

CITY HALL, CITY OF ARLINGTON, SOUTH DAKOTA

July 6, 2020

The City Council met as the Zoning Commission—Board of Adjustment. Present on Roll Call were Mayor Amiel Redfish and Council Members: Curt Lundquist, Terry Rowbotham, Garth Johnson, Jesse Steffensen, Rob Achterberg and Cory Falconer. Absent: None

Rob & Celeste Achterberg submitted a variance request for a personal garage to be constructed on the rear alley property line. However, a new plan for a larger structure that would include the current shed was presented at the meeting. Todd Wilkinson advised that since a request was now being made for a structure other than what was advertised—a new notice will need to be published before action can be taken by the Zoning Commission. Application was tabled.

Motion to adjourn the Zoning Commission was made by Falconer, seconded by Lundquist. All in favor—Carried.

Sue Falconer, Finance Officer

Amiel Redfish, Mayor

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CITY HALL, CITY OF ARLINGTON, SOUTH DAKOTA

July 6, 2020

The City Council met in regular session in the Municipal Building—202 West Elm Street. Present on Roll Call were Mayor Amiel Redfish and Council Members: Curt Lundquist, Terry Rowbotham, Garth Johnson, Jesse Steffensen, Rob Achterberg and Cory Falconer. Absent: None.

Motion was made by Lundquist, seconded by Falconer to approve the minutes of the June 1st and 29th meetings. All in favor—Carried.

Bills on file were submitted for consideration and on Motion by Rowbotham, seconded by Lundquist, the Finance Officer was instructed to issue payment for same. All in favor on Roll Call Vote—Carried.

Bills approved as follows:

28700-28711	Salaries	General Fund	101	7038.38
		Water	602	438.58

0		Electric	603	3559.5
		Sewer	604	360.84
28712	Arlington Ambulance Service	Annual Disbursement		2000.00
28713	Arlington Community Dev Corp	Annual Disbursement		10000.00
28714	Arlington Volunteer Fire Dept	Annual Disbursement		2000.00
28715	BATA Services	Annual Disbursement		1000.00
Auto Debit	Citizens State Bank	EFTPS—June 15 th WH-SS-Medicare		3372.11
28716	East River Electric Power	Energy		2574.02
28717	Electric Fund	City Bills		2842.72
28718	Fusion Cloud Services	Phone Chges		252.61
28719	Heartland Consumer Power Dist	Energy		16514.71
28720	Kingsbury County Auditor	County Law Enforcement Contract		5655.00
28721	McLeod's Printing	Absentee Ballot Sets		79.51
28722	Mediacom	Internet		259.90
28723	Prairie Ag Partners	Fuel		4579.45
28724	SD State Treasurer	Sales Tax		7042.92
28725	U S Post Office	Box Rent		94.00
28726	Western Area Power Adm	Energy		12435.78
28727-28760	Salaries	General Fund	101	20019.96
		Water	602	845.12
		Electric	603	4654.1
9		Sewer	604	857.00
28761-28775	VOID			
28776	AT&T	Cell Phone Chges		108.03
Auto Debit	Citizens State Bank	EFTPS-June 30 th WH/SS/Medicare		7777.25

28777	Colonial Life	Payroll Deductions	107.33
28778	Northwestern	Service to Shop & Coop Shop Bldgs	20.48
28779	PLIC-SBD Grand Island	Short Term Disability	183.36
28780	SD Retirement System	June Retirement	2830.40
28781	Sioux Valley Energy	Electricity @ Airport	85.00
28782	The Health Pool of SD	July Health Insurance Premiums	4969.70
28783	Darrell Timperley	Refund Meter Deposit	150.00
28784	Visa	Retirement/Carburetor/Cemetery repairs/sprayer/ pool sprayer parts	1625.44
28785	A-Ox Welding Supply Co	Cylinder rent	92.30
28786	Arlington Insurance Agency	Add'l Premium—fire dept	3.00
28787	Arlington School District	35% Electrical & Janitor Services/Library	1329.69
28788	Arlington Sun	Publications	458.31
28789	Badger Oil Inc	Mower Repairs	66.63
28790	Banner Associates Inc	Engineering—GIS assistance/RFP/Erosion Control @ Opportunity Drive	722.50
28791	Bobcat of Brookings	Saw cart-depth wheel/core drill & stand/core bit/ repairs	330.8
3			
28792	Bunker Auto Inc	Fuel-FD & Amb	159.95
28793	Citizens State Bank	July Service Chge	20.00
28794	Cook's Wastepaper & Recycling	May garbage	5108.61
28795	Dakota Pump & Control Co	2020 Annual Inspection Main/Service Calls	1105.10
28796	DENR-Fiscal Management Div	Annual Drinking Water Fee	380.00
28797	Dept of Revenue	Water testing	15.00
28798	DGR Engineering	Review Electric maps/troubleshooting	1158.80

28799	Cody Doren	Reimbursement-Advanced EMT Training	1000.00
28800	Eighty-One Auto Clinic	Fuel filter/Daihatsu repairs/filters/oil/plugs/ trimmer string	406.90
28801	Electric Fund	Meter deposits app to RO bills	332.89
28802	Elite Drain & Sewer	Emergency service call—jet sewer	353.25
28803	Deloris Gilbertson	Election Board	130.20
28804	Handi Mart	Fuel—Amb & FD	470.55
28805	Hawkins Inc	Chemicals/pool	8334.23
28806	Hydro-Klein	Clean & televise storm sewer line	2120.00
28807	Infotech Solutions LLC	Monthly HR/maintenance/hosting/backups	1147.99
28808	Marilyn Johnson	Election Board	130.20
28809	Kingbrook Rural Water System	June Water & Lease	13231.78
28810	Lowes supplies/pressure	Repairs/Acrylic shield-pool/painting washer/wastebasket/flags	1177.29
28811	MC&R Pools	Gasket lids	73.62
28812	Macksteel Warehouse	Steel plates/storm drain	447.10
28813	Milbank Winwater Works	Storm drain/water meters	2159.06
28814	Brenda Mix-Osbeck	Election Board	130.20
28815	Nelson Drug	Batteries/sanitizer/tape	38.52
28816	Office Peeps Inc	Paper towels/ink cartridges/service agreement-copier/ sanitizer/surface cleaner	542.46
28817	Omni-Pro Software	C31 gateways/meter module/adaptor	17800.00
28818	PCC Ambulance Service	Ambulance billings May 2020	38.13
28819	Cody Pomeranke	Refund bal meter deposit	5.07
28820	Prairie Ag Partners	Spraying chemicals/welding supplies/brake fluid	

			1192.9
4			
28821	Amiel Redfish	Personal auto use	46.40
28822	Roys Sport Shop	T-ball helmets/chin straps—SB	202.86
28823	Runnings Supply Inc	Clothing allowance/bleach/sanitizer	54.44
28824	Schein Inc	Monitoring electrode foam-amb	34.64
28825	William Seppanen	Refund bal meter deposit	96.70
28826	Jennifer Sip	Refund bal meter deposit	119.16
28827	Snap On Tools	Multi tool/die set/pliers set/strap repair kit	433.95
28828	Sara Spier	Refund bal meter deposit	96.18
28829	U S Post Office	Postage stamps—post cards	350.00
28830	Van Diest Supply Company	Mosquito Master 4+12	3740.00
28831	Warnke Electric	Assist city installation load mgmt & AIM	1152.04
28832	Wesco Distribution Inc	Vinyl tape/combo meter & disc/torch kit/misc	
		electrical supplies	1987.44
Auto Debit	Rural Development	Water Improvement Loan	1343.00
Auto Debit	Rural Development	Wastewater Improvement Loan	2859.00

In other old business, it was discussed that Mike Wright is not in compliance with his building permit and will need to submit a new application for additional work that is being done on his structure.

Jay DeVries, on behalf of the Arlington Ambulance Service; thanked Mayor Redfish for his service as administrator to the ambulance service for several years and presented him with a gift of appreciation.

There being no further old business, Motion was made by Johnson, seconded by Achterberg to adjourn the old council. All in favor—Carried.

Sue Falconer, Finance Officer

Amiel Redfish, Mayor

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CITY HALL, CITY OF ARLINGTON, SOUTH DAKOTA

July 6, 2020

The City Council was called to order with the following new members who answered Roll Call—Mayor Curt Lundquist and Council Members: Terry Mutziger, Terry Rowbotham, Garth Johnson, Jesse Steffensen, Rob Achterberg and Cory Falconer. Absent: None

Mayor Curt Lundquist appointed Terry Rowbotham to a one-year term of office for Ward 1. Motion was made by Achterberg, seconded by Steffensen to approve this council seat appointment. All in favor—Carried.

Council Members Curt Lundquist, Terry Rowbotham, Terry Mutziger, Jessie Steffensen and Cory Falconer took their oaths of office to begin serving a new term of office as administered by Todd Wilkinson.

Additions to Agenda: Approve Plat Map for the land sale by ACDC and approve a new member to the Arlington Ambulance Service.

Time of Public Comments: None

Review building permit applications: Tabitha Petersen—to construct a patio and replace the existing deck with a larger one at Lot 5, Block 10, County Auditor's Plat—410 S 3rd Street. Motion was made by Steffensen, seconded by Falconer to approve the application. All in favor—Carried.

Austin King, King Bros Heating & Cooling—to construct a 48 X 80 Commercial Building at Lot 1, Block 2 of Arlington Industrial Park—located in Outlot 4 in the SE ¼ of the SE ¼ of Section 36-T111N-R53W of the 5th P.M., Kingsbury County—701 N Industrial Ave. Motion was made by Johnson, seconded by Achterberg to approve this building permit based on the completion of the land purchase from ACDC. All in favor—Carried. Kay Derrick also submitted a building permit for a car port, however; it would not comply and needs a variance application submitted before the council can act on this matter. Motion to table this application was made by Johnson, seconded by Achterberg. All in favor—Carried.

Motion was made by Steffensen, seconded by Achterberg to approve the Special Malt Beverage, Liquor and Spiking Permits for the American Legion for July 11 & 12 for the Poker Run and July 24 & 25 for Arlington Days activities. All in favor—Carried.

Electric Report—None

ACDC Report—Marshal Mix reported that a lot located south of Trans-Canada is being purchased by Austin King—King Bros Heating & Cooling. The plat map for this lot is being presented for their approval. Motion was made by Falconer, seconded by Achterberg to approve Resolution No. 2595 as follows:

RESOLUTION #2595

WHEREAS, Marshal Mix, President of Arlington Community Development Corporation, owner of the hereinafter described real property have submitted to the governing board, a proposed Plat of LOT 1 IN BLOCK 2 OF ARLINGTON INDUSTRIAL PARK, LOCATED IN OUTLET 4 IN THE SE ¼ OF THE SE ¼ OF SECTION 36-T111N-R53W OF THE 5TH P.M., KINGSBURY COUNTY, SOUTH DAKOTA, and the Governing Body of said City of Arlington, having examined the proposed plat and it appearing that all municipal taxes and special assessments, if any, upon said plat and survey have been executed according to the law.

NOW, THEREFORE, BE IT RESOLVED THAT said plat and survey by and are hereby in all things accepted and approved.

DATED THIS 6TH DAY OF JULY, 2020

City Finance Officer

There is a problem with the fuel pumps at the Coop Shop. To make the necessary repairs; Marshal Mix has been notified that the cost of those repairs is approximately \$13,000.00 along with anticipated additional upgrades needed in the next couple of years. There is going to be some further investigation as to what the cost would be to take out the current underground tanks and replace them with over ground tanks prior to any further action being taken with the repairs.

Motion was made by Falconer, seconded by Achterberg to approve employee overtime and police report. All in favor—Carried. Motion was made by Falconer, seconded by Rowbotham to approve Nicole Keating as a new EMT on the Arlington Ambulance Service as she has completed her certification training. All in favor—Carried.

The council reviewed the Revenue/Expense, Cash and Utility Reports.

Motion was made by Steffensen, seconded by Rowbotham to approve Resolution No. 2596 as follows:

CITY OF ARLINGTON

RESOLUTION #2596

A RESOLUTION AUTHORIZING THE EXECUTION OF CONTRACTUAL DOCUMENTS WITH THE STATE OF SOUTH DAKOTA FOR THE RECEIPT OF CARES ACT FUNDS TO ADDRESS THE COVID-19 PUBLIC HEALTH CRISIS

WHEREAS, pursuant to section 5001 of the Coronavirus Aid, Relief, and Economic Security Act, Pub. L. No. 116-136, div. A, Title V (Mar. 27, 2020) (the “CARES Act”), the State of South Dakota has received federal funds that may only be used to cover costs that: (a) are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19); (b) were not accounted for the budget most recently approved as of March 27, 2020, for the State of South Dakota; and (c) were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020; and

WHEREAS, the City of Arlington acknowledges that the State of South Dakota, in its sole discretion, may retain full use of these funds for the purposes delineated in the CARES Act; and

WHEREAS, the City of Arlington acknowledges that in order to provide financial assistance to counties and municipalities in South Dakota, the State of South Dakota, in its sole discretion, may allocate CARES Act funds Act on a statewide basis to reimburse counties and municipalities as delineated herein; and

WHEREAS, the City of Arlington seeks funding to reimburse eligible expenditures incurred due to the public health emergency with respect to COVID-19; and

WHEREAS, the City of Arlington acknowledges that any request for reimbursement of expenditures will only be for expenditures that were not accounted for in the budget for the City of Arlington most recently approved as of March 27, 2020; and

WHEREAS, the City of Arlington acknowledges that it will only seek reimbursement for costs incurred during the period that begins on March 1, 2020, and ends on December 30, 2020;

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Arlington that the Mayor of Arlington may execute all documents as required by the State in order to receive CARES Act funds.

It is further RESOLVED that any request for reimbursement will be only for those costs authorized by the State that: (1) Are necessary expenditures incurred due to the public health emergency with respect to COVID-

19; (2) Were not accounted for in the City Budget most recently approved as of March 1, 2020, and ends on December 30, 2020.

It is further RESOLVED that the City will not request reimbursement from the State under the CARES Act for costs for which the City previously received reimbursement, or for which the City has a reimbursement request pending before another source.

Approved and adopted this 6th day of June, 2020.

Mayor, City of Arlington, SD

ATTEST:

Finance Officer
City of Arlington, SD

Mayor Lundquist stated that nominations were open for President of the Council. Achterberg nominated Terry Rowbotham, seconded by Johnson to cast a unanimous vote for Terry Rowbotham. All in favor—Carried.

Nominations were opened for Vice-President of the Council. Achterberg nominated Garth Johnson, seconded by Falconer to cast a unanimous vote for Garth Johnson. All in favor—Carried.

Mayor Lundquist made the following appointments at this time:

HEALTH DEPT -----Redfish, Jensen, Wilde, Jerstad

CITY FOREMAN -----Marshal Mix

POLICE -----Kingsbury County Sheriff

NEWSPAPER -----Arlington Sun

OFFICIAL DEPOSITORY -----Citizens State Bank

CITY ATTORNEY -----Todd Wilkinson

FINANCE OFFICER ----- Sue Falconer

CITY ENGINEER -----Banner Associates Inc

Mayor Lundquist made the following Committee Appointments:

AUDIT & FINANCE -----Steffensen & Johnson

ELECTRIC ----- Rowbotham & Mutzinger

EMERGENCY SERVICES -----Falconer & Johnson

PARKS & RECREATION -----Achterberg & Falconer

STREETS ----- Rowbotham & Steffensen

WATER & SEWER ----- Mutzinger & Achterberg

Motion was made by Johnson, seconded by Achterberg to approve the above listed annual appointments. All in favor—Carried.

Additional Items: Heartland Summer Conference—August 12th in Sioux Falls

Elected Officials Workshop—September 2nd in Pierre

Motion was made by Achterberg, seconded by Falconer to enter into executive session at 8:40 P.M. for a personnel matter. All in favor—Carried.

Motion was made by Achterberg, seconded by Falconer to come out of executive session at 8:50 P.M. All in favor—Carried. No action taken.

Motion to adjourn was made by Achterberg, seconded by Falconer. All in favor—Carried.

Sue Falconer, Finance Officer

Curt Lundquist, Mayor

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