

CITY HALL, CITY OF ARLINGTON, SOUTH DAKOTA
November 7, 2016

The City Council met as the Zoning Commission. There was no business. Meeting adjourned.

The City Council met in regular session in the Municipal Building. Present on Roll Call were Mayor Amiel Redfish and Council Members: Curt Lundquist, Terry Rowbotham, Garth Johnson, Todd Bunker and Jared Steffensen. Absent: Keith Wendland. The Mayor called for a moment of silence out of respect for the loss of Keith as a member of the city council.

Motion was made by Bunker, seconded by Lundquist to approve the minutes of the October 3rd meeting. All in favor—Carried.

Waylon Blasius and Scott Mohror, Banner Associates, met with the council to present Pay Request #5 which included Change Order #2 for the Main Street Project. This pay request takes into account the penalty for the non-compliant compaction tests with the asphalt.

Motion was made by Lundquist, seconded by Bunker to approve this pay request in the amount of \$55,895.75. All in favor—Carried. It is also noted that there is still an amount of over \$41,000 being withheld for settlement of liquidated damages as no agreement has been reached.

Bills on file were submitted for consideration and on Motion by Rowbotham, seconded by Lundquist, the Finance Officer was instructed to issue payment for same. All in favor on Roll Call Vote—Carried.

Bills approved as follows:

24326-2433	Salaries	General Fund	101	5121.11
		Water	602	856.92
		Electric	603	4054.37
		Sewer	604	761.95
24334	Birch Communications	Phone Chges		174.25
Auto Debit	Citizens State Bank	EFTPS—Oct 17 th WH-SS-Medicare	3799.41	
24335	East River Electric Power Coop	Energy		2209.80
24336	Electric Fund	City Utility Bills		2586.82
24337	Flowers By Betsy	Flowers/Gary Mast		44.72
24338	Heartland Consumer Power Dist	Energy		14541.95
24339	Kingsbury County Auditor	County Law Enforcement Contract		5655.00
24340	Mediacom LLC	Internet		156.50
24341	SD State Treasurer	Sales Tax		6166.70
24342	Vision Service Plan	Payroll Deduction		50.84
24343	Western Area Power Adm	Energy		18917.12

24344	Wyoming Child Support	Child Support		392.00
24345-24346	VOID			
24347-24370	Salaries	General Fund	101	10125.48
		Water	602	610.49
		Electric	603	4687.77
		Sewer	604	985.03
24371	AFLAC	Payroll Deductions		172.53
24372	AT&T	Cell Phone Chges		33.12
Auto Debit	Citizens State Bank	EFTPS—Oct 31 st WH-SS-Medicare		5326.19
24373	Northwestern	Service to Shop & Coop Shop Bldgs		20.00
24374	PLIC-SBD Grand Island	Short Term Disability		169.19
24375	SD Retirement System	Oct Retirement		3117.62
24376	Sioux Valley Energy	Electricity @ Airport		86.00
24377	SD Supp Retirement	Supp Retirement/Steve Carlson		100.00
24378	The Health Pool of SD	Nov Health Insurance Premiums		3505.80
24379	Wyoming Child Support	Child Support		392.00
24380	Amaril Uniform Company	Jeans-Jason—April 2016		80.00
24381	Amazon Credit Plan	Books/Library		23.19
24382	A-Ox Welding Supply Co	Cylinder Rent		81.96
24383	Arlington Sun	Publications		308.91
24384	Banner Associates	Review DGR info with Mayor/mapping utility updates/water system modeling/Main Street-design- bidding-construction service		20525.15
24385	Remington Bickett	Reimbursement-lifeguard certification		90.00
24386	Border States Electric Company	Fuse/lugs/arresters		5413.43
24387	Citizens State Bank	Nov Service Chge		20.00
24388	Cook's Wastepaper & Recycling	Sept garbage		5328.59
24389	Dakota Supply Group	Meter sockets/wiring harness		6842.71
24390	Dept of Revenue	Water testing		15.00
24391	DGR Engineering	Project financing coordination/construction administration		811.68
24392	Eighty-One Auto Clinic	Wipers/service Daihatsu/fuel/spark plug/oil filters/ trimmer string/bumper heal/fuel filters/oil		537.01
24393	Electric Fund	Meter deposits app to RO bills		605.88

24394	Flowers By Betsy	Plant-Keith Wendland	42.60	
24395	Nathan Gruis	Refund bal meter deposit	67.71	
24396	Virginia Gunderson	Refund bal meter deposit	64.34	
24397	Hawkins Inc	Chemicals for Water Dept	86.23	
24398	Infotech Solutions LLC	Monthly maintenance/backup/hosting & Lap Top		
		Computer for Ambulance	1650.99	
24399	Interstate All Battery Center	AA workaholic batter pack	8.99	
24400	J & J Earthworks Inc	Main Street Project—Pay Request #5	55895.75	
24401	Jay's Auto Body	Turbo Safety Glasses	29.40	
24402	Robert Jones	Refund bal meter deposit	47.58	
24403	Nathaniel Josephsen	Refund bal meter deposit	40.12	
24404	Kingbrook Rural Water System	October Water & Lease	7940.58	
24405	Macs Inc	Shirts—Chad Mohr	196.94	
24406	McLeod's Printing	Election supplies	26.30	
24407	Menards	Materials to install street lites		105.71
24408	Milbank Winwater Works	Ring-gasket cover & lid	728.38	
24409	Marshal Mix	Purchase Lots 8 & 9, WTL Plat of Blocks		
		20-24	3000.00	
24410	Nelson Drug	Sharpie/tape/RX	25.97	
24411	Tony Norgaard	Refund bal meter deposit	23.45	
24412	Office Peeps Inc	Copy paper/service agreement-copier/paper towels/ tape dispenser/ink cartridges	256.09	
24413	PCC Ambulance Billing Service	Ambulance billings July 2016	266.59	
24414	Petty Cash	Postage	32.79	
24415	Plagman's Food Center	Battery/soap/paper products/cleaning supplies/	43.53	
24416	Prairie Ag Partners	Fuel/tire repair/antifreeze/labor & repairs-FD/ hardware-FD	2272.15	
24417	Ramkota Hotel	Motel Rooms—SDML Conference	863.91	
24418	Betty Rasmussen	Refund bal meter deposit	56.88	
24419	Sanford Health Occupational	Pre-employment drug test-Jon Schempp	35.00	
24420	Schuneman Equipment Co	Yoke w/shift-ball bearing		437.24
24421	Snap on Tools	Various shop tools	470.90	
24422	South Dakota One Call	Locates July-Sept		90.30
24423	Southern Electrical Equipment	69 KV GOAB Switches & Hardware	12882.67	

24424	Stuart Irby Co	Transformers/glove testing & replacements/voltage meter	278528.71
24425	Travs Outfitter Inc	Carhardt/Under Armour—Chad	92.98
24426	US Post Office	Postage Stamps	434.00
24427	Ryan Van Norden	Refund bal meter deposit	44.04
24428	Visa	Meals & fuel-SDML Conference/Underground fuel tank service call	299.50
24429	Wesco Distribution Inc	Red caution tape/connectors/switchgear/switch bays/red flags/cold shrinks/lock & keys/crimps	182097.31
24430	Westmor Industries LLC	Replaced gas pump handle	603.29
Auto Debit	Rural Development	Water Improvement Loan	1343.00
Auto Debit	Rural Development	Wastewater Improvement Loan	2859.00

Motion was made by Johnson, seconded by Bunker to adopt Resolution #2533 as follows:

RESOLUTION #2533

BE IT RESOLVED, that \$475,270.67 be transferred from the Electric Substation Upgrade Account to the Electric Fund for current project expenses.

BE IT FURTHER RESOLVED, that \$55,895.75 be transferred from the 2nd Penny Funds to the General Fund for J & J Earthworks pay request. All in favor—Carried.

Now was the time as advertised for the public hearing for the issuance of the 2017 Liquor Licenses. Motion was made by Bunker, seconded by Rowbotham to approve issuing 2017 licenses to the Handi-Mart, Kings Lanes, Dakota Ram/1481 Grille and Frontier Logic-Cardinal Tap. All in favor—Carried.

Joe Jensen met with the council to dispute the charge for replacing the concrete driveway in conjunction with the Main Street Project. He felt the charges were extremely high and assumed it would be fair priced since the project was bid and awarded by the City. It was his error that he did not confirm what the cost would be with the contractor. Scott Mohror advised that J & J Earthworks had a considerably lower competitive bid for the entire project, however; they used a subcontractor for the concrete work and that portion of the bid was higher. The council stated that Joe should get bids from three contractors as to what their price would have been to do the driveway and take it to J & J to see if he can negotiate the price.

Representatives from the Fire Dept met with the council to ask their approval to put a sealed bid on a 1995 Custom Spartan Gladiator Fire Truck currently owned by the City of Pierre. The department does have enough money in their truck fund to cover the amount they are going to bid, but is asking the council to approve spending the funds. The finance officer was asked to contact the City of Pierre to see what the truck was appraised at when it was declared surplus property. Motion was made by

Johnson, seconded by Bunker to authorize the fire department to put in a sealed bid on the truck of no more than \$45,000. All in favor—Carried.

Motion was made by Johnson, seconded by Lundquist to authorize Marshal Mix, Steve Carlson, Chad Mohr and Lonnie Johnson to issue snow parking tickets during the winter of 2016-2017. All in favor—Carried.

Motion was made by Lundquist, seconded by Bunker to approve Brenda Mix Osbeck, Shirley Rowen and Marilyn Johnson as election board workers for the City's Special Election on November 8th @ \$8.55/Hr which is the same wage as the county is paying for the general election workers. All in favor—Carried.

The Mayor and Marshal reported on the recent Heartland Consumer Power District meeting. Heartland will be having a rate increase in January 2017, however; Western Area Power Administration is going to be removing their drought adder charge, so the two may equal out. Heartland is considering having a lineman on their staff who could be used by their customers for projects, outages, etc. If they go forward with this plan—they will be asking interested customers to sign an agreement for the services. At this time they do not know what the cost would be or how it would be charged.

Marshal also reported that as long as the good weather holds—the work will continue on the electrical upgrade project. There has been a problem with compaction for the footings and walls of the control building. There will be a change order for approximately \$4000 to replace soil with gravel to take care of the moisture problem.

The ditch along Willow Street that runs from 6th Street out to Paul Cleveland's land needs to be cleaned out again as it is not draining. Marshal had called the FSA office in DeSmet to see if they would give permission to burn this ditch thru Loren Converse's property and they did not have a problem with that proposal. Todd Wilkinson advised that Marshal should obtain written permission so that someone can come back later and say that the ditch should not have been burned. Motion was made by Lundquist, seconded by Steffensen to approve a burning permit for this ditch. All in favor—Carried. The Fire Dept will need to be contacted prior to setting fire to the ditch.

Motion was made by Johnson, seconded by Bunker to approve Employee Overtime, Library and Police Reports. All in favor—Carried.

The council reviewed the Revenue/Expense and Cash Reports. There were Utility Reports for both September and October. Marshal advised that he was waiting for a call to give him the price to line the sewer on Main Street—either one or two blocks. There is a problem with the line between the auditorium building and the Community Day Care. It will be much cheaper to line this sewer than to dig it up as deep as it is and put a hole in the street.

Motion was made by Lundquist, seconded by Steffensen to approve the first reading of Ordinance #553 for an increase on the Water Rates. Kingbrook Rural Water is increasing the bulk rates to the City by 25 cents/1000 gallons. It has been a number of years since the city raised the rates for city expenses, therefore; the proposal is to increase the rates by 30 cents/1000 gallons starting in January 2017. All in favor—Carried.

Motion was made by Lundquist, seconded by Johnson to enter into executive session at 8:25 P.M. for a contract matter & possible litigation. All in favor—Carried. Scott Mohror & Waylon Blasius were in attendance in the session.

Motion was made by Bunker, seconded by Steffensen to come out of executive session at 8:35 P.M. All in favor—

Carried. No action taken.

Motion was made by Steffensen, seconded by Rowbotham to approve the first reading of the 2016 Supplemental Appropriation Budget Ordinance #554 which is currently at \$1,300,000.00—most of which is for the Electric Upgrade Project. All in favor—Carried.

Jason Uphoff gave his monthly ACDC Report. He advises that at this time there is no signed lease agreement with Midwest Bio-Ag and that he is trying to help them find a temporary location that is nearby Arlington. Rembrant Foods will not be doing anything until at least 2018 to proceed with operations at the location near Lake Preston, but will plan to keep their permits in force. Project Cottonwood—a plastic molding operation has contacted ACDC regarding what would be available for a site.

Motion was made by Lundquist, seconded by Bunker to accept the proposals from Ben Elliott to prepare the 2016 Annual Report and Audit. All in favor—Carried. The council also reviewed the comments from the 2015 audit and the letter from the DLA advising that the audit had been accepted and approved by their office.

The Mayor scheduled a special council meeting for Monday, November 14th @ 7:30 P.M. to canvass the city election and a short list of issues will also be added to that meeting.

Most of the items from the Mayor's report had already been discussed—the only additional items were that the City has once again been receiving complaints regarding the large number of feral cats in town and that a health inspector was recently at an establishment and advised that something needs to be done with the situation. There has been a question as to why some day cares in town are required to install fences and others are not. The City does not require them, however; in some cases when letters were sent out for special exception permits—the neighbors responded that they would like to see a fence at the day care locations. And, there has been a problem with grass and leaves being blown out into the city street which causes the drain to become plugged. The City has been spending money to keep the lines clean to avoid causing problems at personal property locations and it defeats the purpose when people intentionally put items in the street which will blow or wash into the drains.

Motion was made by Bunker, seconded by Steffensen to enter into executive session at 9:12 P.M. for Contract matters/Possible litigation and Personnel matters. All in favor--Carried

Motion was made by Johnson, seconded by Steffensen to come out of executive session at 10:35 P.M. All in favor—Carried.

Motion to adjourn with no further action was made by Lundquist, seconded by Rowbotham. All in favor—Carried.