

CITY HALL, CITY OF ARLINGTON, SOUTH DAKOTA  
December 6, 2021

The City Council met as the Zoning Commission. There was no business. Meeting adjourned.

The City Council met in regular session in the Municipal Building. Present on Roll Call were Mayor Curt Lundquist and Council Members: Terry Mutziger, Terry Rowbotham, Rob Achterberg and Cory Falconer. Absent: Garth Johnson and Jesse Steffensen

Motion was made by Falconer, seconded by Rowbotham to approve the minutes of the November 1<sup>st</sup> & 15<sup>th</sup> meetings. All in favor—Carried.

Beth Niemeyer of Banner Associates presented a change order and payment request for the 3<sup>rd</sup> Street Project. She also discussed Birch Street and the Water Plan documents needed for the ARPA application. Motion was made by Mutziger, seconded by Falconer to approve the change order and payment request that was presented by Banner. All in favor—Carried.

Bills on file were submitted for consideration and on Motion by Rowbotham, seconded by Mutziger, the Finance Officer was instructed to issue payment for same. All in favor on Roll Call Vote—Carried.  
Bills approved as follows:

30279-30286	SALARIES	General Fund	101	6305.13
		Water	602	585.54
		Electric	603	3016.03
		Sewer	604	385.01
Auto Debit	CITIZENS STATE BANK	Nov 15 EFTPS WH		\$3,287.38
30287	EAST RIVER ELECTRIC POWER COOP	Energy		\$3,157.56
30288	ELECTRIC FUND	City Utility Bills		\$3,187.17
30289	HEARTLAND CONSUMER POWER DIST	Energy		\$20,219.50
30290	KINGSBURY COUNTY AUDITOR	County Contract Law		\$5,655.00
30291	S D STATE TREASURER	Sales Tax - Electric		\$5,702.89
30292	VALLEY FIBERCOM	Phone/Internet Charges		\$201.26
30293	WESTERN AREA POWER ADM	Energy		\$13,909.54
30294	PRAIRIE AG PARTNERS	Bulk Fuel		\$4,807.85
30295	COR TRUST BANK	Interest on Ballfield Bldg Loan		\$53.65
30296-30309	SALARIES	General Fund	101	\$12,883.24
		Water	602	\$1,644.32
		Electric	603	\$3,906.83
		Sewer	604	\$609.43
Auto Debit	CITIZENS STATE BANK	November 30 EFTPS SS & MEDI		\$6,397.35
30310	A T & T	Cell Phone Charges		\$108.22
30311	COLONIAL LIFE	Payroll Deduction		\$107.33
30312	NORTHWESTERN	Service to COOP shop		\$117.10
30313	PLIC-SBD GRAND ISLAND	Short Term Disability		\$231.38
30314	S D RETIREMENT SYSTEM	November Retirement		\$3,443.16
30315	SIOUX VALLEY ENERGY	Electricity at Airport		\$83.00
30316	THE HEALTH POOL OF SD	Health Insurance		\$6,615.97
30317	VISA--COR TRUST BANK	Sweeper parts and batteries for shop		\$445.50
Auto Debit	U.S. BANK CHARLOTTE	Bond Int. Pmt		\$31,272.50
30318	ALM Fab Shop	Fire Truck Repair		\$387.50
30319	AMAZON CREDIT PLAN	Books for Library		\$91.48
30320	A-OX WELDING SUPPLY CO INC	Cylinder Rent		\$539.53
30321	ARLINGTON SUN	Publications		\$385.45
30322	BANNER ASSOCIATES, INC	3rd St./Birch St. & Survey for future projects		\$23,952.60

30323	BOBCAT OF BROOKINGS	rear view camera on skidsteer/oil filters & oil for mini	\$1,953.72
30324	BOWES CONSTRUCTION INC	Final Pmt - 3rd St. Project	\$73,333.89
30325	BROOKINGS CITY LANDFILL	Fall Cleanup	\$435.28
30326	BUNKER AUTO INC	Fuel for Ambulance	\$67.81
30327	CITIZENS STATE BANK	December Service Charge	\$20.00
30328	COOK S WASTEPAPER & RECYCLING	November Garbage	\$6,509.25
30329	CORE & MAIN	Couplings	\$891.44
30330	DEPT OF REVENUE	Water Testing	\$30.00
30331	DITCH WITCH OF SOUTH DAKOTA	Filters for suc vac	\$159.88
30332	ELECTRIC FUND	Meter Deposits Applied to RO Bills	\$535.99
30333	EVERIST INC, L G	Icing Sand	\$167.09
30334	FASTENAL COMPANY	Roller packer Parts	\$38.70
30335	GALE	Books	\$149.19
30336	HILLENBRAND, MATT	Meter Balance Refund	\$64.01
30337	HOLIDAY INN/SPEARFISH	Hotel Rooms for Convention	\$827.91
30338	INFOTECH SOLUTIONS, LLC	Backup/Cloud/Firewall	\$874.00
30339	INTERSTATE ALL BATTERY CENTER	Battery for Locator	\$180.45
30340	JAYS AUTOBODY	Ambulance Windshield Replacement	\$290.00
30341	KINGBROOK RURAL WATER SYSTEM	November Water & Lease Pmts	\$9,559.28
30342	LOWES	Cedar Mulch/Quick connectors/6-ft ladder	\$179.28
30343	M & T FIRE & SAFETY	Check, repair, calibrate O2 sensor/Gas Sensor/O2 sensor	\$472.75
30344	MAYNARDS FOOD CENTER	Shop Supplies/Cleaning Supplies	\$22.80
30345	MC MASTERS CONSTRUCTION	Crushed Gravel	\$2,132.75
30346	MCLEOD S PRINTING & OFFICE SUP	Receipt Books & Checks	\$559.80
30347	MILBANK WINWATER WORKS	VEGB2451 PD Meters	\$1,880.75
30348	OFFICE PEEPS INC	Roll towels for shop	\$181.24
30349	OWENS, DIANE	Refund Balance Meter Deposit	\$100.00
30350	PCC AMBULANCE BILLING SERVICE	Ambulance Billing for October 2021	\$527.80
30351	PRAIRIE AG PARTNERS	2 4 D/mower tire repair	\$3,338.32
30352	RUNNINGS SUPPLY INC	Roundup/nifty nabber	\$263.94
30353	SD Redbook Fund	Fire Fighter Training Books	\$340.00
30354	SDWWA	Renew Membership - Marshal Mix/Chad Mohr	\$20.00
30355	SHEELEY, SARA	Mileage to Pierre for EMS Conference	\$197.57
30356	SNAP ON TOOLS	Bolt cutter; project light; clip light	\$274.55
30357	SOUTH DAKOTA ONE CALL	Locates July-Aug 2021	\$56.70
30358	TITAN MACHINERY	Filters & Oil for Payloader & Backhoe	\$1,102.75
30359	U S POST OFFICE	Postcard Stamps	\$400.00
30360	WALTER, NANCY	Refund Balance Meter Deposit	\$150.00
30361	WESCO DISTRIBUTION INC	600V Wire/Photo Cntl/PVC Conduit/Rods	\$3,825.00
Auto Debit	RURAL DEVELOPMENT	Water Improvement Loan	\$1,343.00
Auto Debit	RURAL DEVELOPMENT	Water/Wastewater Loan	\$2,958.00

Motion was made by Achterberg, seconded by Mutziger to adopt Resolution #2627 as follows:

#### RESOLUTION #2627

BE IT RESOLVED, that \$86,333.89 be transferred from the 2<sup>nd</sup> Penny Fund to the General Fund for payment of the Banner bill for survey costs (\$13,000) and the Bowes bill for final payment of the 3<sup>rd</sup> Street project (\$73,333.89). All in favor—Carried.

Brian Sampson spoke to the council regarding the sanctioning of Girls Softball in the state of SD. The school has not made a decision to participate at this time, but he wanted to bring it to their attention as there may be

a few additions/changes needed at the city Ball Park, such as a movable temporary fence (so that baseball can still be played there as well) and a new drag. Brian will be looking into the prices of those items and will get back to the council. Payment and assigned duties will be discussed at a later time, if a decision is made to include Girls Softball as a sanctioned sport at the school.

Time for Public Comments: None

Electric Report: Electric cars and charging stations were discussed.

ACDC Report: None at this time.

The following building permits were previously approved this month: Bobbi Hunt for a fence at Lot 10, Block 7 of Lot A, Johnson Addition in SE 1-110-53 (311 East Hickory); and Jerry Howell, Sr. for a garden shed at Lot 5, Block 15, WTL CO's 4<sup>th</sup> Addn (312 N. 4<sup>th</sup> St).

Motion was made by Falconer, seconded by Mutziger to approve the Employee Overtime and Police Report. All in favor—Carried.

New voting wards were presented to the council, but upon review, the Finance Officer was asked to go back to First District with a few changes before approving.

Motion was made by Achterberg, seconded by Falconer to authorize the Mayor to sign the Badger Utility Agreement.

The council reviewed the Revenue/Expense, Cash and Utility Reports.

Supplemental Appropriation Ordinance #588 received the second reading and on Motion by Rowbotham, seconded by Mutziger same was approved with all voting Aye—Carried.

#### ORDINANCE #588

#### AN ORDINANCE SUPPLEMENTING THE ANNUAL APPROPRIATION ORDINANCE #577 PROVIDING REVENUE FOR INDESPENSABLE FUNCTIONS OF CITY GOVERNMENT

BE IT ORDAINED BY THE CITY OF ARLINGTON, KINGSBURY COUNTY, SOUTH DAKOTA:

SECTION 1. It is hereby deemed necessary that there is hereby appropriated for the objects and purposes herein specified to pay the necessary expenses and liabilities of the government of the City of Arlington, Kingsbury County, South Dakota, with unencumbered surplus funds from city owned utilities during the fiscal year 2021 as follows:

101 GENERAL FUND:		
414	FINANCE OFFICE	\$ 48,000.00
422	FIRE DEPT	\$ 21,500.00
431	STREETS	\$ 192,000.00
435	AIRPORT	\$ 5,000.00
436	GARBAGE	\$ 2,000.00
437	CEMETERY	\$ 3,500.00
452	PARKS	\$ 6,000.00
453	BASEBALL	\$ 14,200.00
	GENERAL FUND	<u>\$ 292,200.00</u>
602	WATER	\$ 95,000.00
604	SEWER	\$ 142,000.00
		<u>\$ 237,000.00</u>
712	METER	\$ 14,200.00
	TOTAL SUPPLEMENT	<u>\$ 543,400.00</u>

SECTION 2. WHEREAS, this Ordinance is deemed necessary for the immediate preservation of the public peace, health, or safety and support of the Municipal Government and its existing public institutions; an emergency is hereby declared and said Ordinance shall be effective upon passage and publication thereof.

SECTION 3. All Ordinances or parts of Ordinances in conflict are hereby repealed.

Passed first reading: November 1, 2021  
Passed second reading: December 6, 2021  
Passed and approved: December 6, 2021

ATTEST:

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Stephanie Damm, Finance Officer

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Curt Lundquist, Mayor

The Finance Officer presented the following amounts to the council to be written off in 2021:  
Ambulance Accounts: 2017--\$1215.07; 2018—\$7557.40; 2019--\$1170.42; 2020--\$6240.63; 2021--\$23908.25.  
Motion was made by Falconer, seconded by Mutziger to approve these write offs. All in favor—Carried.

The date for the end of the year meeting was set for Monday, December 27<sup>th</sup> at 7:00 P.M.

Motion was made by Achterberg, seconded by Falconer for the city to pay for the Notary fees and stamp for Stephanie Damm. All in favor—Carried

The Finance Officer was asked to check into costs for “City of Arlington” magnets for the sides of the city vehicles, and it was requested that the city workers keep their identification cards on them so if there are any questions from residents (or their families if they are gone) about their identity, they can show them their card.

Motion was made by Falconer, seconded by Achterberg to enter into executive session at 8:21 P.M. for a personnel matter and possible litigation. All in favor—Carried.

Motion was made by Falconer, seconded by Achterberg to come out of executive session at 9:25 P.M. All in favor—Carried.

Motion to adjourn was made by Rowbotham, seconded by Mutziger. All in favor—Carried.

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Stephanie Damm, Finance Officer

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Curt Lundquist, Mayor

The City of Arlington is an equal opportunity provider and employer.