

CITY HALL, CITY OF ARLINGTON, SOUTH DAKOTA
February 6, 2023

The City Council met as the Zoning Commission. Present on Roll call were Mayor Curt Lundquist and Council Members: Terry Mutziger, Terry Rowbotham, Beth Sundberg, Cory Falconer. Absent: Garth Johnson and Rob Achterberg

Trapper Miklos (Joe & Melissa Miklos residence/owners) submitted a special exception request for an in-home taxidermy business at NE'LY 40' Lot 2 and all Lot 3, Block 18 WTL CO 4th (404 N. Main St.). Discussion was held with questions such as odor, chemicals and carcass's. Joe Miklos assured the Council that there would not be any carcass's and that the products used would be disposed of properly. Trapper presented 11 signatures approving the taxidermy – the city received 1 vote against. Motion was made by Mutziger, seconded by Falconer to approve the special exception request. All in favor on Roll Call Vote - - Carried.

Motion to adjourn was made by Falconer seconded by Rowbotham. All in favor – Carried.

The City Council met in regular session in the Municipal Building. Present on Roll Call were Mayor Curt Lundquist and Council Members: Terry Mutziger, Terry Rowbotham, Beth Sundberg, Cory Falconer. Absent: Garth Johnson and Rob Achterberg

Motion was made by Falconer, seconded by Mutziger to approve the minutes of the January 3rd meeting. All in favor—Carried.

Bills on file were submitted for consideration and on motion by Rowbotham seconded by Sundberg, the Finance Officer was instructed to issue payment for same. All in favor on Roll Call Vote—Carried.
Bills approved as follows:

31505-31511	Salaries	General Fund	101	5618.77
			602	743.35
			603	3272.15
			604	236.87
31512	EAST RIVER ELECTRIC POWER COOP	Energy		\$4,337.48
31513	ELECTRIC FUND	City Utility Bill		\$4,214.06
31514	HEARTLAND ENERGY	Energy		\$38,796.18
31515	KINGSBURY COUNTY AUDITOR	County Contract Law		\$5,655.00
31516	VALLEY FIBERCOM	Phone/Internet		\$209.80
31517	WESTERN AREA POWER ADM	Energy		\$16,843.75
31518	PRAIRIE AG PARTNERS	Gas		\$1,553.10
31519	U S POST OFFICE	Post Card Stamps		\$440.00
31520-31538	Salaries	General Fund	101	12717.25
			602	779.19
			603	4390.95
			604	770.04
31539	COLONIAL LIFE	Payroll Deduction		\$47.88
31540	NORTHWESTERN	Service to city shops		\$1,174.04
31541	PLIC-SBD GRAND ISLAND	Short Term Disability		\$169.57
31542	PRAIRIE AG PARTNERS	Fuel		\$279.07
31543	S D RETIREMENT SYSTEM	January Retirement		\$3,136.58
31544	SIOUX VALLEY ENERGY	Electricity - Airport		\$55.00
31545	THE HEALTH POOL OF SD	Health Insurance		\$4,528.90
31546	VISA--COR TRUST BANK	Computer for library adult use		\$3,018.54
31547	A-OX WELDING SUPPLY CO INC	Cylinder Rent & Compressed O2		\$170.65
31548	ARLINGTON SUN	Publications		\$397.89

31549	AVID HAWK, LLC	Website - First Half Set up	\$475.00
31550	BANNER ASSOCIATES, INC	Birch Street Utilities	\$32,273.90
31551	BUNKER AUTO INC	Fuel	\$313.99
31552	Century Business Products	Service Agreement 12/19/22-1/18/23	\$31.84
31553	CITIZENS STATE BANK	February Service Charge	\$20.00
31554	COOK S WASTEPAPER & RECYCLING	January Garbage	\$5,508.33
31555	DAKOTA PUMP & CONTROL CO	Valve Pit Cover	\$8,513.32
31556	DANR-FISCALMANAGEMENT DIV	2023 Annual Fees	\$950.00
31557	DEPT OF REVENUE	Water Testing	\$15.00
31558	ELECTRIC FUND	Meter Deposits applied to bills	\$323.00
31559	FIRST DIST ASSN/LOCAL GOV T	Dues - 2023	\$1,300.00
31560	GALE	Library Books	\$120.00
31561	GLACIAL LAKES & PRAIRIES	Design Time	\$325.00
31562	HANDI MART	Fuel	\$548.93
31563	HEIMAN	Rocker Lugs, intake screen, brackets	\$532.10
31564	HYDRO-KLEAN, LLC	Clean plugged & sanitary sewer line	\$2,580.00
31565	JAYS AUTOBODY	Ambulance Rock Chip Repair	\$165.00
31566	JOHNSON-HENRY FUNERAL HOME	Meter Deposit Balance Refund	\$150.00
31567	KINGBROOK RURAL WATER SYSTEM	January Water and Lease Pmts	\$11,614.68
31568	LOWES	Outdoor 2-outlet dial	\$136.64
31569	MACSHARDWARE	shovel handle, cotter pins, tensile	\$92.95
31570	MAYNARDS FOOD CENTER	cleaning supplies	\$44.36
31571	MILBANK WINWATER WORKS	Hershey Tru Read Visual Remote	\$1,050.00
31572	MINNESOTA MUNICIPAL UTILITIES	Job Training & Safety Programs EL Div	\$1,000.00
31573	NORGAARD, KATIE	travel to Continuing Ed	\$100.00
31574	OFFICE PEEPS INC	W-2 Tax Forms	\$116.95
31575	OMNI-PRO SOFTWARE	Annual AMR Software License & Tech Support	\$3,449.60
31576	PRAIRIE AG PARTNERS	Gas	\$5,329.54
31577	Raztech LLC	January 2023 IT	\$1,660.00
31578	Roto-Rooter	Augured stool	\$175.00
31579	SNAP ON TOOLS	Power Screwdriver long bit; hose nozzle	\$870.75
31580	SOUTH DAKOTA ONE CALL	Locates October-December 2022	\$49.35
31581	TITAN MACHINERY	mounting kit	\$255.00
31582	Total Maintenance Systems, Inc.	Strip and seal floor	\$1,236.25
31583	W W TIRE SERVICE INC	Dispatch for Payloader tire repair	\$289.45
31584	WARNKE ELECTRIC	Set meter socket & tie into building	\$305.42
31585	WESCO DISTRIBUTION INC	hard hat; gloves; cable; 100amp pad	\$966.52
Auto Debit	RURAL DEVELOPMENT	Water Improvement Loan	\$1,343.00
Auto Debit	RURAL DEVELOPMENT	Water/Wastewater Loan	\$2,958.00

Motion was made by Sundberg, seconded by Mutziger to transfer \$12,800.00 from the 2nd Penny Fund to the General Fund for payment of the bill to Banner for engineering for Birch Street and to transfer \$18,582.50 from the Sewer Fund to the General Fund to Banner for engineering for the Sewer Project. All in favor—Carried.

Based on the recommendations from the Zoning Commission - - Motion was made by Mutziger, seconded by Rowbotham to approve the in-home taxidermy at 404 N. 4th St.. All in favor – Carried.

Todd Kays from First District spoke to the Council about updating their Land Use and Zoning Ordinance Book and what that will all entail. The first meeting to discuss what the Council wants and what is needed will be March 8 at 5:30 P.M.

Nate Anderson and Karl Steege spoke to the Council about the current liquor fees and explained the difference in liquor and beer prices from their perspective as a business owner/manager. A 3rd penny sales tax was also discussed as an option that would be going back into the community. The Council thanked them for coming in to explain and discuss the subject with them. Liquor Fees will again be on the next agenda for further discussion/review.

Prairie Farms, LLC submitted permits for Medical Cannabis Manufacturing and Cultivation. Motion was made by Rowbotham, seconded by Falconer to approve the permits contingent upon the background check. All in favor – Carried.

Trevor Keating requested reimbursement of approximately \$510 for a firefighter to attend classes to acquire EMR status to help in situations where needed. The Council agreed it would be a good idea, but the funds would come out of the Fire Department budget.

Tammy Anderson, Kingsbury County Director of Equalization, spoke to the Council regarding assessments. Arlington and DeSmet homes will all see an increase of 20%. Lake Preston residential structures will see an increase of 5%. This will change the median level of assessment from 83% of market to 96%.

Beth Neimeyer of Banner spoke to the Council regarding the Birch Street project and the sanitary sewer project. The Birch Street project should be ready to be advertised in the paper on February 16th, but there is a cultural survey that needs to be completed before we can move forward with the sanitary sewer project. The Mayor also asked Beth to check for any information on an old proposed tiling project on the south side of W. Hickory Street.

Motion was made by Rowbotham, seconded by Sundberg to have the finance officer advertise for sealed bids for the Birch St. project which will be opened on March 1st at the City Hall. All in favor—Carried.

Time for Public Comments. None

Motion was made by Falconer, seconded by Mutziger, to approve pre-payment of the following bills: Citizens State Bank—WH-SS-Medicare--\$12,000.00; East River Electric Power—Energy--\$4200.00; Electric Fund—City Utility Bills--\$8000.00; Valley Fibercom —Phones & Internet—\$350.00; Heartland Consumer Power District—Energy--\$45000.00; Kingsbury County Auditor—County Law Contract--\$5655.00; SD State Treasurer—Sales Tax--\$8000.00; Western Area Power Adm—Energy--\$17500.00; AT&T—Cell Phones--\$125.00; Colonial Life—Payroll Deductions--\$110.00; Northwestern—Natural Gas--\$670.00; PLIC—Disability--\$200.00; SD Retirement—Retirement--\$3700.00; Sioux Valley Energy – Energy - -\$100.00; The Health Pool—Employee Health & Life Insurance--\$5150.00; Visa—Credit Card Purchases--\$8000.00; Prairie Ag Partners—Fuel--\$8500.00; Rural Development—Water & Wastewater Loans--\$4301.00; Petty Cash--\$50.00. All in favor—Carried.

Electric Report: The Council reviewed the summary report for the 2022 electrical usage. Wilkinson will provide a residential charging station policy.

There was no ACDC report.

Discussion was held regarding short-term rental housing. First reading of the Short-Term Lodging Ordinance was approved by motion of Rowbotham, seconded by Mutziger. All in favor – Carried.

Motion was made by Mutziger, seconded by Falconer to have the finance officer advertise for sealed bids/quotes for the Crack Sealing and Seal Coating Projects for this summer which will be opened at the March 6th meeting. All in favor—Carried.

Motion was made by Falconer, seconded by Rowbotham to approve the employee overtime, and police report. All in favor—Carried.

The Council reviewed the Revenue/Expense, Cash and Utility Reports.

Discussion was held on the city removing a snow pile from a business. The Council decided to charge \$250 for such, and the finance officer was instructed to send a bill to the owner.

It was brought to the attention of the Council about a dog nuisance issue. The Council asked Wilkinson to ticket/fine the homeowners for the \$75 nuisance charge.

Marshal spoke to the Council about a recent sewer issue. It has been jetted a few times with disposable wipes and rock and gravel found. A camera was sent down and it appears fine now.

Main Street Christmas lights were discussed, and the finance officer was advised to purchase new lights while they are now 30% off.

The city received 2 quotes for the Brick City Shop, but before it is officially awarded, the insurance adjuster needs to come back out to review the building. Rowbotham will meet with our insurance agent to request the review again.

In addition, the finance officer reminded the Council members that petitions must be filed by February 27th, was asked to invite the Townships to the March meeting, was asked to advertise for summer help in March, and fill out a permit application (and pay for such) to burn the trees by Jesse Steffensen's residence that were taken out by the storm last May.

The Mayor told the Council he had been approached by a high-school student for permission to put up a Lending Library in town. The Council approved and thought the city park would be a good place for it with Marshal to determine where it should go so as not to block traffic.

Motion was made by Falconer, seconded by Mutziger to enter into executive session at 10:08 P.M. for contract negotiations. All in favor—Carried.

Mayor Lundquist declared out of executive session at 10:22 P.M. No further action taken.

Motion to adjourn was made by Falconer, seconded by Sundberg. All in favor—Carried.

Stephanie Damm, Finance Officer

Curt Lundquist, Mayor

The City of Arlington is an equal opportunity provider and employer.