

CITY HALL, CITY OF ARLINGTON, SOUTH DAKOTA
March 4, 2024

The City Council met in regular session in the Municipal Building. Present on Roll Call were Mayor Curt Lundquist and Council Members: Terry Rowbotham, Beth Sundberg, Rob Achterberg and Cory Falconer. Absent: Terry Mutziger and Garth Johnson.

Motion was made by Achterberg, seconded by Rowbotham to enter into executive session at 7:03P.M. for possible litigation. All in favor—Carried.

Mayor Lundquist declared the Council out of executive session at 7:23 P.M.

Motion was made by Falconer, seconded by Achterberg to approve the minutes of the February 6th meeting. All in favor—Carried.

Now was the time for the public hearing for the Special One (1) Day Malt Beverage & Liquor Permits for the Edgar L. Herrick Post #42 American Legion—Lot 3, Block 3, Original Plat, City of Arlington, SD on 3/17/2024 (Bingo). Motion was made by Achterberg, seconded by Sundberg, to approve said Permits. All in favor—Carried.

Bills on file were submitted for consideration and on Motion by Falconer, seconded by Sundberg, the Finance Officer was instructed to issue payment for same. All in favor on Roll Call Vote—Carried.

Bills approved as follows:

PAYROLL 9518.56, OASI BENEFIT 2658.27, ARLINGTON SUN 54.98 LIBRARY SUBSCRIPTION, EAST RIVER ELECTRIC POWER COOP 5094.72 ENERGY, ELECTRIC FUND 3616.18 CITY UTILITIES, HEARTLAND ENERGY 36258.87 ENERGY, KINGSBURY COUNTY AUDITOR 5546.67 COUNTY LAW, SD STATE TREASURER 6673.69 SALES TAX, US POST OFFICE 84.00 LIBRARY PO BOX, VALLEY FIBERCOM 205.81 INTERNET/PHONE, WESTERN AREA POWER ADM 21044.23 ENERGY, PAYROLL 16275.81, SDRS 3260.94 RETIREMENT, HEALTH POOL OF SD 4912.50 HEALTH INSURANCE, COLONIAL LIFE 106.53 VOLUNTARY INS, OASI BENEFIT 4338.57, AT&T 47.25 CELL PHONE, DEBOER CONSTRUCTION 26716.00 FINAL PAYMENT, NORTHWESTERN ENERGY 816.95 SERVICE TO CITY SHOPS, PETTY CASH 20.00 POSTAGE, PRINCIPAL LIFE INS. CO. 180.34 SHORT TERM DISABILITY, RURAL DEVELOPMENT 4301.00 WATER/WASTEWATER LOAN, SIOUX VALLEY ENERGY 55.00 AIRPORT, VISA - COR TRUST BANK 414.28 GLOVES/BOOKS/LIGHTBAR, 3B, LLC 200.00 METER DEPOSIT BALANCE REFUND, 81 AUTO CLINIC 590.31 VAN REPAIRS/PARTS, A-OX WELDING SUPPLY CO. 112.00 CYLINDER RENT, AVID HAWK, LLC 45.00 MONTHLY WEBSITE FEE, BANNER ASSOCIATES, INC 8418.42 BIRCH ST/SANITARY SEWER, BROOKINGS HEALTH SYSTEM 124.00 AMBULANCE ALS, CENTURY BUSINESS PRODUCTS 49.91 MONTHLY SERV AGRMT 1/19-2/18, COOKS WASTEPAPER & RECYCLING 5650.75 FEBRUARY GARBAGE, CORE & MAIN 939.20 BUFFER SOLUTION-GASKET, ELECTRIC FUND 79.01 METER DEP APPLIED TO BILLS, GLACIAL LAKES & PRAIRIES TOUR. 240.00 DUES, GLAWE PLUMBING 97.03 TOILET AT SHOP, HEIMAN 2562.85 VALVES, STOP PLATE, FLANGE, JESSE VINCENT CONSTRUCTION 1556.13 REPAIR WATER LEAK, LONNIE JOHNSON 150.00 CLOTHING ALLOWANCE-SHOES, KINGBROOK RURAL WATER 10338.83 FEB WATER & LEASE PAYMENT, LARSEN OVERHEAD DOOR SERVICE 1147.74 AMB & SHOP DOORS, LOWELL JOHNSON 200.00 METER DEPOSIT BAL. REFUND, LOWES 822.39 SUPPLIES, M & T FIRE & SAFETY 166.80 INSTALL SWITCH ON PANEL, MACKSTEEL 1312.07 BIRDHOUSE SUPPLIES, MAYNARD'S FOOD CENTER 5.58 BUILDING/SHOP SUPPLIES, MCLEOD'S PRINTING & OFFICE SUP 52.54 ELECTION SUPPLIES, MENARDS 419.76 LIGHTS & SAW HORSE, MMUA 1000.00 JOB TRAINING & SAFETY, OFFICE PEEPS 54.80 COPY PAPER, PCC AMBULANCE BILLING SERV. 379.40 AMBULANCE BILLING 12/1-31, PRAIRIE AG PARTNERS 1180.08 SUPPLIES/REPAIR, RAZTECH LLC 947.00 IT FROM 1/1/24-2/1/24, RUNNINGS SUPPLY INC 89.94 SUPPLIES, SD FEDERAL PROPERTY AGENCY 251.00 SHOP SUPPLIES/MAN LIFT, SD PUBLIC HEALTH LAB 15.00 WATER TESTING, SD ASSOC OF RURAL WATER SYSTEM 600.00 LEAK DETECTION & SEWER CAMERA, SHARON JAMISON 70.99 METER DEPOSIT BALANCE REFUND, STUART C IRBY CO 75.87 TESTING, CNH INDUSTRIAL ACCOUNTS 134.06 ENGINE OIL FILTER & BEACON, US POST OFFICE 666.00 STAMPS, WESCO DISTRIBUTION INC 775.88 PVC CONDUIT & SUPPLIES,

Motion was made by Rowbotham, seconded by Falconer to transfer \$7950.62 from the Sewer Fund to the General fund to pay Banner for engineering for the Sewer Project. All in favor—Motion Carried.

Lynn Bren from the SD Public Assurance Alliance spoke to the Council about their services and a possible insurance quote if the city would like to receive one.

Beth Neimeyer (Banner) spoke to the Council about the Change order and pay request received from Halme, Inc. regarding the sewer project. Motion was made by Achterberg, seconded by Rowbotham to approve the change order for \$21,489.14. All

in favor – Carried. Motion was made by Achterberg, seconded by Rowbotham to approve pay request #5 for \$97,121.07. All in favor – Carried.

As approval was previously given for the purchase of a pickup, the Finance Officer let the Council know we needed to transfer \$6342.00 from savings to Gen Fund to pay for the difference from the budget to actual. Motion was made by Achterberg, seconded by Falconer to transfer \$97,121.07 from the Sewer Fund to the General Fund for the pay request #5 and \$6342.00 from the Street Equipment savings fund to the General Fund to pay for the pickup. All in favor – Carried.

Achterberg (on behalf of the Council) spoke with the softball coaches in attendance about the Baseball/Softball field schedule and the fact that there were some unhappy parents regarding said schedule last year. The high school coach said she wasn't aware of anyone being upset and to let her know if that happens again, but that the coaches will have a meeting prior to the start of the season to discuss so all coaches are on the same page.

Now was the time as advertised to open the seal coating bids. There were three companies who submitted bids for the project to seal coat approximately 45,000 sq yards of street:

Bituminous Paving Inc, Ortonville, MN--\$3.25/sq yd

The Road Guy, Yankton, SD--\$2.14/sq yd

Topkote Inc, Yankton, SD--\$1.785/sq yd

Next, the Council reviewed the quotes that had been received for the crack sealing project for approximately 20,000 linear feet. There were three companies who submitted quotes for this project:

Topkote Inc., Yankton, SD--\$.745/l.f.

Hiway Improvement—\$.87/l.f.

ASCO/Dakota Seal, Sioux Falls, SD--.825/l.f.

No action was taken by the Council at this time. Approval was tabled until the April 1 meeting.

Jay DeVries spoke to the Council regarding the Fire Department and Ambulance District update – essentially, they need to go back to the beginning as the petitions needed additional legal boundaries listed on the form. They are still planning to move forward.

One application for abatement of property taxes was presented to the Council to abate the 2023 payable in 2024 property taxes back to a senior/disabled tax freeze amount for the qualifying year of 2008 for the taxpayer. As no amount was given, the Finance Officer was asked to request the amount, and this was tabled until the next meeting.

Building Permits – tabled

Electric Report – The Finance Officer let the Council know she received a call from the city of Estelline requesting a possible contract to share our Electric Lineman with them. As we have enough work here in Arlington, the decision was made not to contract with them.

Motion was made by Sundberg, seconded by Falconer to approve the Job Descriptions for the City Superintendent, Finance Officer, Deputy Finance Officer, Electric Lineman, Librarian, Lifeguard, Pool Manager and Water & Wastewater Specialist. All in favor—Carried.

Motion was made by Achterberg, seconded by Rowbotham to approve the hiring of Deb Wingle as custodian and Lizzie Bacon to work concessions/front desk at the pool. All in favor—Carried.

Motion was made by Falconer, seconded by Sundberg to approve the Employee Overtime and Police Report. All in favor—Carried.

The Council reviewed the Revenue/Expense, Cash & Utility Reports.

The Council was reminded of the following meetings: March 7th—Electric Meeting with DGR; March 18th—Local Board of Equalization; April 3rd—District 2 SDML Meeting in Madison; April 9th - city election this year in Ward 3.

Motion was made by Rowbotham, seconded by Falconer to approve Deloris Gilbertson, Marlys Reierson, and Jane Pierce as the Election Workers for the April 9th Ward 3 election. All in favor – Carried.

As the Governor of SD is granting administrative leave on March 29th and April 1st for Easter, the Council approved March 29th as a holiday for city employees.

Mayor Lundquist let the Council know that JB Weston of World Peace & Prayer stopped and is looking for a holding area for at least 40 horses as a group of riders will be traveling from Sisseton to Flandreau and hope to stop in Arlington for the night on June 16th.

Marshal Mix let the Council know that a portion of Prairie Ag's land on the west end of the sewer project will need some repair – he is suggesting digging 1-2 feet and putting down fabric and then gravel – he will gather pricing for that. He also let them know that a drain tile is needed at the north end of the project by the lift station to drain the excess water down to the drain ditch.

Motion was made by Achterberg, seconded by Falconer to enter into executive session at 8:57 P.M. for possible litigation & contract negotiations. All in favor—Carried.

Mayor Lundquist declared the Council out of executive session at 9:06 P.M.

Motion to adjourn was made by Falconer, seconded by Rowbotham. All in favor—Carried.

Stephanie Damm, Finance Officer

Curt Lundquist, Mayor

The City of Arlington is an equal opportunity provider and employer.