

CITY HALL, CITY OF ARLINGTON, SOUTH DAKOTA
October 5, 2015

The City Council met as the Zoning Commission. There was no business. Meeting adjourned.

The City Council met in regular session in the Municipal Building. Present on Roll Call were Mayor Amiel Redfish and Council Members: Curt Lundquist, Terry Rowbotham, Todd Bunker and Keith Wendland. Absent: Garth Johnson and Jared Steffensen.

Additions to the Agenda: Burning Permit request from Brad Bunker and Peddler’s Permits.

Motion was made by Bunker, seconded by Wendland to approve a special burning permit for the Arlington School District for the burning of the “A” on October 5th. All in favor—Carried.

Motion was made by Wendland, seconded by Bunker to approve the minutes of the September 8th & 15th meetings. All in favor—Carried.

Beth Niemeyer, Banner Associates reviewed the Change Order which shows a net change of \$23,709.93 for adjusted quantities and the final Pay Request from Bowes for asphaltting the street project plus filling other repair jobs around town in the total amount of \$174,152.93. Motion was made by Bunker, seconded by Lundquist to approve the change order on the street project. All in favor—Carried.

Beth also advised the council that the soil borings and surveying on Main Street had been completed, and the surveying at the substation location had just been done that day. The plan is to have the bid opening for the Main Street Project in February or March, 2016.

Garth Johnson now present.

Bills on file were submitted for consideration and on Motion by Bunker, seconded by Johnson, the Finance Officer was instructed to issue payment for same. All in favor on Roll Call Vote—Carried.

Bills approved as follows:

22953-22961	Salaries	General Fund	101	6168.64
		Water	602	1164.16
		Electric	603	3170.07
		Sewer	604	574.79
22962	Birch Communications	Phone Chges		178.87
Auto Debit	Citizens State Bank	EFTPS—Sept 15 th WH-SS-Medicare		3436.79
22963	Electric Fund	City Utility Bills		4918.75
22964	Glacial Lakes & Prairies Tourism	City membership dues/2016 Regional & Vacation		
		Guide ads		2872.50

22965	Heartland Consumer Power Dist	Energy		23249.11
22966	Kingsbury County Auditor	County Law Enforcement Contract		5265.00
22967	KKQQ K Country	2015 Arlington Days Radio Ads		300.00
22968	Mediacom LLC	Internet		148.30
22969	Plagman's Food Center	Community picnic expenses		1130.37
22970	SD State Treasurer	Sales Tax		6339.97
22971	Western Area Power Adm	Energy		20052.48
22972-22985	Salaries	General Fund	101	9173.39
		Water	602	735.30
		Electric	603	3295.04
		Sewer	604	750.08
22986	AFLAC	Payroll Deductions		172.53
22987	AT&T	Cell Phone Chges		31.06
Auto Debit	Citizens State Bank	EFTPS—Sept 30 th WH-SS-Medicare		4489.11
22988	East River Electric Power Co	Energy		4502.60
22989	Northwestern	Service to Shop & Coop Shop Bldgs		20.00
22990	SD Retirement System	Sept Retirement		2943.06
22991	Sioux Valley Energy	Electricity @ Airport		81.00
22992	SD Supp Retirement	Supp Retirement/Steve Carlson		100.00
22993	The Health Pool of SD	Oct Health Insurance Premiums		4764.35
22994	Ace Industrial Supply	Caution tape/duct tape/Teflon tape/blue nitrile gloves/pipe wrenches		489.70
22995	Amaril Uniform Co	Nomex bomber winter jacket/3 shirt/2 t-shirts/logos/reflective tape/fr rain gear/spring-fall unlined bibs-Jason		1290.02
22996	Amazon Credit Plan	Books/Library		82.20
22997	A-Ox Welding Supply Co	Cylinder Rent		91.76
22998	Arlington Hardware Hank	Plumbing supplies/repairs/halogen bulb/trash bags/waste basket/oil dry/batteries/diaper changing stations-Pool/sprayer/hearing protection/PVC coupling/sea foam		612.45
22999	Arlington Sun	Publications		655.94
23000	Badger Oil Inc	Service call-AC council room		65.00

23001	Banner Associates	Engineering—paving street project	1185.40
23002	Baum Hydraulics Corp	Repairs for digger truck	26.66
23003	Best Western Ramkota Inn	Motel room—Steve Carlson sewer meeting	81.99
23004	Bowes Construction Inc	Final Pay Request inc Change Order #1—adjusted asphalt quantities	174152.93
23005	Bunker Auto Inc	Floor dry/replace muffler-Chev/fuel-amb/unlock Volga digger truck	402.90
23006	Steve Carlson	Meal and fuel reimbursement—meetings in Pierre and Spearfish	158.74
23007	Citizens State Bank	Oct Service Chge	20.00
23008	Cook's Wastepaper & Recycling	August Garbage	4825.39
23009	Dakota Supply Group	Electrical equipment—metering @ Mun bldg/wire/ power outlets-city park	1875.26
23010	Dept of Revenue	Water testing inc lead & copper	677.00
23011	Detco	Disinfectant soaps	412.59
23012	DGR Engineering	Electric Rate Study/transformer & distribution specs/ analysis & report development	18685.00
23013	Eighty-One Auto Clinic	Starter repair/trimmer repairs/string/sea foam	82.20
23014	Electric Fund	Meter deposits app to RO bills	728.00
23015	Ben Elliott	2014 Audit Preparation	4900.00
23016	Emergency Apparatus Maintenance	Rebuild leak @ tank to pump valve & rebuild #2 discharge valve—Fire Dept	1157.84
23017	Sue Falconer	Reimbursement—motel reservation for Steve Carlson @ Spearfish wastewater meeting	393.36
23018	Gale	Books/Library	340.49
23019	Hydro-Klein LLC	Clean & televise storm sewer lines	6930.55
23020	JH Larson Co	Weather resistant GFCI receptacles	89.71
23021	Kingbrook Rural Water System	Sept Water & Lease	8111.58
23022	Kingsbury Electric Coop Inc	Assistance/repairs for Top Lot	1927.35
23023	Lowes	AM/FM work tunes hearing protection	52.22
23024	M & T Fire & Safety	Bunker boots/hem patch-Erstad/LED light head/ bracket/vehicle kit	663.41
23025	Milbank Winwater Works	Storm drain repairs/ball valves/couplings/wastewater	

		repairs	465.03
23026	Nelson Drug	AA batteries	2.49
23027	Lana Niemann	Refund balance meter deposit	59.81
23028	Dan Norgaard	Refund balance meter deposit	73.71
23029	Nuco Industries	Hose & turnout gear cleaner/cleaning & polishing towels	510.93
23030	Office Peeps	Large envelopes/service agreement-copier/color cartridges-Jason's laser printer	524.28
23031	Omni-Pro Software	C31 wireless Gateway meters/meter modules/adapters	3280.00
23032	PCC Ambulance Billing Service	Ambulance billings Aug 2015	193.48
23033	Plagman's Food Center	Water/candy/chips/ice cream/pop-Pool Rolls/Safety meeting	131.85
23034	Prairie Ag Partners	Oil/welding supplies for post hole auger	91.95
23035	Christian Rohrer	Refund balance meter deposit	40.78
23036	Runnings Suppling Inc	Drill	269.99
23037	Schuneman Equipment	Mower repairs	123.80
23038	Snap on Tools	Transformer spade tools/30 in prybar/42 in prybar/air hammer/18 in punch	910.70
23039	Stuart Irby Co	Elbow replacements/adapter bushing/elbow/shepherd hooks/switchgear box pads/switchgear 14.4 KV/elbow switchgear 14/4 KV	61268.48
23040	T & R Electric Supply	300 KVA 3-phase pad mount less credit	3401.00
23041	Titan Machinery	Thermostat/payloader	44.90
23042	Two Way Radio	Radio repair/paging encoder/install & mount antenna & adapter/tower-installed city data/antenna/siren encoder moved	3015.46
23043	U S Post Office	Postage stamps—utility bills	350.00
23044	Utility Boring Inc	Expose secondaries-S 3 rd Street/secondary trench-move meter/digging for primary	
		placement/trenching power	4331.27
23045	Wesco Distribution Inc	Ratchet wrench/meter seals/hood assy/street light/	

		bookkeeping correction	4146.30
Auto Debit	Rural Development	Water Improvement Loan	1343.00
Auto Debit	Rural Development	Wastewater Improvement Loan	2859.00

Motion was made by Lundquist, seconded by Rowbotham to adopt Resolution #2511 as follows:

RESOLUTION #2511

BE IT RESOLVED, that \$15,000.00 be transferred from the Electric Fund to the General Fund for operating expenses per the budget.

BE IT FURTHER RESOLVED, that \$174,152.93 be transferred from 2nd Penny Sales Tax to General Fund for payment of the asphalt bill from Bowes Construction. All in favor—Carried.

Motion was made by Bunker, seconded by Rowbotham to approve a burning permit for Brad Bunker to burn a pile of branches as is acceptable on property that is zoned Agricultural as long as the fire department is notified, etc. All in favor—Carried.

Now was the time for the hearing of the Special One (1) day Malt Beverage and Spiking Permit application as advertised on September 23, 2015.

Arlington Chamber of Commerce—Block 3 & 4, Original Plat, Main Street, City of Arlington, SD for Spiking Permit and Special One (1) Day Malt Beverage permit for October 10, 2015.

Motion was made by Johnson, seconded by Wendland to approve these special licenses for a bean bag tournament fund raiser. All in favor—Carried.

Portia Larsen was in attendance at the meeting to see if the council was going to approve placing metal markers at the Arlington Cemetery. The Mayor had made a trip out to the cemetery near Lake Poinsett to view the marker that is located in that cemetery. He questioned how long that marker had been in place as it is showing signs of rusting. Portia stated that she believed it had been in the cemetery for about 4 years. The council’s general feelings were that only markers made of semi-precious metals should be allowed at the cemetery since powder coating on other metals would crack and then rust would form and there was also a concern of the area where the marker is bolted to the base and that would also rust over time. Therefore, no changes were made regarding the types of markers that are allowed in the cemetery.

Jared Steffensen now present.

Motion was made by Johnson, seconded by Lundquist to approve the Employee Overtime and Police Report. All in favor—Carried.

Sheriff Scotting was in attendance at the council meeting per request of the council members to review speeding tickets, etc. Members of the council made requests that the law enforcement coverage be split up so that there is more coverage during the day when the trucks are speeding through town and also give better coverage on the city streets. One member asked about a log of

the activities that were being performed by the Sheriff's department in town. The Sheriff informed him that he feels that they already generate enough paperwork with the four towns that are covered plus the county. He stated that if anyone wants to know what is going on they are welcome to call him and he will share information with them.

Motion was made by Johnson, seconded by Bunker to remove Don Plagman from the Arlington Fire Dept. All in favor—Carried.

Motion was made by Wendland, seconded by Bunker to add Bonnie Nelson, Scottie Hoyer and Rhonda Thull from the Lake Preston Ambulance Squad to the Arlington roster as emergency EMT's. All in favor—Carried.

Motion was made by Rowbotham, seconded by Bunker to approve contacting Ben Elliott for quotes to prepare the Annual Report and Audit for 2015. All in favor—Carried.

Brenda Krahn was in attendance at the meeting. A portion of the storm sewer pipe that was collapsed had been replaced by the city crew. Hydro Klean had just come back to town today to clean and televise more of the storm sewer.

Jesse Spilde returned to the council meeting to check and see if the council would allow him to sell fireworks this coming summer from the storage unit location which is just outside of the city limits. The current ordinance does not allow for sales to take place within one-mile of the city limits.

Motion was made by Bunker, seconded by Johnson to approve the first reading of an ordinance that would remove that one-mile extension and would allow fireworks to be sold just outside of the city limits. All in favor—Carried.

Merle & Nancy Walter requested a meeting with the council to dispute the billings that were received for a rental property when renters move in the middle of a billing cycle and both parties are charged the service charge plus the kilowatts used by each party. This is built into the utility billing software and this is also how a couple of other towns in the area bill as well.

Jason Niemann gave his electric report to the council and advised that he had been in Badger helping with a metering issue and also had assisted Kingsbury Electric on a project. The Finance Officer advised that the Heartland meeting had been postponed until November 20th.

The council reviewed the Revenue/Expense, Cash & Utility Reports. The actual water loss is at approximately 75,000 when you account for flushing the hydrants and a water leak that had been discovered and fixed that was located in the alfalfa feed near the Sam Marten's residence. The pipe that was used in that area was not of very good quality, and the one-half mile of pipe will be replaced after the Industrial Park Master Plan has been completed by Banner Associates for the Arlington Comm Dev Corp.

Jason Uphoff, ACDC, gave his monthly report which included the announcement that they had received a \$5000 grant from Heartland Consumer Power District to help with the Master Plan that Banner is doing to help get the Industrial Park a certified ready site. Also received a Rooster Rush Grant in the amount of \$500 for promoting pheasant hunting in the area. He also reported on other grant applications that had been submitted. Arlington will be featured in the Dakota Fire Nov/Dec issue which will have the theme of Youth Engagement.

Motion was made by Johnson, seconded by Wendland to approve the first reading of a revised ordinance for a Peddler's Permit. All in favor—Carried.

The council reviewed the building permit applications that had been submitted: Motion was made by Bunker, seconded by Johnson to approve the application from Prairie Ag Partners for a 105 ft grain bin at Lot 3 exc N 270' of E 60' of W 450' 110-63-100, Brookings County. All in favor—Carried.

Motion was made by Bunker, seconded by Lundquist to approve Bill Henry's application to demolish the current garage and build a new structure at 506 South 3rd Street—S2NW 1-110-53 W 15 Rods of Lot 2 exc Sublot 1, Block 11, County Auditor's Plat. All in favor—Carried.

Motion was made by Wendland, seconded by Rowbotham to approve the application from Art Woldt to move in a 12 X 20 garage at 206 N Main Street—Lots 10 & 11, Block 2, Original Plat. All in favor—Carried.

The Mayor reminded the council that the SDML conference is being held in Watertown October 6 – 9. He also asked someone from the council to consider attending the SD Planners Conference in Mitchell on October 28 & 29. He will be unable to attend, but feels that it is a very worthwhile conference.

The Mayor also asked the council members whose term will be expiring this coming spring to consider staying on the council for one more term. He stated that the City has a couple of huge projects in the works and feels it would be very beneficial to keep the current group in place until these projects have been completed.

Motion was made by Lundquist, seconded by Bunker to enter into executive session at 8:52 PM for personnel matters, possible litigation and contract matters. All in favor—Carried.

Motion was made by Wendland, seconded by Bunker to come out of executive session at 9:55 PM. All in favor—Carried. No further action was taken.

Motion to adjourn was made by Wendland, seconded by Steffensen. All in favor—Carried.

Sue Falconer, Finance Officer

Amiel Redfish, Mayor

The City of Arlington is an equal opportunity provider and employer.