 both allowing \$2474.00 trade in

Motion was made by Steffensen, seconded by Johnson to approve the purchase of the Bad Boy Compact Outlaw 48" with 26 hp motor at the final cost of \$3500.00. All in favor—Carried.

Scott Mohror, Banner Associates, met with the council and provided them with a preliminary cost estimate for Washington, Adams, and Circle Drive in the approximate amount of \$300,000. The Mayor advised that we will need to keep track of the 2<sup>nd</sup> Penny Funds as the reports are coming in that Sales Tax is down—however, if payments stay on track the project may be able to be bid for work to be done in 2018 with the asphalt being laid in 2019. Also, Scott advised that the cost to do the Water Distribution Plan would be \$18,000 but that we should check on a Small Planning Grant.

The Finance Officer had sent out letters inviting members of the local townships to meet with the council and representatives from the Fire Dept. Only one township officer attended the meeting. Scott Mohror advised that an engineer from Banner had reviewed drawings and looked at the wall which divides the fire hall from the community room and

advises that wall is a load bearing wall. Their preliminary estimate to remove that wall and do the necessary construction of headers, etc would be in the area of \$14,540 plus engineering costs.

Todd Smidt advised that the appraisal committee had come up with the value of \$3000 on the yellow pumper truck and \$750 on the 3-phase air compressor. Motion was made by Lundquist, seconded by Bunker to accept these values and the Mayor instructed the finance officer to advertise for sealed bids on these two items. All in favor—Carried.

The fire department has also been checking on prices of high pressure air packs since the ones that they are currently using are out of date. They have held discussions on purchasing from 5 – 10 air packs and a compressor to fill the tanks. Scott Erstad was still in attendance at the meeting and he was asked if he thought that the Badger Fire Dept would have any interest in going in on the purchase of the compressor. He stated that Eric Erstad is the Fire Chief in Badger and suggested that they contact him about the purchase. The air packs are approximately \$5800.00 each and the department thought that they would like to use some of the funds that they had saved by purchasing a used truck on this purchase. They will have further discussion at the April fire dept meeting and relay information back to the City.

Now was the time as advertised to open the seal coating bids. There were three companies that submitted bids for the project to seal coat approximately 39,611 sq yards of street:

Bituminous Paving Inc, Ortonville, MN--\$1.58/sq yd

The Road Guy, Yankton, SD--\$1.10/sq yd

Topkote Inc, Yankton, SD--\$1.01/sq yd

Next, the Council reviewed the quotes that had been received for the crack sealing project for 18,000 linear feet. There were three companies that submitted quotes for this project:

All Around Line Striping LLC, Madison, SD--\$.66/l.f. plus sales tax

The Road Guy, Yankton, SD--\$.85/l.f.

Topkote Inc, Yankton, SD--\$.66/l.f.

Motion was made by Bunker, seconded by Steffensen to accept the bid as received from Topkote Inc to do 39,611 sq yds more or less of seal coating at the cost of \$1.01/sq yd. And to accept the quote as submitted by Topkote Inc to do 18,000 linear feet (more or less) of crack sealing at a cost of \$.66/linear ft. All in favor—Carried.

Randy Jencks, Kingbrook Rural Water System, attended the council meeting. He advised that their expansion project is beginning in 2017 and should be completed by 2019.

Jason Uphoff, ACDC, made his monthly report to the council.

Motion was made by Steffensen, seconded by Lundquist to approve the 2016 Annual Report as prepared by Ben Elliott. All in favor—Carried.

Marshal Mix informed the council that the Electrical Upgrade Project is ahead of schedule due to the winter weather conditions that allowed the contractors to work on the project. The controls were placed in the substation building last week. The City is clearing out some trees to bury wire up on the north end of town and the contractor called in several locates to bury power cable and replace transformers.

Motion was made by Lundquist seconded by Steffensen to enter into executive session at 8:17 P.M. for possible litigation, contract matters—with Scott Mohror in attendance. All in favor—Carried.

Motion was made by Steffensen, seconded by Lundquist to come out of executive session at 8:20 P.M. All in favor—Carried. No action taken.

Motion was made by Johnson, seconded by Bunker to approve the Employee Overtime and Police Report. All in favor—Carried.

Jon Schempp will complete his six month probation period in March. Motion was made by Johnson, seconded by Rowbotham to increase his salary by \$1.00/hr. All in favor—Carried.

Ordinance #555 received the first reading and on Motion by Rowbotham, seconded by Bunker it would increase the Mayor's annual salary to \$4000.00 and the Council Members annual salary to \$1100.00 with salary for special meetings at \$20. All in favor—Carried.

The council reviewed the Revenue/Expense, Cash and Utility Reports. The Finance Officer also furnished the council with a water comparison report for the year 2016 which shows that the annual water loss was at approximately 4%--which is down considerably from previous years.

The council briefly discussed liquor regulations and the laws for sales on the street and having liquor out on the street during special events. The item was tabled until the April meeting.

The Finance Officer informed the council that there will be no city election as Garth Johnson was the only candidate to file a petition. Therefore, next year there will be 5 council positions plus the Mayor up for election.

The council was reminded of the following upcoming meetings: Local Board of Equalization-March 20<sup>th</sup>, SDML District Meeting-March 22<sup>nd</sup>, Heartland Annual Meeting-April 20<sup>th</sup>, Code Enforcement Meeting-May 10<sup>th</sup> & 11<sup>th</sup>.

The council was informed that to date there have not been enough applications filed for employment at the swimming pool to open it for the season and encourage past lifeguards and possible new guards to apply for the summer.

Motion was made by Lundquist seconded by Steffensen to enter into executive session at 9:30 P.M. for possible litigation, contract matters. All in favor—Carried.

Motion was made by Steffensen, seconded by Lundquist to come out of executive session at 10:05 P.M. All in favor—Carried. No action taken.

Motion to adjourn was made by Rowbotham, seconded by Johnson. All in favor—Carried.

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Sue Falconer, Finance Officer

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Amiel Redfish, Mayor

The City of Arlington is an equal opportunity provider and employer.