

CITY HALL, CITY OF ARLINGTON, SOUTH DAKOTA
May 6, 2024

The City Council met in regular session in the Municipal Building. Present on Roll Call were Mayor Curt Lundquist and Council Members: Terry Mutziger, Terry Rowbotham, Garth Johnson, Beth Sundberg, Cory Falconer, and Rob Achterberg. Absent: None

Motion was made by Falconer, seconded by Mutziger to approve the minutes of the April 1st and 10th meetings. All in favor—Carried.

Beth Neimeyer from Banner Associates spoke to the Council about the change order, pay request, and certificate of completion for the sewer project. Motion was made by Achterberg, seconded by Rowbotham to approve the change order #3 and pay request #6. All in favor—Carried.

Neimeyer also spoke to the amount Mike Fuhr/Gen. Wood is to pay for their portion of the sewer line move. There was an error in the math and the total amount for the change (with increases and decreases) is \$2437.50. Motion was made by Achterberg, seconded by Rowbotham for the city to pay ½ of that (\$1218.75) and Fuhr/Gen. Wood to pay the other ½ (\$1218.75). All in favor—Carried.

Fuhr also brought up that he would like the old easement removed. Neimeyer will get the beginning and ending points to Wilkinson so he can abandon that section of the old easement. Fuhr requested permission to drive on the water tower land to do some work on the auditorium this year. If any ground gets torn up, he will fix it. The Council had no problem with that.

Bills on file were submitted for consideration and on Motion by Rowbotham, seconded by Falconer, the Finance Officer was instructed to issue payment for same. All in favor on Roll Call Vote—Carried.

Bills approved as follows:

PAYROLL 8452.21, OASI BENEFIT 2346.95, ARLINGTON AMBULANCE 850.68 SDSU ROBOTICS EVENT, DELORIS GILBERTSON 166.40 ELECTION BOARD, EAST RIVER ELECTRIC POWER COOP 3728.24 ENERGY, ELECTRIC FUND 3373.36 CITY BILL, HEARTLAND ENERGY 15337.66 ENERGY, JANE PIERCE 166.40 ELECTION BOARD, KINGSBURY COUNTY AUDITOR 5546.67 COUNTY CONTRACT LAW, MARLYS REIERSON 166.40 ELECTION BOARD, SD STATE TREASURER 6906.85 TAXES, VALLEY FIBERCOM 215.03 PHONE/INTERNET, WESTERN AREA POWER ADM 18944.66 ENERGY, AT&T 47.25 CELL PHONE, BADGER OIL, INC. 3675.00 LAWN MOWER, NORTHWESTERN ENERGY 166.21 SERVICE TO CITY SHOPS, PRINCIPAL LIFE INS. CO. 180.34 SHORT TERM DISABILITY, RURAL DEVELOPMENT 4301.00 WATER/WASTEWATER LOAN, SIOUX VALLEY ENERGY 87.00 AIRPORT, VISA - COR TRUST BANK 1466.81 SUPPLIES, PAYROLL 21125.80, OASI BENEFIT 5320.59, 81 AUTO CLINIC 24.36 SPARK PLUG & FILTERS, A-OX WELDING SUPPLY CO. 105.80 CYLINDER RENT, ARLINGTON INSURANCE AGENCY 435.00 ADD 2024 PICKUP, ARLINGTON SUN 88.99 PUBLISHING, AVID HAWK, LLC 90.00 MONTHLY WEBSITE SERVICE, BANNER ASSOCIATES, INC 2682.81 SEWER PROJECT - CONST. PHASE, BOBCAT OF BROOKINGS 2979.12 PARTS FOR CHAINSAW, BOUND TREE MEDICAL, LLC 704.54 AMB MED SUPPLIES, BUNKER AUTO INC. 189.57 PARTS/DIESEL, C&R FIRE SUPPRESSION 78.50 RECHARGE EXTINGUISHER, CENTURY BUSINESS PRODUCTS 49.29 PRINTER CONTRACT, CONNECTING POINT 10500.00 SOFTWARE BILLING, COOKS WASTEPAPER & RECYCLING 5733.00 APRIL GARBAGE, CORE & MAIN 680.53 INSERTA TEE & HOLE SAW, DANR-FISCAL MANAGEMENT DIV 100.00 ENVIRONMENTAL FEES, DGR ENGINEERING 1971.50 CRYPTO LOAD MEETING, DITCH WITCH OF SOUTH DAKOTA 45.77 SUC VAC PARTS, ELECTRIC FUND 88.89 METER DEP APPLIED TO BILLS, HANDI MART 98.56 FUEL/MTG BREAKFAST, HAWKINS, INC. 8578.27 POOL & WATER CHEMS, INTERSTATE ALL BATTERY CENTER 255.90 SIREN PARTS, JESSE VINCENT CONSTRUCTION 1479.59 WATER HOOKUPS & HYDRANT, KINGBROOK RURAL WATER 10364.33 WATER & LEASE PMT, LOWES 264.89 SHOP SUPPLIES/CLOTHING, M & T FIRE & SAFETY 969.58 SERVICE TNT TOOLS, MAYNARD'S FOOD CENTER 8.78 SUPPLIES, MCLEOD'S PRINTING & OFFICE SUP 373.66 RECEIPT BOOKS/ELECTION, MENARDS 255.84 5K E26 COB LED, MICHAEL TODD 1046.44 GRADER BLADE, MICHELLE NIELSON 696.22 SOFTBALL EQUIPMENT REIMB, MILBANK WINWATER COMPANY 638.09 HERSHEY REMOTE & MTR ADAPTER, MMUA 520.00 MEMBER DUES, MOTOROLA SOLUTIONS INC 823.90 MICROPHONES & CHARGER, ROBERT OLSON 61.11 METER DEP. BALANCE REFUND, PCC AMBULANCE BILLING SERV. 25.08 AMBULANCE BILLING 2/1-2/29, PRAIRIE AG PARTNERS 4914.08 FUEL; PARTS; TIRE REPAIR, RAMKOTA HOTEL WATERTOWN 103.84 HOTEL-EL CONFERENCE, RAZTECH LLC 947.00 IT, RDO EQUIPMENT CO. 543.97 TRACTOR REPAIR, RUNNINGS SUPPLY INC 230.07 SIMPLE GREEN;TARP STRAPS;BRUSH, SCHEIN INC 371.08 AMBULANCE SUPPLIES, SD ONE CALL 32.55 LOCATES JAN-MAR 2024, SNAP ON TOOLS 106.85 DISCONNECT PLIERS; ERASER;ADAP, SPILDE ELECTRIC 1474.00 PERMIT REFUND, THURY PROPERTIES LLC 200.00 METER DEP. BALANCE

REFUND, TOPKOTE INC 10762.27 CRACK SEALING, US BANK 660.00 PAYING AGENT FEE, US BANK CHARLOTTE 159053.75 EL LOAN PAYMENT, WATER & ENVIRON. ENG. RESEARCH 114.00 TESTING, WESCO DISTRIBUTION INC 12582.50 WIRE; SPLICE KITS; FLAGS

Truck routes were discussed, but tabled so the Council can get in front of a map to be sure to get the correct data updated.

Dog Parks were mentioned, but with only one or two dogs being registered in town, the Council felt it would be hard to justify.

Motion was made by Achterberg, seconded by Sundberg to increase the pool wages & city summer worker/painter \$1.00 per hour plus \$.25 per hour for those who are returning. All in favor—Carried. Hourly wages to be as follows: Jael Lundquist, pool manager, \$17.55; Emma Spilde, lifeguard, \$14.30, Madalynn Bacon, lifeguard, \$14.30; Rachel Steffensen, lifeguard, \$14.05; Madisen Steffensen, lifeguard (once certified), \$13.80; Maria Steffensen, lifeguard (once certified), \$13.80; Elizabeth Bacon, bathhouse, \$11.80; Elizabeth Rowen, painter/city worker, \$14.05.

There being no further old business, Motion was made by Falconer, seconded by Mutziger to adjourn the old council. All in favor—Carried.

Stephanie Damm, Finance Officer

Curt Lundquist, Mayor

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CITY HALL, CITY OF ARLINGTON, SOUTH DAKOTA

May 6, 2024

Terry Rowbotham, Garth Johnson, Sue Falconer, and Curt Lundquist took their oaths of office to begin serving new terms of office as administered by Todd Wilkinson.

The City Council was called to order with the following members answering Roll Call—Mayor Curt Lundquist and Council Members: Terry Rowbotham, Garth Johnson, Beth Sundberg, and Sue Falconer.

Mayor Lundquist appointed Rob Achterberg to a 1-year term of office. Motion to approve was made by Johnson, seconded by Rowbotham. Wilkinson then administered the oath of office to Achterberg - now present. Absent: Gary Kaufmann

Peter Smith from Rural Office of Community Services (ROCS) spoke to the Council about the federally funded Kingsbury County Transit. He in no way wants to take away from BATA, but wants the Council to know what they offer – rides within town to the clinic, school, daycares, etc.

Kelly Keller spoke to the Council about the need for daycare in Arlington and requested one or two people to volunteer to be in a group to help solve the problem. There are members of the school board on this committee also. Johnson and Falconer volunteered.

Wayne Hopkins addressed the Council requesting to have the Fire Department annual smoke out at the campground at Lake Arlington. They usually serve about 300 people. They would also like a beer license for that day (Aug. 10). He was informed that you would need a fenced off area where people can have the beer, and that they would need to fill out a permit for a special event malt license, but that it would be fine if those items were addressed. Jared McPeake spoke to the Council about a Fire Dept. Poker Run and requested a section of Main Street be blocked off from 2am June 29th to 2am June 30th as well as have a beer license for the event. Motion was made by Johnson, seconded by Achterberg to approve blocking off Main Street as mentioned above. All in favor—Carried.

Marshal Mix informed the Council that Mike Wright had inquired about tree trimming prior to moving in his house. The City does not trim the trees, but he can hire someone to trim what is hanging over the roads.

Jason Hanson from Dreamy Dozen was not able to attend, but in regard to the fence permit that is pending right now, he will need to prove to the Council (and city attorney) that there is no road Right of Way on his property before a fence can be installed.

Now was the time for Public Comments: Angela Koch requested that the city do some upkeep on Adams St. as there will be traffic there this weekend with graduations. She also asked what the softball agreement was as the ball diamond needs some aglime applied and has seen people using a sump pump to suck out the water. She also asked if the fence by Highway 14 will be replaced.

Electric Report – As Omni-Pro items/parts continue to become obsolete, Mix has been gathering pricing for new meters. He has pricing for both water and electric meters together. And, he also has just water alone– the Council requested he get the pricing for just the electric alone and they will revisit it next month. Mix also let the Council know that the meters now need to have switches/breakers, so the price has increased, and we will be charging accordingly as prices increase.

ACDC Report – Meeting is next Tuesday.

Motion was made by Rowbotham, seconded by Achterberg to enter into executive session at 8:55 P.M. for contracts. All in favor—Carried.

Mayor Lundquist declared the Council out of executive session at 9:05 P.M.

The council reviewed the applications for On and Off Sale Retailer Malt Beverage/SD Farm Wine Licenses for 2024-2025. Applications on file were submitted to the City Council and on motion by Johnson seconded by Achterberg the following applications were approved with all voting Aye on Roll Call Vote—Carried.

City of Arlington—Handi-Mart—Replat of OL Z; RR Lot 2, FPG Lots A & B, Original RR Lots-Package (On-Off Sale) Malt Beverage-Wine

Bunker Auto Inc—Lot 1, Ecklein's Second Addition to the City of Arlington-Package (Off-Sale) Malt Beverage-Wine

City of Arlington—Dakota Ram DBA 1481 Grille—North 200 ft. of the South 417.64 ft of Lot B of Lots B & C Addition to the City of Arlington, located in Lot 1 of Ecklein's Second Addition to the City of Arlington and located in Lot H1 in the SE ¼ of Section 1, Township 110 North, Range 53 West of the 5th P.M.—Retail (On-Off Sale) Malt Beverage-Wine

Maynard's Food Center—Tract 7BSE 1-110-53, City of Arlington—Package Off Sale Malt Beverage & SD Farm Wine

Motion was made by Achterberg, seconded by Rowbotham to approve the Employee Overtime and Police Report. All in favor—Carried.

Motion was made by Rowbotham, seconded by Achterberg to approve the Ambulance crew and Fire Department roster for insurance purposes. Fire Dept: Trevor Keating, Rich Kopfmann, Mike Klingenberg,, Kevin Groon, Zack Warnke, Brock Madsen, Cody Doren, Amanda Doren, Brady Schliesman, Todd Bunker, Derrick Weeg, Alex Fonseca, Eric Erstad, Wayne Hopkins, Alex Doren, Angela Gums, Robbie Bentley, Jared McPeake, Jose Lozano, Kyle Jensen, Layne Jensen, and Pastor Jo Pietrzak. Arlington Ambulance Squad: Cody Doren, Jay DeVries, Mandi DeVries, Sara Sheeley, Katie Beck, Trevor Keating, Nicole Keating, Mandy Doren, and Wayne Hopkins (driver). All in favor—Carried.

Motion was made by Achterberg, seconded by Johnson to approve the new Building, Fence, Project Based, and Cemetery Permit applications. All in favor—Carried.

The following building permits have been submitted and were approved this month: Justin Bunker – move in a 20'x26' garage @ Lot 5, Swedlund Addn 1-110-53 Lieske 4th Addn - 202 ½ 6th St.; Mike & Beth Wright – move in a 1563 sq. ft. home @ Lots 2 & 3, Western town Lot Co's Blocks 20-14 - 209 N. 6th St. (with special conditions); Jessyn Christensen – 9'x7' greenhouse @ Tract 11A SE 1-110-53 Ecklein's 1st Addn - 703 S. Spruce St.; Steve & Joni Olson – move in a 1678 sq. ft. home & attach garage @ Lot 4 Hill View Addn Exc the S275' Replat of Block 11 Chandler's 2nd Addn; Dreamy Dozen – fence (suspended) @ S217.64' of Lot B of Plat of Lots B&C located in Eckleins 2nd Addn located in SE 1-110-53; Trinity Lutheran Church – fence @ Lot 4, Block 7 Chandler's 1st Addn - 505 W Hickory (parsonage); Nakul Patel (Arlington Inn) – shed @ Lot B Exc N200' of S417.64' & Exc S217.64' in plat of Lots B&C located in Lot 1 SE 1-110-53 Ecklein's 2nd Addn. – 402 Hwy 81.

The council reviewed the Revenue/Expense, Cash & Utility Reports.

Mayor Lundquist stated that nominations were open for President and Vice-President of the Council.

Rowbotham nominated Garth Johnson as President, seconded by Achterberg. All in favor—Carried.

Rowbotham nominated Beth Sundberg as Vice-President, seconded by Achterberg. All in favor—Carried.

Mayor Lundquist made the following appointments at this time: HEALTH DEPT - Redfish, Jensen, Gebhart, Jerstad; CITY FOREMAN – Marshal Mix; POLICE - Kingsbury County Sheriff; NEWSPAPER - Arlington Sun; OFFICIAL DEPOSITORY - Citizens State Bank; CITY ATTORNEY - Todd Wilkinson; FINANCE OFFICER - Stephanie Damm; CITY ENGINEER - Banner Associates Inc;

Mayor Lundquist made the following Committee Appointments: AUDIT & FINANCE - Sundberg & Johnson; ELECTRIC - Rowbotham & Kaufmann; EMERGENCY SERVICES - Falconer & Johnson; PARKS & RECREATION - Achterberg & Falconer; STREETS - Rowbotham & Sundberg; WATER & SEWER - Kaufmann & Achterberg

Motion was made by Rowbotham, seconded by Sundberg to approve the above listed annual appointments and committee annual appointments. All in favor—Carried.

One more application has been received for the swimming pool. Motion was made by Achterberg, seconded by Falconer to hire Hailey Rowen as a pool house attendant at \$11.80/hr. All in favor—Carried.

Motion was made by Falconer, seconded by Rowbotham to approve the 2023 Annual Report as prepared by the Finance Officer and forward same to the DLA. All in favor—Carried.

Additional Items: Mix asked City Attorney Wilkinson if someone got a variance, would that variance stay with the property if it is sold? The answer was yes, it would stay with the property. He also requested a sump pump policy be enacted with a fine attached for those that do not comply. He let the Council know we have had calls about grass clippings in the streets. Other items addressed: Golf carts with kids (not old enough to drive) have been seen in town. The sheriff will be notified and the Finance Officer was asked to put the fine amount and permit fee in the paper. It was noted that the west side of the city building/fire hall needs some new paint, and it was suggested to put a sign about grass clippings up as you come

into town. The Finance Officer Stephanie Damm asked the Council if attending Finance Officers School and Human Resource School in Spearfish this year was mandatory as there was a scheduling conflict. FO was told it was not mandatory.

Motion was made by Rowbotham, seconded by Johnson to enter into executive session at 9:37 P.M. for personnel matters and legal matters. All in favor—Carried.

Mayor Lundquist declared the Council out of executive session at 10:07 P.M.

Motion to adjourn was made by Achterberg, seconded by Falconer. All in favor—Carried.

Stephanie Damm, Finance Officer

Curt Lundquist, Mayor

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