

CITY HALL, CITY OF ARLINGTON, SOUTH DAKOTA

May 1, 2017

The City Council met as the Zoning Commission—Board of Adjustment. Present on Roll Call were Mayor Amiel Redfish and Council Members: Curt Lundquist, Terry Rowbotham, Garth Johnson, Todd Bunker and Jared Steffensen. Absent: None.

Since the north lot in the Industrial Park is now being developed—the entire park will need to be re-zoned so that all lots are Industrial.

Motion was made by Steffensen, seconded by Lundquist to adopt Resolution #2546 as follows:

RESOLUTION #2546

Whereas, the City Planning and Zoning Commission has noticed a hearing on zoning changes in the City of Arlington; and

Whereas, the real estate described as follows to wit:

**The Northeast Quarter of the Southeast Quarter (NE ¼ SE ¼) and Outlot Four (4) Except Highway Right of Way, in County Auditor’s Plat of South Half of Southeast Quarter (S ½ SE ¼) of Section Thirty Six (36) Township One Hundred Eleven (111) North, Range Fifty-Three (53) West of the 5<sup>th</sup> PM, in Arlington, Kingsbury County, South Dakota, except Lot H3.**

**Block Two (2), Arlington Industrial Park, Located in Outlot Four (4), in the Southeast Quarter of the Southeast Quarter (SE ¼ SE ¼) of Section Thirty Six (36), Township One Hundred Eleven (111) North, Range Fifty Three (53) West of the 5<sup>th</sup> PM, Kingsbury County, South Dakota.**

**Block Four (4), Arlington Industrial Park to the City of Arlington, Kingsbury County; located in the Northeast Quarter of the Southeast Quarter (NE ¼ SE ¼) of Section Thirty Six (36), Township One Hundred Eleven (111) North, Range Fifty Three (53), West of the 5<sup>th</sup> PM, Kingsbury County, South Dakota.**

Known commonly as the Arlington Industrial Park is currently not entirely zoned “I” Industrial District; and

Whereas the City Planning and Zoning Commission has the authority to recommend zoning amendments when good zoning practices justifies such action;

Now therefore, be it resolved that the City Planning and Zoning Commission recommends changes the zoning district boundaries for the above described real property to "I" Industrial District. All in favor—Carried.

Motion to adjourn the Zoning Commission was made by Johnson, seconded by Bunker. All in favor—Carried.

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Sue Falconer, Finance Officer

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Amiel Redfish, Mayor

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CITY HALL, CITY OF ARLINGTON, SOUTH DAKOTA

May 1, 2017

The City Council met in regular session in the Municipal Building—202 West Elm Street. Present on Roll Call were Mayor Amiel Redfish and Council Members: Curt Lundquist, Terry Rowbotham, Garth Johnson, Todd Bunker and Jared Steffensen. Absent: None.

Motion was made by Bunker, seconded by Steffensen to approve the minutes of the April 3<sup>rd</sup> meeting. All in favor—Carried.

Motion was made by Lundquist, seconded by Bunker to approve Pay Requests #2 and #3 from Eframson Electric for work done on the electric distribution conversion project in the total amount of \$95,513.89. All in favor—Carried.

Bills on file were submitted for consideration and on Motion by Bunker, seconded by Rowbotham, the Finance Officer was instructed to issue payment for same. All in favor on Roll Call Vote—Carried.

Bills approved as follows:

24906-24912	Salaries	General Fund	101	4058.02
		Water	602	458.83

			Electric	603	5297.44		
			Sewer	604	548.09		
24913	Birch Communications		Phone Chges		222.82		
Auto Debit	Citizens State Bank		EFTPS—Apr 17 <sup>th</sup> WH-SS-Medicare		3880.24		
24914	Division of Child Support		Payroll Deduction		392.00		
24915	East River Electric Power		Energy		2838.05		
24916	Electric Fund		City Bills		2512.57		
24917	Heartland Consumer Power Dist		Energy		23900.64		
24918	Kingsbury County Auditor		County Law Enforcement Contract		5655.00		
24919	Mediacom LLC		Internet-FO & Coop Shop		156.40		
24920	SD State Treasurer		Sales Tax		6487.13		
24921	Vision Service Plan		Payroll Deduction		68.76		
24922	Western Area Power Adm		Energy		18317.24		
24923-24947	Salaries		General				
Fund	101	10962.37				Water	602
			Electric	603	4376.74		774.41
			Sewer	604	841.72		
24948	AFLAC		Payroll Deduction		173.94		
24949	AT&T		Cell Phone Chges		33.14		
24950	Badger Oil Inc		2017 Bad Boy Mower/Cemetery		3500.00		

Auto Debit	Citizens State Bank	EFTPS-Apr 28 <sup>th</sup> WH/SS/Medicare	5699.51		
24951	Division of Child Support	Payroll Deduction	392.00		
24952	Northwestern	Service to Shop & Coop Shop Bldgs	193.66		
24953	PLIC-SBD Grand Island	Short Term Disability	169.19		
24954	SD Retirement System	April Retirement	3289.26		
24955	Sioux Valley Energy	Electricity @ Airport	63.00		
24956 Schempp	SD Supp Retirement	Supp Retirement/Steve Carlson & Jon			250.00
24957	The Health Pool of SD	May Health Insurance Premiums	3505.80		
24958	Visa	Meal & Motel Room—Street meeting	100.97		
24959	Amazon Credit Plan	Books/Library	59.82		
24960 Care	A-Ox Welding Supply Co Refund meter deposit	Cylinder rent 150.00	78.20	24961	Arlington Comm Day
24962	Arlington Insurance Agency	Surety Bond	556.50		
24963	Banner Associates Inc	Adams Street Design/Hickory Street/Inspect wall- Fire hall	505.00		
24964	Bobcat of Brookings	Trade in fee/mini excavator	2500.00		
24965	Austin Brandt	Refund bal meter deposit	15.91		
24966	Brookings City Landfill	Dispose of refrigerators & tires	96.00		
24967	Bunker Auto Inc	Fuel/bulbs/oil	105.20		
24968	Laurie Bunker	Mileage to Spearfish/EMT refresher course	388.41		

24969	CG Power Systems USA Inc	Transformer retainage	32430.00
24970	Citizens State Bank	May Service Chge	20.00
24971	Cook's Wastepaper & Recycling	March garbage	5079.10
24972	Dakota Supply Group	Unbladed covers/meters/3 phase metering	2479.56
24973	Dept of Revenue	Water testing	15.00
24974	Dept of Social Services	Refund meter deposit—Kristi Georg	150.00
24975	DGR Engineering	Construction administration	5067.50
24976	Ditch Witch of SD	Teeth/trencher	191.84
24977	Eframson Electric	Electric distribution conversion	95513.89
24978	Electric Fund	Meter deposits app to RO bills	678.59
24979	Sue Falconer	Mileage reimbursement	87.74
24980	Gado Designs	City logos—work shirts	42.00
24981	Gale	Books/Library	263.92
24982	Golden West Industrial Supply	Pocket lights/fire dept	126.55
24983	Graybar Electric	Materials for lift station meter	33.04
24984	HD Supply Waterworks	Hydrant parts	993.89
24985	Infotech Solutions LLC	Monthly HR/maintenance/hosting	306.00
24986	Interstate All Battery Center	Batteries/locator	21.98
24987	Kingbrook Rural Water System	April Water & Lease	8812.08

24988	Larsen Overhead	Labor—big door @ old shop bldg	178.50
24989	Lowe's	Materials for storm drain/door knob w/key	111.51
24990	Macs	Bucket/brush w/grapple	2659.00
24991	McMaster's Construction	Gravel	911.16
24992	Mid-American Research	Flash-off choke & carburetor/gloves	108.89
24993	Milbank Winwater Works	Materials for new water line to Sam Marten/Water	
		Meter AMI supplies	2572.14
24994	Nelson Drug Inc	Supplies	4.56
24995	Betty Northcutt	Refund bal meter deposit	5.50
24996	Office Peeps Inc	Ink stamp/ink jet cartridge/typewriter ribbons/service	
		agreement-copier	124.41
24997	PCC Ambulance Billing Service	Amb billing—March 2016	636.60
24998	Petty Cash	Postage	43.78
24999	Plagman's Food Center	Cleaning supplies	19.72
25000	Prairie Ag Partners	Grass Seed/sweeper repairs/truck repairs/C-25 tank/	
		hclamps/floor dry/wire feed/	1536.18
25001	Amiel Redfish	Mileage reimbursement	85.60
25002	Runnings Supply Inc	Marking paint	10.18
25003	SD Govt Finance Officers Assn	School Registration—Sue Falconer	75.00
25004	SD Human Resource Assn	School Registration—Sue Falconer	50.00

25005	South Dakota One Call	Locates Jan – Mar	54.60
25006	Stuart Irby Co	Repair crimping tool	59.90
25007	Topkote Inc	Crack Sealing	17708.46
25008	Wesco Distribution	Lighting fixtures/hubs/ground rods/wire bare/cold shrinks/elbows/street lights	16488.76
25009	Winsor Township	Annual road maintenance	1275.49
Auto Debit	Rural Development	Water Improvement Loan	1343.00
Auto Debit	Rural Development	Wastewater Improvement Loan	2859.00

The Zoning Commission met earlier and is recommending that the entire Industrial Park area be zoned as “I” Industrial Property. Motion was made by Bunker, seconded by Rowbotham to approve the resolution as recommended during the zoning hearing.

RESOLUTION #2546

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Whereas, the real estate described as follows to wit:

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Known commonly as the Arlington Industrial Park is currently not entirely zoned “I” Industrial District. All in favor – Carried.

Motion was made by Johnson, seconded by Lundquist to adopt Resolution #2547 as follows:

RESOLUTION #2547

BE IT RESOLVED, that \$107,003.95 be transferred from the Electric Substation Fund to the Electric Fund for project expenses.

BE IT FURTHER RESOLVED, that \$18,619.62 be transferred from the 2<sup>nd</sup> Penny Fund to the General Fund for the crack sealing and gravel bills. All in favor – Carried.

Linda Green had requested time at the council meeting to voice a complaint against Gary Miklos and the operations of his business out of his residence. She shared pictures of mowers, etc that were located outside of the garage in the yard and a piece of equipment that was being repaired on the cement area outside of his garage which is in violation of the special exception permit that was granted by the city council. Todd Wilkinson advised that he would address the issue.

Ralph Kommes met with the council to notify that damages had occurred to some items at his house when the contractor hit the power line. He feels that the total of the damages are about \$120.00. Todd Wilkinson advised that he would check with the contractor and get back to Ralph.

There being no further old business, Motion was made by Lundquist, seconded by Rowbotham to adjourn the old council. All in favor – Carried.

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Sue Falconer, Finance Officer

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Amiel Redfish, Mayor

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CITY HALL, CITY OF ARLINGTON, SOUTH DAKOTA

May 1, 2017

The City Council was called to order with the following members who answered Roll Call—Mayor Amiel Redfish and Council Members: Curt Lundquist, Terry Rowbotham, Garth Johnson, Jesse Steffensen and Jared Steffensen. Absent: None

Garth Johnson was unopposed for his seat in Ward II and Jesse Steffensen agreed to fill the seat formerly held by Todd Bunker who had moved out of Ward I.

Council Members Garth Johnson and Jesse Steffensen took their oaths of office to begin serving a new term of office as administered by Todd Wilkinson.

Todd Wilkinson presented the council with a draft of a Pet Waste Ordinance. This ordinance received a first reading and with a Motion from Lundquist, seconded by Jared Steffensen same was approved. All in favor—Carried.

The following residential building permit applications were received: Joey Sheeley—Utility Shed at Lots 7 & 8, Block 5, Lieske's 1<sup>st</sup> Addition—412 South 4<sup>th</sup> Street and Kevin & Kathy Karel—Privacy Fence at Lot 2B in plat of Lots 2A & 2B, Block 27, County Auditor's Plat of the NE 1-110-53—105 East Birch Street. Motion was made by Rowbotham, seconded by Jared Steffensen to approve these applications as submitted. All in favor—Carried.

The following building permit application was submitted by Tyler Henriksen for a 17,860 sq ft pole building to be built at the NE¼ of the SE¼ of 36-111N-53W of the 5<sup>th</sup> PM in the Industrial Park to house his Wholesale Battery Distribution Warehouse. Motion was made by Lundquist, seconded by Rowbotham to approve this permit request. All in favor—Carried.

Now was the time for the hearing of the Special One (1) day Malt Beverage application and Special Liquor application as advertised on April 20, 2017.

Edgar L. Herrick Post #42 American Legion—Lot 3, Block 3, Original Plat, City of Arlington, SD

Special One (1) Day-Malt Beverage License and Special One (1) Day Liquor On-Sale License for Arlington Days—July 28<sup>th</sup> & 30<sup>th</sup> and to operate a beer garden and a spiking permit for the gated area. Motion was made by Rowbotham, seconded by Johnson to approve these special licenses for Arlington Days in July. All in favor—Carried.

The electric project is moving forward. However; Jon Schempp has informed Marshal Mix that he will be resigning his position as Electric Supt for personal reasons and his last day is tentatively May 17<sup>th</sup>. Therefore, the City will need to begin a search for his replacement.

Motion was made by Johnson, seconded by Jared Steffensen to enter into executive session at 7:39 P.M. for personnel matters, and contract issues. All in favor—Carried.

Motion was made by Johnson, seconded by Jared Steffensen to come out of executive session at 8:20 P.M. All in favor—Carried.

Motion was made by Johnson, seconded by Lundquist to approve the Employee Overtime, Library, and Police Report. All in favor—Carried.

Motion was made by Lundquist, seconded by Johnson to approve the full listing of volunteers from the fire department and ambulance for insurance purposes: Fire Dept: Brad Bunker, Steve Dilley, Eric Erstad, Jared Erstad, Chris Eversgerd, Levi Griffin, Tim Holzer, Wayne Hopkins, Rich Kopfmann, Rob Repp, Todd Smidt, Mark Turner, Raymond Bickett, Dylan Carlson, Mike Klingenberg, Rick Lozano, Robert Knadle, Kevin Groon, Joey Sheeley, Ryan O’Riley, Mack Otis, Trevor Keating, Steven Weddle, Zack Warnke, Matt Josephsen and Durk Thompson. Arlington Ambulance Squad: Eric Erstad, Pat Honer, Rich Kopfmann, Jay DeVries, Savannah Price, Christy Virchow, Jennifer Dilley, Laurie Bunker, Mandi DeVries, Sara Sheeley, Katie Beck, John Dorn IV, Rita Honer, Substitutes: Scottie Hojer, Rhonda Thull, Bonnie Nelson, Shane Waikel. All in favor—Carried.

Jay DeVries visited with the council regarding Ambulance Training. He advised that their previous training source is no longer available. He believes that there is an individual who will come to town for monthly training sessions. The Mayor asked him to check on the charge and get back to the council and something will be worked out.

The council reviewed the Revenue/Expense, Cash and Utility Reports.

Jason Uphoff was unavailable to attend the council meeting, however; he provided a written report that was included in the council packets.

Mayor Redfish stated that nominations were open for President of the Council. Jared Steffensen nominated Terry Rowbotham, seconded by Lundquist to cast a unanimous vote for Terry Rowbotham. All in favor—Carried.

Nominations were opened for Vice-President of the Council. Johnson nominated Curt Lundquist, seconded by Jared Steffensen to cast a unanimous vote for Curt Lundquist. All in favor—Carried.

Mayor Redfish made the following appointments at this time:

- HEALTH DEPT -----Redfish, Jensen, Buchholz
- CITY FOREMAN -----Marshal Mix
- POLICE ----- Kingsbury County Sheriff
- NEWSPAPER ----- Arlington Sun
- OFFICIAL DEPOSITORY -----Citizens State Bank
- CITY ATTORNEY ----- Todd Wilkinson

FINANCE OFFICER ----- Sue Falconer

CITY ENGINEER ----- -Banner Associates Inc

Mayor Redfish made the following Committee Appointments:

AUDIT & FINANCE ----- Jesse Steffensen & Johnson

ELECTRIC ----- Rowbotham & Lundquist

EMERGENCY SERVICES ----- -Jared Steffensen & Johnson

PARKS & RECREATION ----- -Jared Steffensen

STREETS ----- Rowbotham & Jesse Steffensen

WATER & SEWER ----- Lundquist

Motion was made by Lundquist, seconded by Rowbotham to approve the above listed appointments. All in favor—Carried.

Motion was made by Lundquist, seconded by Wendland to approve the above listed appointments. All in favor—Carried.

The Mayor advised the council that Tim Holzer has been working with the One Beacon Insurance Company to provide coverage for the City's Property, Automobile, Liability, etc coverages. Additional coverages have been added to provide adequate coverage for equipment, etc but the difference in premium is not that great.

The Finance Officer also advised the council that there will be a 5.5% increase on the employee health insurance premiums due to the increased loss ratio on claims the past year.

Motion was made by Jared Steffensen, seconded by Rowbotham to enter into executive session at 9:10 P.M. for personnel matters, contract issues and possible litigation. All in favor—Carried.

Motion was made by Lundquist, seconded by Johnson to come out of executive session at 9:55 P.M. All in favor—Carried.

Motion to adjourn was made by Rowbotham, seconded by Jesse Steffensen. All in favor—Carried.

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Sue Falconer, Finance Officer

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Amiel Redfish, Mayor

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