

CITY HALL, CITY OF ARLINGTON, SOUTH DAKOTA
April 3, 2017

The City Council met as the Zoning Commission—Board of Adjustment. Present on Roll Call were Mayor Amiel Redfish and Council Members: Curt Lundquist, Terry Rowbotham, Garth Johnson, Todd Bunker and Jared Steffensen. Absent: None.

Since the north lot in the Industrial Park is now being developed—the entire park will need to be re-zoned so that all lots are Industrial.

Motion was made by Johnson, seconded by Bunker to hold a hearing on May 1, 2017 to rezone the entire Industrial Park as Industrial property. All in favor—Carried.

Motion to adjourn the Zoning Commission was made by Rowbotham, seconded by Steffensen. All in favor—Carried.

Sue Falconer, Finance Officer

Amiel Redfish, Mayor

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April 3, 2017

The City Council met in regular session in the Municipal Building—202 West Elm Street. Present on Roll Call were Mayor Amiel Redfish and Council Members: Curt Lundquist, Terry Rowbotham, Garth Johnson, Todd Bunker and Jared Steffensen. Absent: None.

Motion was made by Steffensen, seconded by Lundquist to approve the minutes of the March 6th, 20th and 23rd meetings. All in favor—Carried.

Bills on file were submitted for consideration and on Motion by Johnson, seconded by Steffensen, the Finance Officer was instructed to issue payment for same. All in favor on Roll Call Vote—Carried.

Bills approved as follows:

24817-24823	Salaries	General Fund	101	2767.49
		Water	602	355.61
		Electric	603	4798.27
		Sewer	604	727.65
24824	Birch Communications	Phone Chges		191.82

24825	CG Power Systems USA Inc	Transformers	616170.00
Auto Debit	Citizens State Bank	EFTPS—Mar 15 th WH-SS-Medicare	3271.57
24826	Division of Child Support	Payroll Deduction	392.00
24827	East River Electric Power	Energy	3392.95
24828	Electric Fund	City Bills	3092.25
24829	Benjamin Elliott	2016 Annual Report Preparation	700.00
24830	Heartland Consumer Power Dist	Energy	33564.69
24831	Kingsbury County Auditor	County Law Enforcement Contract	5655.00
24832	Mediacom LLC	Internet-FO & Coop Shop	163.90
24833	Myers Controlled Power LLC	Indoor metalclad switchgear	285718.20
24834	SD Municipal League	District 2 Registration fees	75.00
24835	SD Municipal Street Maintenance	Spring Conf Registration-Marshal Mix	50.00
24836	SD State Treasurer	Sales Tax	6694.45
24837	Vision Service Plan	Payroll Deduction	68.76
24838	Western Area Power Adm	Energy	18506.88
24839-24858	Salaries	General Fund	101 7772.01
		Water	602 577.30
		Electric	603 5524.39
		Sewer	604 1498.84
24859	AFLAC	Payroll Deduction	173.94
24860	AT&T	Cell Phone Chges	33.08
Auto Debit	Citizens State Bank	EFTPS-Mar 31 st WH/SS/Medicare	5295.06
24861	Division of Child Support	Payroll Deduction	392.00
24862	Northwestern	Service to Shop & Coop Shop Bldgs	165.71
24863	PLIC-SBD Grand Island	Short Term Disability	169.19
24864	SD Retirement System	Mar Retirement	3144.22
24865	Sioux Valley Energy	Electricity @ Airport	50.00
24866	SD Supp Retirement	Supp Retirement/Steve Carlson & Jon	
Schempp			250.0
0			
24867	The Health Pool of SD	April Health Insurance Premiums	3505.80
24868	Visa	FR clothing/plastic water tank-FD/meal/wiper blades/ windshield wash	1004.89

24869	Amazon Credit Plan	Books/Library	114.17
24870	A-Ox Welding Supply Co	Cylinder rent	19.28
24871	Arlington Sun	Publications	324.50
24872	Avera Occupational Medicine	Random Drug Test—Steve Carlson	90.90
24873	Bangor Township	Road Maintenance	348.00
24874	Banner Associates Inc	Prepare Cost Estimate Ind Ave/check wall	618.50
24875	Best Western Ramkota Inn	Motel reservation-SDML Electric Meeting- Jon Schempp	88.99
24876	Brad Bunker	Reimbursement for materials for UTV/trailer	269.21
24877	Citizens State Bank	April Service Chge	20.00
24878	Cook's Wastepaper & Recycling	February garbage	5057.39
24879	Dakota Supply Group	Single phase meter/3 phase meters/meter socket jumpers/3 ph 2 sockets-two meters/wiring harness/ revesnse spades	2772.18
24880	Dept of Revenue	Water testing	15.00
24881	DGR Engineering	Construction administration	2277.00
24882	Electric Fund	Meter deposits app to RO bills	665.07
24883	Infotech Solutions LLC	Monthly HR/maintenance/hosting	306.00
24884	Interstate Power Systems	Generator for lagoons	20755.00
24885	Kingbrook Rural Water System	March Water & Lease	7463.33
24886	Larsen Overhead Door	Old shop door repairs	195.74
24887	Lowes	Materials to hook up transformers & AMI meters	210.44
24888	M & T Fire & Safety	Forestry Hose/1" wildland nozzle	320.50
24889	Macksteel Warehouse	Steel to repair dumpster	96.15
24890	McMasters Construction	Pit run rock—lagoons	256.13
24891	Office Peeps Inc	Stapler/laser jet ink cartridge/service agreement- copier	208.04
24892	PCC Ambulance Billing Service	Amb billing—Feb 2017	367.76
24893	Prairie Ag Partners	Antifreeze/screws/bolts/street sweeper repairs/floor dry/quick links	171.45
24894	Ron's Saw Sales	Repairs/labor-chainsaw	70.55
24895	Sanitation Products	Bearings/misc repairs/parts manual-sweeper	381.52

24896	Schuneman Equipment	John Deere hose & fittings	68.95	
24897	SDML Worker's Comp Fund	Audit billing	1674.00	
24898	Stuart Irby Co	FR shirts-Jon/spike clamp/electric gloves/electric gloves testing	645.02	
24899	Michael Todd & Company	Gutter brooms/strip brush for street sweeper	1049.35	
24900	Two Way Radio	Labor on Amb radios/new radio batteries	219.99	
24901	US Post Office	Post Card Stamps		340.00
24902	WW Tire Service Inc	Tire disposal fee	100.00	
24903	Lisa Wade	Refund bal meter deposit	104.15	
24904	Wesco Distribution Inc	Cable sealing kits	231.20	
24905	Max Williams	Refund bal meter deposit	80.78	
Auto Debit	Rural Development	Water Improvement Loan	1343.00	
Auto Debit	Rural Development	Wastewater Improvement Loan	2859.00	

Motion was made by Lundquist, seconded by Bunker to adopt Resolution #2544 as follows:

RESOLUTION #2544

BE IT RESOLVED, that \$2361.92 be transferred from the Electric Substation Project fund to the Electric Fund for payment of project expenses. All in favor—Carried.

There was one bill that was held until next month for payment. The City had received a bill from Winsor Township in the amount of \$1275 for the average cost of one mile of road maintenance. The council would like to see a breakdown of how that figure was arrived at before payment is made to township.

Ryan Streff, representative from Mobilitie Intelligent Infrastructure, met with the council to discuss the possibility of constructing a 65 foot tower plus the antenna down between the lake and the baseball field to expand a cell to boost coverage within a ¼ mile service area. The council instructed him to send a sample of an agreement to Todd Wilkinson and it will be reviewed and discussed at a later date.

Joe Jensen, President of the HRC Board, met with the council to discuss the possibility of doing additional housing projects in the Johnson Addition. The state has advised that they do not have any plans to build any spec houses in that area at this time. Joe is going to try get a board meeting scheduled within the next couple of weeks. Todd Wilkinson also instructed that he would need to get a release of the City's guarantee for the files from the original loan to the HRC since the loans have been paid in full.

Ryan Huntimer had been issued a parking ticket for parking his truck in front of his house and he is contesting it. Todd

Wilkinson advised that he would check into it and get back to him. Ryan had another issue with people walking their dogs in front of his lot and not picking up the “dog poop”. He was advised that there is no ordinance on the books at this time. Chad Mohr advised that he has been operating the street sweeper and it is a problem all over town. Todd Wilkinson was instructed to bring an ordinance back to May’s meeting for the council to consider.

The following building permit applications were presented to the council for approval:

Angie Gums to demolish her current residence and replace it with a 28 X 30 stick built home at NE’yly ½ of Lot 6 and all Lot 5, Block 10, 2nd Railroad Addn (210 South 4th Street). Motion was made by Bunker, seconded by Johnson to approve this permit. All in favor—Carried.

Randy Ivers for a 16 X 40 storage building that had been moved in previously at Lot 17, Block 1, Millers Addn (304 West Poplar Street) without obtaining a permit. Motion was made by Rowbotham, seconded by Lundquist to approve this permit. Johnson Against—Carried.

East River Electric Power Coop Inc to demolish their current tower at the west substation and construct a new 30’ communication tower at the new substation location at Lot 3, Block 13, WTL Cos 4th Addn (new substation area). Motion was made by Lundquist, seconded by Rowbotham to approve this permit. All in favor—Carried.

Karl Steege, Cardinal Tap, submitted an application to construct a 25 X 14 addition to back of his current structure and install a fence at the rear of his lot to establish a courtyard area. Motion was made by Rowbotham, seconded by Steffensen to approve the permit subject to the fence being constructed 10 ft from the alley. All in favor—Carried.

There was no electric report. The Finance Officer advised that Heartland has changed their rebate program and one of the major changes involves doubling the rebate for the Marathon Water Heaters. Because of this change does the City want to change their current arrangement of charging residents half of the purchase price? The council decided to leave the policy in place as it is currently being operated.

Motion was made by Bunker, seconded by Lundquist to approve the Employee Overtime and Police Report. All in favor—Carried.

Motion was made by Johnson, seconded by Bunker to approve Zach Warnke and Ryan O’Riley being added as new members of the Arlington Fire Dept. All in favor—Carried.

There were two bids submitted to purchase the 1975 GMC Fire Truck with equipment:

- 1) Norris Volunteer Fire Dept, Norris, SD \$3000
- 2) Sean Clark, Oatman, AZ \$3001

Motion was made by Bunker, seconded by Rowbotham to reject all bids and then sell the truck and equipment to the municipality of Norris, SD for \$3000. All in favor—Carried.

There was only one bid submitted for the 3-Phase air compressor—Garth Johnson \$1100.

Motion was made by Rowbotham, seconded by Lundquist to accept the \$1100 bid. All in favor with Johnson absent from the vote—Carried.

The Finance Officer had checked with Greg Maag, First District, to see if there are any grant funds available to have Banner Associates prepare a Water Distribution System Report. The City is not making any significant changes to the system and therefore we do not qualify for funding since the City received assistance when the original facility plan was prepared.

Motion was made by Rowbotham, seconded by Bunker to approve the Engineering Agreement with Banner for Adams, Washington and Circle Drive Improvements and also for Engineering Services to prepare a Water Distribution System Preliminary engineering Report and authorize the Mayor to sign the agreements. All in favor—Carried.

Ordinance #555 received the second reading and on Motion by Rowbotham seconded by Lundquist same was approved with all Voting Aye—Carried.

ORDINANCE #555

AN ORDINANCE AMENDING AN ORDINANCE ENTITLED CITY GOVERNMENT, CHAPTER 1-3, SECTION 8.

BE IT ORDAINED BY THE CITY OF ARLINGTON, KINGSBURY COUNTY, SOUTH DAKOTA:

Section 8. Salary. The salary of the Mayor of the City of Arlington shall be \$4000 annually, paid on a monthly basis, and each City Councilman \$1100 annually paid on a quarterly basis. Those members attending Special Council Meetings will be paid \$20/meeting.

Dated April 3, 2017

Passed First Reading: March 6, 2017

Passed Seconded Reading: April 3, 2017

Passed and Approved: April 3, 2017

Sue Falconer, Finance Officer

Amiel Redfish, Mayor

Liquor regulations and the laws for street sales were once again discussed with several members from the American Legion in attendance at the meeting. It was clarified that no one is allowed to mix and sell drinks on the street even if it is by a non-profit organization within a gated area. After some discussion—it was decided not to make any changes from the past. The Legion will be applying for special licenses for both Friday and Saturday of Arlington Days for Liquor and Malt Beverages, and a Spiking Permit to allow them to operate a beer garden. They will need to stop at the finance office to sign an application for these licenses.

The council reviewed the Revenue/Expense, Cash and Utility Reports. The water loss number has improved over last month and Chad Mohr stated that the contractors had been getting water from a hydrant for some of their boring needs that is not metered—so the loss is even less than the report shows.

Jason Uphoff gave his monthly ACDC report and advised that he had received a couple of inquiries from businesses, but nothing that would currently fit in the Industrial Park.

The Finance Officer advised that Heartland’s Annual Meeting will be held on April 20th and needed to RSVP for who would be able to attend. The Mayor, Jon, Marshal, Curt and Sue will plan on attending the meeting. The City has submitted Jon’s name to be considered to serve on the Customer Connection Committee.

The Spring City Cleanup Day has been scheduled for Thursday, April 27th with free dumping at the rubble site that day during regular business hours.

A surplus property auction date has been set for Friday, April 14th @ 1:00 PM behind the old shop. Items to be sold include various power poles, Mack Truck, snow fence and street light heads.

Motion was made by Bunker seconded by Steffensen to enter into executive session at 8:45 P.M. for possible litigation, contract matters with Craig Walker, Citizens State Bank Loan Officer in attendance. All in favor—Carried.

Motion was made by Bunker, seconded by Lundquist to come out of executive session at 9:35 P.M. All in favor—Carried.

Motion was made by Bunker, seconded by Lundquist to adopt Resolution #2545 as follows:

RESOLUTION #2545

BE IT RESOLVED, that the Arlington City Council approves the City of Arlington to guarantee a bridge loan with Citizens State Bank for the upfront money for the ACDC road/utility project in the Industrial Park and authorize the Mayor to sign the required documents. This guarantee is contingent on the approval of the Heartland Consumer Power District loan and the terms set forth in that agreement. All funds paid out from this bridge loan to the contractor would be approved by a representative from Banner Associates who will forward the Pay Requests to Citizens State Bank who would in turn make payments from the loan funds. All in favor—Carried.

Motion to adjourn was made by Steffensen, seconded by Lundquist. All in favor—Carried.

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