

CITY HALL, CITY OF ARLINGTON, SOUTH DAKOTA

October 3, 2022

The City Council met as the Zoning Commission—Board of Adjustment. Present on Roll Call were Mayor Curt Lundquist and Council Members: Terry Rowbotham, Beth Sundberg, Cory Falconer, Garth Johnson, and Rob Achterberg. Absent: Terry Mutziger.

Jason Parker submitted a special exception request to build storage units at the following property: Lot 3 of Lot 1, Johnson’s Addn (south of Hickory St.). Discussion was held and as there were not enough signatures or neighbors in attendance that were for the request, it did not pass and no action was taken.

Motion to adjourn the Zoning Commission was made by Rowbotham, seconded by Falconer. All in favor—Carried.

Stephanie Damm, Finance Officer

Curt Lundquist, Mayor

The City of Arlington is an equal opportunity provider and employer.

CITY HALL, CITY OF ARLINGTON, SOUTH DAKOTA

October 4, 2021

The City Council met in regular session in the Municipal Building—202 West Elm Street. Present on Roll Call were Mayor Curt Lundquist and Council Members: Cory Falconer, Terry Rowbotham, Beth Sundberg, Garth Johnson, and Rob Achterberg. Absent: Terry Mutziger.

Additions to the agenda were: camper pads @ James Bunker’s property, a letter for Josh Spilde’s camper pads, and a question on a moving permit.

Motion was made by Falconer, seconded by Johnson to approve the minutes of the September 6th meeting. All in favor—Carried.

Bills on file were submitted for consideration and on Motion by Falconer, seconded by Achterberg, the Finance Officer was instructed to issue payment for same. All in favor on Roll Call Vote—Carried.

Bills approved as follows:

31166-31173	Salaries	General Fund	101	\$6,403.13
			602	\$533.89
			603	\$3,342.19
			604	\$358.20
31174	EAST RIVER ELECTRIC POWER COOP	Energy		\$3,986.64
31175	ELECTRIC FUND	City Utility Bill		\$5,499.37
31176	HEARTLAND CONSUMER POWER DIST	Energy		\$30,362.02
31177	KINGSBURY COUNTY AUDITOR	County Contract Law		\$5,655.00
31178	S D STATE TREASURER	Sales Tax - Garbage		\$6,656.72
31179	VALLEY FIBERCOM	Phone/Internet		\$205.53
31180	WESTERN AREA POWER ADM	Energy		\$15,051.82
31181	PRAIRIE AG PARTNERS	Fuel		\$1,961.08
31182-31200	Salaries	General Fund	101	\$13,849.86
			602	\$758.58
			603	\$4,077.09
			604	\$755.83
31201	A T & T	cell phone/ipad		\$33.41
31202	COLONIAL LIFE	Payroll Deduction		\$47.88
31203	Johnny On The Spot, Inc.	Porta Potties 6/6-7/4		\$300.00
31204	MERCHANTS CAPITAL RESOURCES	Final Pmt - Fire Rescue Unit		\$23,741.00
31205	NORTHWESTERN	Service to City Shop		\$10.00
31206	PETTY CASH	Postage		\$17.45
31207	PLIC-SBD GRAND ISLAND	Short Term Disability		\$169.57

31208	S D RETIREMENT SYSTEM	September Retirement	\$3,127.72
31209	SIOUX VALLEY ENERGY	Electricity - Airport	\$93.00
31210	THE HEALTH POOL OF SD	Insurance Premiums	\$5,355.67
31211	VISA--COR TRUST BANK	Posterboard for funeral	\$800.49
31212	A-OX WELDING SUPPLY CO INC	Cylinder Rent	\$195.44
31213	ARLINGTON SUN	Publications	\$426.05
31214	BACON, TOM	Lifeguard Re-imburement Tommy & Madalynn	\$350.00
31215	BADGER OIL INC	pulleys and spark plugs for mower	\$119.84
31216	BANNER ASSOCIATES, INC	Engineering Services - end of 3rd St.	\$231.60
31217	BOBCAT OF BROOKINGS	Arm wiper assembly - skidsteer	\$110.34
31218	BOUND TREE MEDICAL, LLC	Nitroglycerin pump spray	\$927.66
31219	BOWES CONSTRUCTION INC	Street patching	\$4,125.00
31220	BROOKINGS CITY LANDFILL	tires	\$52.00
31221	Century Business Products	Service Agreement	\$35.36
31222	CITIZENS STATE BANK	October Service Charge	\$20.00
31223	COOK S WASTEPAPER & RECYCLING	Setpember Garbage	\$5,480.17
31224	CORE & MAIN	Ball curb, tube coil, inserts, saddles	\$5,166.98
31225	Dakota Recycling	Freezers & Acs	\$90.00
31226	DEPT OF REVENUE	Trihalomethane Analysis & Haloacetic Acid & Coliform	\$196.00
31227	DONOVAN, STEVE	Meter Deposit Balance Refund	\$62.19
31228	ELECTRIC FUND	Meter Deposits applied to bills	\$622.64
31229	ELO PROF. LLC	Assistance with Annual Report	\$650.00
31230	FLOWERS BY BETSY	Memorials	\$106.99
31231	GALE	Library Books	\$58.40
31232	KINGBROOK RURAL WATER SYSTEM	September Water and lease pmts	\$11,428.98
31233	LUZE, BRIANNA	Meter Deposit Balance Refund	\$38.72
31234	MCLEOD S PRINTING & OFFICE SUP	Utility Billing Cards	\$1,280.75
31235	OFFICE PEEPS INC	towels for shop	\$156.56
31236	PCC AMBULANCE BILLING SERVICE	August 22 Ambulance Billing	\$749.60
31237	QUAM, JEREMY	Meter Deposit Balance Refund	\$61.23
31238	Raztech LLC	August 2022 IT	\$788.00
31239	Reierson, Marlys	Roto-Rooter Re-imburement	\$436.65
31240	RUNNINGS SUPPLY INC	Clothing - Marshal & Natalie	\$955.74
31241	SANITATION PRODUCTS	Bearing & Sheer pin	\$709.43
31242	SD ASSN OF RURAL WATER SYSTEMS	Class B Member Dues	\$500.00
31243	STEFFENSEN INVESTMENTS LLC	Meter Deposit Balance Refund	\$115.22
31244	TITAN MACHINERY	Trans enable switch & blade - payloader	\$134.13
31245	TWO WAY SOLUTIONS INC	Program radios	\$600.00
31246	Waliezer, Adam	Meter Deposit Balance Refund	\$150.00
31247	WESCO DISTRIBUTION INC	Bur Bibs one sided	\$940.20
Auto Debit	RURAL DEVELOPMENT	Water Improvement Loan	\$1,343.00
Auto Debit	RURAL DEVELOPMENT	Water/Wastewater Loan	\$2,958.00

Motion was made by Achterberg, seconded by Falconer to adopt Resolution #2636 as follows:

RESOLUTION #2636

BE IT RESOLVED, that \$4356.60 be transferred from the 2nd Penny Fund to the General Fund for payment to Bowes (\$4125) for street patching and to Banner Associates (\$231.60) for discussion regarding the end of 3rd St. All in favor—Carried.

Annette Miller spoke to the council about adding stop signs on main street by the Catholic Church and John Bunker's (making it a 4 way stop) due to daycare kids crossing the street to get to school and back. Discussion was held and the council recommended Annette contact the school to see if a high school student or an adult volunteer would be willing to act as a crossing guard for the kids before and after school. Motion was made by Johnson, seconded by Falconer to paint a crosswalk (and install a sign) across Ash St. from 225 S. Main St. to the Catholic Church and across Main St. from the Catholic Church to 101 W Ash St. All in favor—Carried.

Second reading of Ordinance #601, adding a Shop House (shouse) Ordinance was approved by motion of Johnson, seconded by Falconer. All in favor—Carried.

ORDINANCE #601

AN ORDINANCE AMENDING ARTICLE IV SUPPLEMENTAL REGULATIONS ZONING ORDINANCE:
BE IT ORDAINED BY THE CITY OF ARLINGTON, KINGSBURY COUNTY, SOUTH DAKOTA, ARTICLE IV
SUPPLEMENTAL REGULATIONS ZONING ORDINANCE IS HEREBY AMENDED AS FOLLOWS:

CHAPTER 4.18 IS ADDED AS FOLLOWS:

CHAPTER 4.18 MIXED-USE BUILDING

Section 4.18.1 Permitted Use:

The following use and structure may be permitted as a special exception/conditional use in the "R1" General Residential District by the Board of Adjustment, subject to such requirements as the Board deems necessary to protect adjacent property, prevent objectionable or offensive conditions and promote the health, safety and general welfare. The Board of Adjustment may grant the following uses provided the written consent of more than fifty percent (50%) of the number of owners of property within two hundred fifty (250) feet of any property line of the premises is obtained:

Mix of storage/garage area and residential use within the same building.

Section 4.18.2 Area and Use Regulations:

1. All regulations of the district within which the Mixed-Use Building is allowed, shall be observed and followed, except those that are in conflict as set out herein.
2. The Gross Floor Area, that being the sum of the gross horizontal areas of all floors of a building measured from the exterior faces of the exterior walls, but not including basement or attic areas not intended for living space, shall be not less than 50% residential area and use of the building.
3. That the owner of the building must actively live in the living area a minimum of six months of the year. The owner of the building may not lease the same to any other person or entity including the storage/garage area.
4. The storage/garage area must be completely within the enclosed building.
5. There must be separate outside entrances for the living area and the storage/garage area.
6. The separation wall of the storage/garage and residential shall be a firewall of 5/8-inch fire-code drywall.
7. The living area must include a full kitchen, living area, full bathroom, at least one bedroom, and laundry facilities.

Dated this 3rd day of October, 2022.

CITY OF ARLINGTON, SOUTH DAKOTA

Mayor

ATTEST:

City Finance Officer

Passed First Reading: 09/06/2022

Passed Second Reading: 10/03/2022

Passed and Approved: 10/03/2022

Second reading of Ordinance #602, amending the Agricultural Zone Ordinance was approved by motion of Falconer seconded by Achterberg. All in favor—Carried.

ORDINANCE #602

An Ordinance Amending Section 2.04.03 of the Zoning Ordinance to add the following:

15. Garages, repair shops, and automobile service stations.
16. On-Site Signs.
17. Utility Substations.
18. Hotel/Motel.
19. Bar/Tavern and/or on-sale/off-sale liquor establishments.
20. Grain elevators and terminal.
21. Apartments.
22. Financial Institutions.

23. Wholesale or retail sales of: lumber, construction and other building materials, farm equipment, motor vehicles, marine crafts, manufactured homes, trailers, farm and garden supplies, fuel and ice; automobile equipment; drug, chemicals and all allied products; dry goods and apparel; groceries and related products; electrical goods, hardware, plumbing, heating and equipment and supplies; machinery, equipment and supplies; beer, wine and distilled alcoholic beverages; paper and paper products; furniture and home furnishings.
24. General farm products (other than animals), household goods, and equipment maintenance.
25. Mortuaries.
26. Contract construction services.
27. Truck or bus terminal.
28. Wholesale merchandising or storage warehouse.
29. Car washes provided that their operative machinery is within an enclosed structure and adequate draining is provided.

Dated this 3rd day of October, 2022.

CITY OF ARLINGTON, SOUTH DAKOTA

Mayor

ATTEST:

City Finance Officer

Passed First Reading: 09/06/2022
Passed Second Reading: 10/03/2022
Passed and Approved: 10/03/2022

Second reading of Ordinance #603, correcting section 12-1 Electricity of the Ordinances adopting the city code was approved by motion of Falconer seconded by Achterberg. All in favor—Carried.

ORDINANCE #603

An Ordinance Amending Section 12-1-5 and 12-3-2 to read as follows:

12-1-5 RATES:

The following rate schedule shall apply for electricity metered for residential, small commercial, large commercial, and industrial power demand users as follows:

- Schedule “A” Residential – Applicable to residential customers for all domestic uses in single-family dwellings and individually metered apartments within the service territory of the City of Arlington Electric Utility, including use of motors of not more than 5 horsepower individual capacity.
Monthly Minimum \$25.00 per Meter; plus \$0.079 for the first 1200 kWh; \$0.065 over 1200 kWh; plus \$0.02 debt service charge for all kWh, plus sales tax.
- Schedule “B” Small Commercial – Applicable to any commercial, industrial, city, or farm load within the service territory of the City of Arlington Electric Utility, for all purposes, where the energy usage with a monthly average (in a consecutive twelve month period) does not exceed 5,000 kWh and the demand is less than 25kW.
Monthly Minimum \$37.50 per Meter; plus \$0.102 per kWh; plus \$0.0365 debt service charge, plus sales tax.
- Schedule “C” Large Commercial – Applicable to any commercial, industrial, city, or farm load within the City of Arlington Electric Utility service territory, for all purposes, where the peak demand is between 25-99 kW for any month. Once the peak demand is 25kW or greater, the pay schedule is as follows for 12 months (during the 12 month period, demand will be paid at 50% of the highest rate or the actual demand – whichever is the highest):
Monthly Minimum \$43.75 per Meter; plus \$0.035 per kWh; plus \$12.75 for all demand kW; plus \$6.15 debt service charge on all demand kW, plus sales tax.
- Schedule “D” Industrial – Applicable to any commercial, industrial, city, or farm load within the City of Arlington Electric Utility service territory, for all purposes, where the peak demand in any one month of a twelve month period is more than 100 kW.
Monthly Minimum \$43.75 per Meter; plus \$0.035 per kWh; plus \$9.50 for all demand kW; plus \$3.60 debt service charge on all demand kW; plus sales tax.
- Schedule “E” Street Lighting – Applicable to all streetlighting for which single-phase 120 or 240 volt service is provided by the City of Arlington Electric Utility service territory.

Monthly Minimum \$10.00 per Meter; plus \$0.073 per kWh; plus \$0.016 debt service charge on all kWh.

12-3-2 RATES:

A basic charge of \$250.00 per customer shall be charged for all electrical hookup wire for 200 Amp or smaller service whether overhead or underground up to 75 feet from the customer’s property line. An additional charge shall be assessed to the customer for all wire in excess of 75 feet.

Dated this 3rd day of October, 2022.

CITY OF ARLINGTON, SOUTH DAKOTA

Mayor

ATTEST:

City Finance Officer

Passed First Reading: 09/06/2022
Passed Second Reading: 10/03/2022
Passed and Approved: 10/03/2022

Public Comments – Mike Wright spoke to the Council about a bill he received in the mail for shutting off the water at his residence when the water line was hit. The Council explained that an after hours call is an automatic 2 hours pay for the city workers and that is what he was billed.

The following building permits were previously approved this month: Tom Bunker for additional camper pads at Lot B3 of Lot #1, Johnson’s addition and Mike & Kris Zobel for a demolition permit for the house at Lot 6, Block 29 of CTY Aud. Plat of outlots in NE 1-110-53 (103 S. 6th St). John Bunker had approached a council member regarding whether or not his son could have camper pads at the old laundry mat/trailer court. Since it is in Industrial, no special exception is required. Josh Spilde had stopped into the office requesting a letter from the city stating the Council was not opposed to him adding additional camper pads on his property south of town along highway 81 – the city attorney stated we should wait until we receive information from the county. Rowbotham was approached by a citizen asking if they could move a garage onto their property, but due to the height of the garage and the zoning ordinance, that move would not be compliant. Rowbotham will let the resident know.

Motion was made by Johnson, seconded by Sundberg to approve the updated contract with Banner for Birch and Hickory Streets (decreased by \$4000). All in favor—Carried.

Eldon Smith had presented a plat map to the finance office for the city council to approve.

Motion was made by Rowbotham, seconded by Falconer to approve Resolution #2637 as follows:

RESOLUTION #2637

BE IT RESOLVED BY THE CITY OF ARLINGTON, SOUTH DAKOTA

Whereas Eldon Smith and Jami Smith, owners of the hereinafter described real property, have submitted to the governing board a proposed plat of the following described real estate situated in the City of Arlington in the State of South Dakota to-wit:

PLAT OF LOT 2, BLOCK 1, J & E SMITH SECOND ADDITION, located in a portion of Out Lots1, 2, & 3, in the South ½ of the Southeast ¼ of Section 36 in T111N, R53W of the 5th P.M. in the City of Arlington, according to County Auditor’s Plat of Lots in Arlington, Kingsbury County, South Dakota.

All the Board of the City Council of said City having examined the proposed plat and is appearing that all municipal taxes and special assessments, if any, upon said plat and survey have been executed according to the law.

NOW, THEREFORE, BE IT RESOLVED THAT SAID PLAT AND SURVEY BE AND ARE HEREBY IN ALL THINGS ACCEPTED AND APPROVED.

PASSED AND APPROVED THIS 3RD DAY OF OCTOBER 2022.

ATTEST:

City Finance Officer

Mayor

Arlington Community Development Corporation had presented a draft of a plat map to the finance office for the city council to approve.

Motion was made by Johnson, seconded by Achterberg to approve Resolution #2638 (subject to receiving approved plat) as follows:

RESOLUTION #2638

BE IT RESOLVED BY THE CITY OF ARLINGTON, SOUTH DAKOTA

Whereas Arlington Community Development Corporation, owners of the hereinafter described real property, have submitted to the governing board a proposed plat of the following described real estate situated in the City of Arlington in the State of South Dakota to-wit:

PLAT OF BLOCK 8A, located in the Arlington Industrial Park in the City of Arlington, according to County Auditor’s Plat of Lots in Arlington, Kingsbury County, South Dakota.

All the Board of the City Council of said City having examined the proposed plat and is appearing that all municipal taxes and special assessments, if any, upon said plat and survey have been executed according to the law.

NOW, THEREFORE, BE IT RESOLVED THAT SAID PLAT AND SURVEY BE AND ARE HEREBY IN ALL THINGS ACCEPTED AND APPROVED.

PASSED AND APPROVED THIS 3RD DAY OF OCTOBER 2022.

ATTEST:

City Finance Officer

Mayor

Electric Report:

ACDC – core samples completed and believe ground breaking will happen this month.

Rock has been added to Lake Arlington to stabilize the bank. Approval was granted up to \$200 to dig out the lake, as it is silting.

Motion was made by Achterberg, seconded by Falconer to remove Fenton Skaggs, and add Alex Doren to the Fire Department roster for insurance purposes. All in favor—Carried.

Motion was made by Achterberg, seconded by Johnson to approve the employee overtime report. All in favor—Carried.

The council reviewed the monthly Revenue/Expense, Cash & Utility Reports.

Motion was made by Johnson, seconded by Sundberg to adopt Resolution #2639 as follows:

RESOLUTION #2639

BE IT RESOLVED, that water rates increase from \$6.05 to \$7.05 per 1000 gallons. All in favor—Carried.

The swimming pool was discussed and the finance officer and mayor will work with 1st District to apply for a grant to help fund the upgrade.

Additional items:

Motion was made by Johnson, seconded by Achterberg to allow Lonnie Johnson, Marshal Mix, and Chad Mohr to write snow parking tickets. All in favor—Carried.

A joint Planning Meeting with ACDC was discussed; may have a special meeting after harvest.

Motion was made by Rowbotham, seconded by Johnson to have family insurance available to employees, but the amount the city will pay towards the insurance will not exceed the employee + 1 amount.

The finance officer was asked to get quotes for the annual audit and bring to the next meeting.

MMUA Conference was discussed, but the council would like a more detailed agenda prior to approval.

Motion was made by Achterberg, seconded by Falconer to enter into executive session at 8:52 P.M.

Mayor Lundquist declared out of executive session at 9:03 P.M. with no action taken.

Motion to adjourn was made by Achterberg, seconded by Falconer. All in favor—Carried.

Stephanie Damm, Finance Officer

Curt Lundquist, Mayor