

CITY HALL, CITY OF ARLINGTON, SOUTH DAKOTA  
February 6, 2017

The City Council met as the Zoning Commission. There was no business. Meeting adjourned.

The City Council met in regular session in the Municipal Building. Present on Roll Call were Mayor Amiel Redfish and Council Members: Curt Lundquist, Terry Rowbotham, Garth Johnson, and Todd Bunker. Absent: Jared Steffensen

Additions to agenda: Advertise for a 48-52 inch mower for cemetery.

Need a council representative to serve on the Community Foundation Board.

Motion was made by Lundquist, seconded by Bunker to approve the minutes of the January 3<sup>rd</sup> meeting. All in favor—Carried.

Bills on file were submitted for consideration and on Motion by Bunker, seconded by Rowbotham, the Finance Officer was instructed to issue payment for same. All in favor on Roll Call Vote—Carried.

Bills approved as follows:

24628-24646	Salaries	General Fund	101	6347.60
		Water	602	205.78
		Electric	603	2491.25
		Sewer	604	575.99
24647	Birch Communications	Phone Chges		174.40
24648	Board of Operator Cert	Renewal Cert—replacement check		66.00
Auto Debit	Citizens State Bank	EFTPS—Jan 17 <sup>th</sup> WH-SS-Medicare		3370.63
24649	East River Electric Power Coop	Energy		3738.10
24650	Electric Fund	City Utility Bills		3287.85
24651	Heartland Consumer Power Dist	Energy		50909.82
24652	Kingsbury County Auditor	County Law Enforcement Contract		5655.00
24653	Mediacom LLC	Internet		149.00
24654	Chad Mohr	Brake controllers/FR Clothing		310.01
24655	SD State Treasurer	Sales Tax		6083.29
24656	Vision Service Plan	Payroll Deduction		50.84
24657	Western Area Power Adm	Energy		22426.18
24658	David Wingle	Clothing Allowance		31.93
24659	Wyoming Child Support	Payroll Deduction		392.00
24660	Dakota Ram—1481 Grille	Meeting expense		475.96
24661-24677	Salaries	General Fund	101	8443.59

		Water	602	803.61
		Electric	603	3930.83
		Sewer	604	871.48
24678	AFLAC	Payroll Deductions		175.35
24679	AT&T	Cell Phone Chges		31.08
Auto Debit	Citizens State Bank	EFTPS—Jan 31 <sup>st</sup> WH-SS-Medicare		5039.46
24680	Division of Child Support	Payroll Deduction		392.00
24681	Northwestern	Service to Shop & Coop Shop Bldgs		368.95
24682	PLIC-SBD Grand Island	Short Term Disability		169.19
24683	SD Municipal Electric Assn	Conference Registration—Jon		75.00
24684	SD Retirement System	Jan Retirement		3144.80
24685	Sioux Valley Energy	Electricity @ Airport		51.00
24686	SD Supp Retirement	Supp Retirement/Steve Carlson		100.00
24687	The Health Pool of SD	Feb Health Insurance Premiums		3505.80
24688	Rhonda Vagt	Repair Electric Laptop		100.00
24689	Visa	Spraying re-certification class-Chad Mohr		133.08
24690	A-Ox Welding Supply Co	Cylinder Rent		148.24
24691	Arlington Sun	Publications		266.35
24692	Citizens State Bank	Feb Service Chge		20.00
24693	Cook's Wastepaper & Recycling	December garbage		5016.24
24694	Dept of Revenue	Water testing		15.00
24695	DGR Engineering	Construction administration/surveying-design & bidding project		14723.00
24696	Division of Motor Vehicles	Title & license 2017 Mission trailer		21.20
24697	Electric Fund	Meter deposits app to RO bills		786.63
24698	First Dist Assn Local Govts	Annual Support		1085.79
24699	Galvanizers Inc	Steel structures w/supports for substation		39460.80
24700	General Wood Supply	Masons line/silicone/nut setter/railroad ties		132.12
24701	Glacial Lakes & Prairies Tourism	2017 Membership dues		200.00
24702	Golden Living Center	Refund meter deposit		30.00
24703	Handi Mart	Fuel-Fire Dept/Amb/Shop		532.68
24704	Infotech Solutions LLC	Monthly maintenance/backup/hosting		306.00
24705	Interlakes Sport Center	2017 Mission Trailer		3530.00
24706	Interstate All Battery Center	Rebuild Charger/batteries/battery packs		641.58

24707	Interstate Power Systems	Rental fee—generator @ lagoons	525.00
24708	Kingbrook Rural Water System	January Water & Lease	8340.83
24709	Lowes	Supplies/trenching spade	37.02
24710	Minnesota Municipal Utilities	Job training & safety program—Jon	1000.00
24711	Nelson Drug	Batteries/thermometer strips	50.16
24712	Mavis Norgaard	Refund meter deposit	100.00
24713	Office Peeps Inc	Service agreement-copier/IRS forms	96.76
24714	Omni-Pro Software	Load mgmt. software license & support	3136.00
24715	PCC Ambulance Billing Service	Ambulance billings December 2016	498.16
24716	Petty Cash	Postage	41.23
24717	Plagman's Food Center	Paper goods/cleaning supplies	22.27
24718	Prairie Ag Partners	Chemicals/u-joints/mount bracket/trailer harness/sea foam/truck & backhoe repairs/welding supplies/oil and filters	2566.32
24719	Runnings Suppling Inc	Clothing allowance—Lonnie & David/Anchor ring/ electric materials & tools/recovery strap/circuit breaker/wire/propane cylinder	630.01
24720	RYCO Construction	Concrete replacement—street lites & municipal building	1434.70
24721	Schuneman Equipment	Repairs for John Deere Tractor	1137.87
24722	Snap on Tools	Electric tools/floor jack/ratch combo wrench/ignitor combo/puller set	2558.05
24723	South Dakota One Call	Locates Oct-Dec	37.80
24724	Stuart Irby Co	Transformers/repair crimper tool/bolt cutter/ground connectors/elbow arrestors/FR clothing-Jon/tools	24352.75
24725	Dorothy Tisland	Refund bal meter deposit	63.37
24726	Titan Machinery	Work light/filters	211.93
24727	Trachte Inc	Substation building w/delivery chges	167090.00
24728	Two Way Radio	Portable radio-amb/cleaned amb-bad connection	626.81
24729	US Post Office	Postage Stamps	340.00
24730	Utility Boring Inc	Bal due on Main Street lite/used reel stands	1265.30
24731	Warnke Electric	Pool pump/water tower lights/water maid/install	

		heater @ city shop/check 3 phase equip	765.30
24732	Wesco Distribution Inc	Splice jacket kit	216.00
Auto Debit	Rural Development	Water Improvement Loan	1343.00
Auto Debit	Rural Development	Wastewater Improvement Loan	2859.00

Motion was made by Johnson, seconded by Lundquist to adopt Resolution #2542 as follows:

### RESOLUTION #2542

BE IT RESOLVED, that \$245,626.55 be transferred from the Electric Substation Upgrade Account to the Electric Fund for current project expenses.

BE IT FURTHER RESOLVED, that \$3530.00 be transferred from the Fire Dept Equipment Funds to the General Fund for payment of the trailer purchase from Interlakes Sport Center. All in favor—Carried.

Tammy Anderson, Director of Equalization, made her annual appearance to meet with the council in preparation for the Local Board of Equalization meeting on March 20<sup>th</sup>. She advised that there will be a 5% increase in assessment for 2017 for residential lots and structures and also commercial lots. This increase will bring the assessments up to 95% of fair market value.

Jared Steffensen now present.

Scott Mohror, Banner Associates, met with the council to discuss the preparation of preliminary engineering reports for infrastructure projects. The facility plans were done in 2002 and it is felt that it is time to do some updating to plan for the future.

Jason Uphoff was in attendance to give a brief monthly report.

Marshal Mix advised the council that they have begun AMI installations again and are also replacing the transformers that the city had stated that they would be responsible for in conjunction with the upgrade project.

The City received a letter from Heartland Consumer Power District that they had created a new Subdivision which consists of the areas within the corporate limits of Howard, Miller and Arlington. They are looking for applicants to fill the board seat for that subdivision if any of the council members were interested. They also advised that their annual meeting will be held from 10:00 – 2:00 on Thursday, April 20<sup>th</sup>.

Garth Johnson presented a building permit application for 4-camper spots to be located on the west side of his shop building. The electric, water and sewer services will all be extended from the shop. These spots will be located at B2 of Lot 1, Johnson's Addn—401 East Ash Street. Motion was made by Bunker, seconded by Rowbotham to approve this application as submitted. All in favor, with Johnson absent from the vote—Carried.

Todd Smidt and Brad Bunker met with the council on behalf of the Fire Dept. They presented a plan to take out the wall between the Fire Hall and the Community Room to better utilize the space that is available. The main concern with doing this is to determine whether or not that is a supporting wall. They proposed to have someone from Banner inspect the area—Scott Mohror advised that he could have Adam Hanson stop by some day and look at it. The council's other concern was the cost of the project and where the money would come from—so asked that they get an estimate prior to beginning any work. The Fire

Dept's other request was for permission to obtain either a debit or credit card from the Fire Dept checking account. The Mayor advised that the Finance Officer would check with the auditor to see what his recommendations are and proceed from there. The reason for their request was in order to order items on line, at Runnings or Lowes since there is no longer a hardware store in town and to purchase gas if needed while fighting a fire in the middle of the night.

The Mayor appointed a committee to do an appraisal on the Yellow Fire Truck and an Air Compressor in order that these items might be sold using sealed bids—the committee members are Terry Rowbotham, Todd Smidt and Brad Bunker.

Motion was made by Johnson seconded by Bunker to enter into executive session at 8:15 P.M. for possible litigation, contract matters—with Scott Mohror in attendance. All in favor—Carried.

Motion was made by Lundquist, seconded by Steffensen to come out of executive session at 8:27 P.M. All in favor—Carried.

Motion was made by Bunker, seconded by Steffensen to approve the Employee Overtime, Library and Police Reports. All in favor—Carried.

Motion was made by Rowbotham, seconded by Lundquist to authorize the Mayor to sign the contract documents to award the bid for the Transmission Line Construction Project to the low bidder—Watts Electric Company, Waverly, NE in the amount of \$182,378.81. All in favor—Carried.

The finance office had received correspondence from Mediacom regarding their franchise agreement that expired on June 2, 2010. There was a discussion regarding the current operations of Mediacom in Arlington and the area. Several people are unhappy with the fact that an agreement has not been reached with FOX—KTTW after several months of not broadcasting the NBC channel plus the cost of the service being higher than in other towns. Many residents are voicing their opinions that they are not satisfied with Mediacom and will be changing to either Direct TV or Dish for their television coverage. The council tabled any action on the franchise agreement and Todd Wilkinson was instructed to write a letter to them stating the concerns that currently exist with their company.

Motion was made by Lundquist, seconded by Steffensen to have the finance officer advertise for summer help which includes mowers, swimming pool manager-lifeguards-bath house attendants, and city crew helpers. Applications will be reviewed on March 20<sup>th</sup>. All in favor—Carried.

Motion was made by Steffensen, seconded by Bunker to have the finance officer advertise for quotes for a 48-52 inch mower for the cemetery—sealed quotes will be reviewed at the March 6<sup>th</sup> meeting. All in favor—Carried.

Motion was made by Rowbotham, seconded by Bunker to have the finance officer advertise for sealed bids/quotes for the Crack Sealing and Seal Coating Projects for this summer which will be opened at the March 6<sup>th</sup> meeting.

The council reviewed the Revenue/Expense, Cash & Utility Reports.

The council was given the following dates of upcoming meetings: Local Board of Equalization—March 20<sup>th</sup>, District 2 SDML Meeting @ DeSmet—Wednesday, March 22<sup>nd</sup>, and Heartland's Annual Meeting—Thursday, April 20<sup>th</sup>. Council was also reminded that election petitions must be returned to the Finance Office by Friday, February 24<sup>th</sup>.

Marshal advised the council that he had been contacted by the Bobcat salesman and was advised that for \$2500 the

current mini excavator that the city has could be traded in for a new machine. Marshal had checked with the bank, who has the loan on the current machine and they have no problems with making this trade—so the council advised him to order the replacement machine.

Motion was made by Bunker, seconded by Rowbotham to enter into executive session at 9:05 P.M. for possible litigation and contract matters. All in favor—Carried.

Motion was made by Johnson, seconded by Steffensen to come out of executive session at 9:45 P.M. All in favor—Carried. No further action.

Motion to adjourn was made by Steffensen, seconded by Lundquist. All in favor—Carried.

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Sue Falconer, Finance Officer

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Amiel Redfish, Mayor

The City of Arlington is an equal opportunity provider and employer.