

CITY HALL, CITY OF ARLINGTON, SOUTH DAKOTA
May 2, 2022

The City Council met in regular session in the Municipal Building. Present on Roll Call were Mayor Curt Lundquist and Council Members: Terry Mutziger, Terry Rowbotham, Garth Johnson, and Rob Achterberg, Jesse Steffensen, and Cory Falconer. Absent: None

Motion was made by Steffensen, seconded by Rowbotham to enter into executive session at 7:00pm for personnel matters. All in favor – Carried.

Motion was made by Falconer, seconded by Achterberg to come out of executive session at 7:23pm with no further action being taken.

Motion was made by Mutziger, seconded by Falconer to approve the minutes of the April 4th meeting. All in favor—Carried.

Bills on file were submitted for consideration and on Motion by Falconer, seconded by Achterberg, the Finance Officer was instructed to issue payment for same. All in favor on Roll Call Vote—Carried.

Bills approved as follows:

| | | | | |
|-------------|--------------------------------|--------------------------------|-----|-------------|
| 30669-30673 | SALARIES | General Fund | 101 | \$3,890.12 |
| | | | 602 | \$783.35 |
| | | | 603 | \$3,197.17 |
| | | | 604 | \$530.52 |
| 30674 | EAST RIVER ELECTRIC POWER COOP | Energy | | \$3,725.96 |
| 30675 | ELECTRIC FUND | City Utility Bill | | \$2,950.99 |
| 30676 | HEARTLAND CONSUMER POWER DIST | Energy | | \$25,352.86 |
| 30677 | KINGSBURY COUNTY AUDITOR | County Contract Law | | \$5,655.00 |
| 30678 | S D STATE TREASURER | Sales Tax - Garbage | | \$7,639.94 |
| 30679 | VALLEY FIBERCOM | Phone/Internet | | \$210.72 |
| 30680 | WESTERN AREA POWER ADM | Energy | | \$16,265.41 |
| 30681-30703 | SALARIES | General Fund | 101 | \$13,316.70 |
| | | | 602 | \$773.65 |
| | | | 603 | \$4,125.39 |
| | | | 604 | \$1,049.22 |
| 30704-30706 | VOID | | | \$0.00 |
| 30707 | A T & T | Cell Phone Charges | | \$64.80 |
| 30708 | COLONIAL LIFE | Payroll Deduction | | \$47.88 |
| 30709 | COR TRUST BANK | Loan Interest | | \$53.65 |
| 30710 | PLIC-SBD GRAND ISLAND | Short Term Disability | | \$154.83 |
| 30711 | S D RETIREMENT SYSTEM | April Retirement | | \$3,072.08 |
| 30712 | SIOUX VALLEY ENERGY | Electricity - Airport | | \$55.00 |
| 30713 | THE HEALTH POOL OF SD | Insurance Premiums | | \$4,355.30 |
| 30714 | VISA--COR TRUST BANK | Hotel/meals - Tom conference | | \$2,369.37 |
| 30715 | AMAZON CREDIT PLAN | Books | | \$36.82 |
| 30716 | A-OX WELDING SUPPLY CO INC | Cylinder Rent | | \$221.06 |
| 30717 | ARLINGTON SUN | Publishing | | \$38.95 |
| 30718 | BANNER ASSOCIATES, INC | Engineering | | \$9,285.00 |
| 30719 | BOUND TREE MEDICAL, LLC | Bag, Trauma/oxygen deployment | | \$519.99 |
| 30720 | CITIZENS STATE BANK | Monthly Service chg - May 2022 | | \$20.00 |
| 30721 | COOK S WASTEPAPER & RECYCLING | April Garbage | | \$5,424.94 |

| | | | |
|------------|--------------------------------|--|-------------|
| 30722 | DAKTRONICS INC | Baseball Field Scoreboard | \$11,829.00 |
| 30723 | EIGHTY-ONE AUTO CLINIC | Bulb | \$37.23 |
| 30724 | ELECTRIC FUND | Meter Deposits Applied to bills | \$125.44 |
| 30725 | HANDI MART | Fuel for Ambulance | \$397.58 |
| 30726 | HEIMAN | Repair of Fire Truck | \$5,222.00 |
| 30727 | INFOTECH SOLUTIONS, LLC | Firewall/Backup/Cloud | \$917.00 |
| 30728 | JANES, DEBORA | Meter Deposit Balance Refund | \$150.00 |
| 30729 | KINGBROOK RURAL WATER SYSTEM | March Water & Lease Pmts | \$10,734.78 |
| 30730 | LYLE SIGNS, INC | Ash Street Sign & Post | \$461.70 |
| 30731 | M & T FIRE & SAFETY | Service/Labor - install power load unit | \$2,725.00 |
| 30732 | MAYNARDS FOOD CENTER | Cleaning Supplies | \$21.36 |
| 30733 | OFFICE PEEPS INC | Service Agreement | \$80.88 |
| 30734 | PAINTER ESTATE, BERNIECE | Meter Deposit Balance Refund | \$150.00 |
| 30735 | PCC AMBULANCE BILLING SERVICE | March Ambulance Billing | \$672.14 |
| 30736 | PRAIRIE AG PARTNERS | Supplies/repairs | \$402.80 |
| 30737 | S D GOVT FINANCE OFFICERS ASSN | SDGFOA Finance Officers School | \$75.00 |
| 30738 | S D HUMAN RESOURCE ASSN | SDGHRA Human Resource School | \$50.00 |
| 30739 | SANITATION PRODUCTS | Input Shaft for Sweeper | \$179.05 |
| 30740 | SCHEIN INC | Lifepak 12 EKG paper, Nasal Cannula, O2 | \$632.54 |
| 30741 | SIOUX VALLEY ENVIRONMENTAL | pH Probe for pH 5 Meter | \$163.00 |
| 30742 | SNAP ON TOOLS | Diag Thermal Imager Elite | \$1,395.00 |
| 30743 | SOUTH DAKOTA MAGAZINE | Subscription Renewal - Library | \$25.00 |
| 30744 | SOUTH DAKOTA ONE CALL | Locates Jan-March 2022 | \$9.45 |
| 30745 | SOUTH DAKOTA PUBLIC HEALTH LAB | Water Testing | \$15.00 |
| 30746 | STAMP FULFILLMENT SERVICES | Stamped Envelopes | \$1,254.05 |
| 30747 | STRYKER SALES CORP | Gateway 4G, cot install, powerload upgrade | \$26,687.08 |
| 30748 | SWANZ, CONNIE | Meter Deposit Balance Refund | \$150.00 |
| 30749 | THURY, STEVEN & GILDA | Meter Deposit Balance Refund | \$2,000.00 |
| 30750 | U S POST OFFICE | Post Card Stamps | \$400.00 |
| 30751 | VALLECILLO, EDWIN G | Meter Deposit Balance Refund | \$54.56 |
| 30752 | WESCO DISTRIBUTION INC | Meter Cover | \$57.90 |
| Auto Debit | RURAL DEVELOPMENT | Water Improvement Loan | \$1,343.00 |
| Auto Debit | RURAL DEVELOPMENT | Water/Wastewater Loan | \$2,958.00 |

Motion was made by Mutziger, seconded by Falconer to adopt Resolution #2361 as follows:

RESOLUTION #2361

BE IT RESOLVED, that \$11,829.00 be transferred from the Park & Rec Fund to the General Fund for payment of the bill to Daktronics for the Baseball Field Scoreboard. All in favor—Carried.

Ordinance #594 received the second reading and on Motion by Mutziger, seconded by Falconer same was approved with Mutziger, Rowbotham, Johnson, Achterberg, and Falconer all voting aye, Steffensen voting nay.

ORDINANCE #594

AN ORDINANCE AMENDING AN ORDINANCE ENTITLED CITY GOVERNMENT, CHAPTER 1-3,
SECTION 8.

BE IT ORDAINED BY THE CITY OF ARLINGTON, KINGSBURY COUNTY, SOUTH DAKOTA:

Section 8: Salary. The salary of the Mayor of the city of Arlington shall be \$5000 annually, paid on a monthly basis, and each City Councilman \$1500 annually paid on a quarterly basis. Those members attending Special Council Meetings will be paid \$40/meeting.

Dated May 2, 2022

Passed First Reading: April 4, 2022
Passed Second Reading: May 2, 2022
Passed and Approved: May 2, 2022

Stephanie Damm, Finance Officer

Curt Lundquist, Mayor

There being no further old business, Motion was made by Falconer, seconded by Achterberg to adjourn the old council. All in favor—Carried.

Stephanie Damm, Finance Officer

Curt Lundquist, Mayor

The City of Arlington is an equal opportunity provider and employer.

CITY HALL, CITY OF ARLINGTON, SOUTH DAKOTA

May 2, 2022

Curt Lundquist, Terry Rowbotham, Terry Mutziger, Cory Falconer, and Beth Sundberg took their oaths of office to begin serving a new term of office as administered by Todd Wilkinson.

The City Council was called to order with the following members who answered Roll Call— Mayor Curt Lundquist and Council Members: Terry Mutziger, Terry Rowbotham, Garth Johnson, and Rob Achterberg, Beth Sundberg, and Cory Falconer. Absent: None

The City Council met as the Zoning Commission. Present on Roll call were Mayor Curt Lundquist and Council Members: Terry Mutziger, Garth Johnson, Rob Achterberg, Cory Falconer, Terry Rowbotham and Beth Sundberg. Absent: None

Motion was made by Rowbotham, seconded by Mutziger to approve the first reading of the ordinance updating the zoning of lots. All in favor—Carried.

Motion to adjourn was made by Achterberg, seconded by Mutziger. All in favor – Carried.

Time for Public Comments: Mary Davenport requested that the council look into making the swimming pool ADA accessible. The council has taken this under advisement and will be researching the costs and if there are any grants available.

Electric Report—Marshal spoke to the council about the need for a policy for residential electric car chargers and the increased demand for additional transformers that will bring.

ACDC Report—They are taking bids not to get sites ready in the industrial park and possibly erecting a spec building.

The council reviewed the applications for On and Off Sale Retailer Malt Beverage/SD Farm Wine Licenses for 2021-2022. The malt beverage license that is now available is the new RB (on-off sale malt beverage and on-off sale South Dakota farm wines) license. Applications on file were submitted to the City Council and on Motion by Achterberg seconded by Rowbotham the following applications were approved with all voting Aye on Roll Call Vote—Carried.

City of Arlington—Handi-Mart—Replat of OL Z; RR Lot 2, FPG Lots A & B, Original RR Lots
Package (On-Off Sale) Malt Beverage-Wine

Bunker Auto Inc—Lot 1, Ecklein’s Second Addition to the City of Arlington-
Package (Off-Sale) Malt Beverage-Wine

City of Arlington—Dakota Ram DBA 1481 Grille—North 200 ft. of the South
417.64 ft of Lot B of Lots B & C Addition to the
City of Arlington, located in Lot 1 of Ecklein’s
Second Addition to the City of Arlington and
located in Lot H1 in the SE ¼ of Section 1,
Township 110 North, Range 53 West of the 5th
P.M.—Retail (On-Off Sale) Malt Beverage-Wine
Maynard’s Food Center—Tract 7BSE 1-110-53, City of Arlington—Package Off Sale
Malt Beverage & SD Farm Wine

Motion was made by Johnson, seconded by Achterberg to approve the Employee Overtime and Police Reports. All in favor—Carried.

Motion was made by Achterberg seconded by Mutziger to approve the full listing of volunteers from the fire department and ambulance for insurance purposes: Fire Dept: Trevor Keating, Rich Kopfmann, Mike Klingenberg, Rick Lozano, Kevin Groon, Ryan O’Riley, Zack Warnke, Brock Madsen, Cody Doren, Amanda Doren, Brady Schliesman, Todd Bunker, Skylar Mix, Derrick Weeg, Alex Fonseca, Eric Erstad, Wayne Hopkins, Fenton Skaggs and Aaron Olson. Arlington Ambulance Squad: Cody Doren, Jay DeVries, Mandi DeVries, Sara Sheeley, Katie Beck, Trevor Keating, Nicole Keating, and Mandy Doren. All in favor—Carried.

Trevor Keating asked questions of the council regarding districting the fire department to be sure he had things correct before taking a vote at the next Fire Dept. meeting. While a few questions couldn’t be answered officially, most of them were. Jay DeVries spoke on behalf of the Ambulance crew reminding the council that once the ambulance crew has sent in a bill for payment to PCC, their portion is complete, and they are to be paid – not wait until the city gets paid on that bill. The finance officer was also requested to inquire about a collection agency that may be able to help recoup some of those charges that are due from the patient.

Motion was made by Rowbotham, seconded by Achterberg to change from Accrual to Cash Basis accounting. All in favor – Carried.

Motion was made by Mutziger, seconded by Achterberg to approve the 2021 Annual Report as prepared by Rebecca Lolling and forward same to the DLA. All in favor—Carried.

The following building permit applications have been received during the past month and approved by Marshal Mix and/or Mayor Lundquist: Louis & Savannah Eastwood—adding a deck and removing a 4’x5’ entry at SW2 Lot 11 & All Lot 12, Block 18 WTL CO 4th – 405 N. 3rd St.; Justin & Jessica Heard – erecting a greenhouse at Ecklein’s 1st addn, Lot 9, Block 4 – 310 Hopkins Dr.; Jerry & Gail Allen – backyard fence at SW2 Lot 3 & All Lot 4, Block 12, 3rd RR Addn. – 316 S. 3rd St.; Josh Taylor for a 20’ x 44’ house with a 28’x36’ attached garage at Lot 24, block 2 of Johnson Add. Of SE 1-110-53 – 711 Hickory Circle; S&K Rentals for a Porch at Lot 3, Block 9, 2nd RR Addn. – 106 S. 4th St.; Darin & Rachel Janes to relocate an existing shed at OL 2 Exc Lot A & Lot H1 SESW 36-111-53 County Auditor’s Outlots – 45326 Highway 14.

The council reviewed the Revenue/Expense, Cash and Utility Reports.

Mayor Lundquist stated that nominations were open for President of the Council. Mutziger nominated Terry Rowbotham, seconded by Johnson to cast a unanimous vote for Terry Rowbotham. All in favor—Carried.

Nominations were opened for Vice-President of the Council. Rowbotham nominated Garth Johnson, seconded by Mutziger to cast a unanimous vote for Garth Johnson. All in favor—Carried.

Mayor Lundquist made the following appointments at this time:

| | | |
|---------------------|-------|---------------------------------|
| HEALTH DEPT | ----- | Redfish, Jensen, Wilde, Jerstad |
| CITY FOREMAN | ----- | Marshal Mix |
| POLICE | ----- | Kingsbury County Sheriff |
| NEWSPAPER | ----- | Arlington Sun |
| OFFICIAL DEPOSITORY | ----- | Citizens State Bank |
| CITY ATTORNEY | ----- | Todd Wilkinson |
| FINANCE OFFICER | ----- | Stephanie Damm |
| CITY ENGINEER | ----- | Banner Associates Inc |

Motion was made by Achterberg, seconded by Mutziger to approve the above listed annual appointments. All in favor—Carried.

Mayor Lundquist made the following Committee Appointments:

AUDIT & FINANCE -----Sundberg & Johnson
 ELECTRIC ----- Rowbotham & Mutzinger
 EMERGENCY SERVICES -----Falconer & Johnson
 PARKS & RECREATION -----Achterberg & Falconer
 STREETS ----- Rowbotham & Sundberg
 WATER & SEWER ----- Mutzinger & Achterberg

Motion was made by Falconer, seconded by Achterberg to approve the above listed committee annual appointments. All in favor—Carried.

The council discussed the Juneteenth Holiday and decided it will not be a paid holiday for the city employees. The decision to allow one free dump card will be granted to each household. A note will go on the next bills for the residents to pick them up at the office. The council decided not to spray the trees at the cemetery this year. The finance officer provided an update on the ordinances: the mayor, Rowbotham and Damm went through the book and a list of suggested changes will go out to the council and Wilkinson. The Finance Officer also requested the utility bills be due the 20th (or essentially the 8:30 am the first working day after the 20th) no matter if there is a holiday or not. All agreed and the wording will be sent to Mr. Wilkinson to be added to the ordinance book. Achterberg stated that he had been approached by two people about putting a skate park in town – the finance officer was requested to get information from the DeSmet finance officer regarding the skate park they had and what it all entails. There was a request to paint the west end of the city building and it will be put on the list for this summer.

Motion was made by Johnson, seconded by Achterberg to approve Lundquist and Damm to sign a loan agreement at Citizens State Bank for the Baseball Field Building. All in favor—Carried.

Finance Officer Stephanie Damm requested permission from the council to attend Finance Officers School and Human Resource School in Huron this year. No one had any issues with that request.

Motion to adjourn was made by Mutziger, seconded by Achterberg. All in favor—Carried.

Stephanie Damm, Finance Officer

Curt Lundquist, Mayor

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